

ALTON BOARD OF SELECTMEN

Minutes

February 5, 2018

6:00 PM

1 Monument Square

Alton, NH 03809

Approved: February 22, 2018

Cydney Shapleigh convened the meeting at 6:00 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Cydney Shapleigh, Chairwoman
Virgil MacDonald, Vice Chairman - Excused absence
Philip V. Wittmann, Selectman
John Markland, Selectman
Reuben Wentworth, Selectman
Elizabeth Dionne, Town Administrator

Agenda Approval

Cydney Shapleigh requested to amend the agenda adding to announcements a presentation by the Police Department.

John Markland made a motion to approve the agenda as amended and Reuben Wentworth seconded with all in favor of the motion.

Board of Health

Cydney Shapleigh made a motion to recess as the Board of Selectmen and to convene as the Board of Health and John Markland seconded with all in favor of the motion.

- Septic Waiver Request; Map 78, Lot 33, 384 Rattlesnake Island; Dan & Janina Pearson

John Dever, Code Enforcement Officer approached the Board explaining that this waiver request was for the distance of the septic tank to the lake for a new design. There is no existing septic system on the property, currently there is an outhouse. The lot is steep with the house being right at the water's edge. A small addition is to be added for the bathroom to accommodate the new system. The tank will be 50' from the lake with the leach field 120' from the shore. Reuben Wentworth questioned if ZBA approval will be necessary for the addition. John Dever responded "yes". Reuben voiced potentially they should get the ZBA exemption first before this approval. Cydney Shapleigh noted that it could be approved contingent upon ZBA approval and it still needs to go to the State.

Cydney Shapleigh made a motion to approve the septic waiver request for Map 78 Lot 33 contingent upon ZBA approval and Reuben Wentworth seconded with all in favor of the motion.

Cydney Shapleigh made a motion to adjourn as the Board of Health and re-Convene as the Board of Selectmen and Reuben Wentworth seconded with all in favor of the motion.

Announcements:

- Deliberative Session is scheduled for Wednesday, February 7th at 6:30 PM at PMHS with a snow date of Thursday, February 8th.
- Town Offices will be closed on Monday, February 19th in honor of President's Day.
- Presentation from the Police Department

At this time Police Chief Ryan Heath, Sergeant Bill Tolios and K9 Officer Chris Johnson were called to the table for a presentation. Chief Heath thanked the Board for allowing him to present to K9 Officer Chris Johnson a plaque. He stated, "On behalf of the Police Department and the Alton community a plaque was made for K9 Syren who was a dedicated member of the agency for five (5) years. Her dedicated and faithful service will always be remembered and we wanted to memorialize that. Syren meant a lot to both K9 Officer Chris Johnson and to the agency and community. We wanted to present this plaque and thank you for all the dedication and hard work that both of you gave to the community and the Police Department". Each member of the Board individually thanked K9 Officer Chris Johnson.

Appointments:

None

Public Input I (limited to 3 minutes per person on agenda items only)

None

New Business:

Alton Bay Community Center Waiver Request; Happy Hobby Doll Club

Sandra Hammond, member of the Doll Club approached the Board noted that they meet once a month at the Alton Bay Community Center however due to the construction in the bathrooms they are also meeting at the Pearson Road Community Center.

Reuben Wentworth made a motion to approve the waiver request for the Happy Hobby Doll Club as presented and John Markland seconded with all in favor of the motion.

Alton Bay Community Center Waiver Request; CAP, WIC Program

Reuben Wentworth made a motion to approve the waiver request from Community Action-WIC Program as presented and John Markland seconded with all in favor of the motion.

2018 Exotic Aquatic Plant Control Grant Application

Cydney Shapleigh noted this is the same matching grant that is done each year.

Reuben Wentworth made a motion to approve the 2018 Exotic Aquatic Plant Control Grant Application authorizing Liz Dionne, Town Administrator to sign on behalf of the Board of Selectmen and Phil Wittmann seconded with all in favor of the motion.

St. Katharine's 5K/10K Road Race Application; September 15, 2018

Cydney Shapleigh noted there were notes provided showing that the Police Chief has no issues with the application.

Reuben Wentworth made a motion to approve the St. Katharine's 5K/10K Road Race Application as presented and John Markland seconded with all in favor of the motion.

Castleberry Fairs Applications; July 14 & 15 and September 1, 2 & 3, 2018

Cydney Shapleigh made a motion to approve the applications from Castleberry Fairs for July 14 & 15 and September 1, 2 & 3, 2018 and John Markland seconded.

Discussion: Reuben Wentworth noticed in year's past there have been campers in the Bay that stay overnight; residents are not even allowed to camp overnight. In addition, the cover letter request referenced parking and asked if they had been instructed that they can park down at the Highway Department on Letter S Road. Liz Dionne believed that they had been made aware of this. In addition, Liz stated, last September Castleberry was informed of the parking. There is signage up this year for no overnight trailer parking. Cydney Shapleigh noted that when they are notified of the application approval that we notify them of the parking situation that an exception cannot be made. Liz continued there have been some issues in the past, which will be brought to the Board at a future meeting for next year's events however; we are not currently prepared for them to be presented. At this time, Kellie Troendle was called to the table to speak on behalf of the matter. It was her understanding that all crafters will be on the lakeside with nothing across the street. Reuben Wentworth asked about inspections at the end of each of the weekend events and who would do that before the applicants leave. Kellie responded that there is not an assigned person from the Town that does an inspection of the sites. The following morning someone goes down to the Bay, last year they took photos for the record and these could be provided, if the Board wishes. They have the phone number of the person that is working that weekend; in the past they have called if there is a plumbing issue. Reuben would like to see the person who is on call those weekends to go down to the Bay, do an inspection when the event is over and do a walk through so it can be brought to their attention then report it back to Kellie. This way there will be no questions when photos are provided to them. This will protect the Town. Kellie noted that we talked about doing a video before and after each event. John Markland asked about having a Health Officer and noted that on the application item #10 the applicant states, "In the past Alton has not had a health officer. If this has changed let me know". According to Kellie, she was not aware of John Dever currently doing any inspections. Trailers will need to be brought down to Letter S Road. Reuben would like the Police Department to be made aware of the dates for no overnight camping in the Bay. These stipulations will be within the approval letter written to Castleberry Fairs. Liz Dionne will write the letter.

At this time, the motion on the table was called with all in favor of the motion.

Old Business:

Encumbrance; Cemetery Department, Tractor

Kellie Troendle and Jim Andersen, Cemetery Sexton were present to discuss the purchase of a tractor. We are looking to purchase a 2018 John Deere tractor, Model 350 with a 42 inch mower deck and bagger in the amount of \$3,576.24. This is a residential mower; it was chosen for its demonstrated quality. All of the mowers at the Cemetery Department are John Deere so we are familiar with them. Currently we have a 1996 model that would be replaced with the purchase; it will still be used as a backup. Reuben Wentworth asked about a zero turn mower. Kellie's understanding was that a zero turn was too cumbersome to navigate through the headstones and tight spots; they are generally bigger.

Reuben Wentworth made a motion to approve the John Deere Tractor Select Series X350 with attachments in the amount \$3,576.24 and Cydney Shapleigh seconded with all in favor of the motion.

Fire Department; Ambulance Wages

Fire Chief Ryan Ridley approached the Board to answer questions regarding wages for the Fire/Ambulance Department. Reuben Wentworth had a few questions he would like clarified in reference to stipends, salaries, per diem etc. After reviewing the stipends it calculates to 73K for two (2) people for 365 days a year, 91K is listed; Chief Ridley stated that this was not his number it was someone else's other than him. There is 18K extra. Cydney Shapleigh interjected remembering the previous discussions, there needed to be enough to get the department to the cycle of the next 2019 budget; this is where the extra amount came into the equation for the additional 90 days at \$200.00 per night. There is enough to cover the per diem on the ambulance wages with a little left over in the 212K. Also questioned were the other wages for the 7 AM to 7 PM coming from the Fire Department wages? Chief Ridley responded "yes". An average was taken for day coverage which is 165K but depending on who is covering it could be less. This includes adding in monthly Con-Ed, EMT Classes, Night Calls, Fireworks coverage, Winter Carnival coverage, third provider incidents and Bike Week coverage totals 212K. Salary lines with the increases are 15K over last year. Wages have been brought over from the ambulance, with overall wages at an increase of \$258,237 from the year before. Currently the stipend is \$25.00 until approved and will be retro back to approval.

Selectmen Committee Reports

Reuben Wentworth did not make it to the School Deliberative Session on Saturday.

Phil Wittmann met with the Parks and Recreation Commission on January 24th. The following items were discussed: Grounds and Maintenance Staff were complimented by Mr. Downing on setting up the ice rink and it was suggested that it be advertised in the newspaper. Kellie Troendle will do so when it opens. In addition, Mr. Downing did a presentation and recommendation and he would like to see the Board of Selectmen review the recommendations. Other topics of discussion were: Skating Rink and party; sponsoring a community skating party to launch the rink, 2018 basketball camp, substance abuse

prevention coalition update, 2017 Barbershoppers scholarship award to Jacob Donahue for \$500.00, playground structures at B & M Park, Alton Bay Summer Concerts and the 2018 Summer Camp Programs. In addition, he met with the Old Home Week Committee discussing last year's events, what worked, what didn't work and what we would like to change.

John Markland had nothing to report.

Cydney Shapleigh had nothing to report.

Town Administrator Report

Dates for a non-meeting with legal counsel for Library Trustees

Liz Dionne asked the Board for a couple of dates to set up a non-meeting with legal counsel preferably towards the end of February for a status update on the Library Trustees. Dates for consideration; February 26th, 27th or 28th.

It was the consensus of the Board to set the date for Wednesday, February 28th at 6:00 PM.

Approval of Minutes:

January 22, 2018

Cydney Shapleigh made a motion to approve the minutes of Public Session I, January 22, 2018 as written and John Markland seconded with all in favor of the motion.

Cydney Shapleigh made a motion to approve the minutes of Non-Public Session, January 22, 2018 divulging all and John Markland seconded with all in favor of the motion.

January 25, 2018

Cydney Shapleigh made a motion to approve the minutes of the Emergency Meeting, January 25, 2018 divulging all and Reuben Wentworth seconded with all in favor of the motion.

Approval of Consent Agenda

Cydney Shapleigh made a motion to approve the Consent Agenda as presented and Reuben Wentworth seconded with all in favor of the motion.

1. 2017 Abatements

Flodin Ralph & Donna	5 Riverside Drive	Map 28 Lot 7	\$332.00
Barsanti Gregory	53 Riverside Drive	Map 30 Lot 13	\$140.00
Litch Kenneth & Nancy	7 Litch Lane	Map 38 Lot 40	\$441.00
Charlotte Kersbergen Trust	Big Barndoor Isl – Safe Dock	Map 80 Lot 22-2-1	\$6.00
Charlotte Kersbergen Trust	16 Big Barndoor Island	Map 81 Lot 25	\$315.00

2. 2018 Current Use Penalty

Robert W & / Sally Todd Tr	Old Wolfeboro/Bay Hill Road	Map 12 Lot 44	\$13.00
Houser Jill	Gilman's Corner Road	Map 15 Lot 34-1	\$5,200.00
Terry & Joan Chase Trust	Gilman's Corner Road	Map 15 Lot 34	\$840.00

3. 2018 Solar Exemption

Peter S & Clara A Bolster	Map 2A Lot 25	12 Stonewall Road	\$14,000
Walker Margot Goslin	Map 19 Lot 40	17 Cates Hill Road	\$12,703
Torgerson Andrew	Map 27 Lot 6	17 Barnes Avenue	\$12,500
Dole Larry & Carol	Map 10 Lot 32-1	566 Alton Mountain Rd	\$16,394

4. 2018 Elderly Exemption

Kirkpatrick Douglas	Map 5 Lot 19	308 Stockbridge Crnr Rd	\$60,000
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4. 2018 Disabled Exemption

Kirkpatrick Sandra	Map 5 Lot 19	308 Stockbridge Crnr Rd	\$40,000
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Marlene Drive Road Reconstruction - Requested Wetlands Costs from Cindy Balcus

Survey Costs	\$6,800.00
Permitting Costs including Wetland Delineation	<u>\$2,750.00</u>
Total	\$9,550.00

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

None

Discretionary Action on Requests for Appointments (No discussion, majority vote required to allow/not allow appointment)

None

Non-Public Session:

Cydney Shapleigh made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) and Reuben Wentworth seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

Roll call vote:

Reuben Wentworth, yes
Philip V. Wittmann, yes

John Markland, yes
Cydney Shapleigh, yes

Adjournment

The meeting adjourned at 6:33 PM.

Respectfully submitted,

Mary K. Jarvis

Mary K. Jarvis
Recording Secretary

