

**Alton Board of Selectmen
Meeting Minutes
Public Session I
May 7, 2007
Alton Town Hall**

Convene: At 6:00pm, A. Sherwood convened the meeting of the Board, present were the following members of the Board and staff:

Alan Sherwood, Chairman
Patricia Fuller, Vice Chairman
Stephan McMahan, Selectman
William Curtin, Selectman
Peter Bolster, Selectman
E. Russell Bailey, Town Administrator

Pledge of Allegiance and a Moment of Silence

A. Sherwood led those assembled in the Pledge of Allegiance to the Flag and a Moment of Silence.

A. Sherwood thanked all those who participated in the Town Wide Clean up Day, and thanked the organization responsible.

Approval of the Agenda

P. Fuller motioned to approve the Agenda seconded by P. Bolster and passed with all in favor.

Announcement

A. Sherwood announced that the Memorial Day Parade would take place on May 28th beginning at 10:00am, downtown.

Selectmen's Committee Reports

P. Bolster reported the Beach committee had met, landscaping items were reviewed also a discussion about the purchase of sand. The Committee is investigating the possible extension of a drain at the southern end of the beach area. Other issues being addressed are snowmobile and bob-house access and repairs to the structure at Harmony Park.

P. Bolster advised the Downtown Revitalization Committee continues to apply for grants and working on other projects, including the parking lot area as proposed during a recent Selectmen's meeting.

P. Bolster continued that the Budget Committee is scheduled to meet on Tuesday.

S. McMahan advised he had no report at this time.

P. Fuller stated the ZBA had met last Thursday, the agenda consisted of variances and special exemptions. She continued with an up-date on the Constitution Amendment

in reference to education funding and that we ask the House Finance Committee to vote in favor of amendment (CARA18). It was agreed to send a letter to the House Finance Committee from Chairman Sherwood and that a letter be sent to our State Representatives. The Board voted in favor as supportive of CACR18.

W. Curtin advised the next Planning Board meeting would be Tuesday, and is an informative meeting to discuss Impact Fees. Bruce Mayberry will be present as well.

A. Sherwood noted the Belknap Range Conservation Commission will meet on June 11th, their mission statement has been completed and at their next meeting the Commission will review maps and properties of the Belknap Range.

P. Fuller advised that whenever she contacts State officials, she will first make a clarification several times, that she is speaking to them as a private citizen or as a public official speaking on behalf of the Selectmen, so there is no question as to who she is representing.

P. Bolster stated that Parks & Recreation Commission needs another member.

Board of Health

Recess as Board of Selectmen and Reconvene as Board of Health. A. Sherwood motioned and P. Fuller seconded and the motion passed with all in favor.

Present: Brian Boyers, Health Officer
Thomas Varney P.E.

The Board reviewed plans for the septic waiver with B. Boyers, T. Varney and the owner Greg Vickowski Map 42, Lot 12. B. Boyers explained the septic was moved 10' closer to the lake than noted on the plan. T. Varney explained he made a decision to change the location when the work crew encountered so much ledge on the site.. It was noted by all that the system was closer to the lake, and now at 40' but that neither the Board or Code Officer had been made aware of this change. This site has a 32%grade.

G. Vickowski explained prior water runoffs ran through culverts into the lake. He had engineers on the site and now a full drainage and erosion plan is in place including multiple culverts, catch basins, level spreader, under piping and a head wall, also the leach field has been moved to the top of the hill. He presented photographic materials to the Board detailing the construction.

B. Boyers stated until this meeting and now that he had the opportunity to see these photos, the tremendous amount of ledge and a copy of the engineering report, that there

should be no reason not to grant the variance. T. Varney added the State had approved the as-built plan.

The Board next discussed the procedural issue, separate from engineering. It was agreed an immediate call should have been made to the Code Official to make him aware of the matter. T. Varney noted there are times when equipment is standing by and a decision has to be made. A. Sherwood advised the Board may not be so lenient should a similar issue occur again. Apologies were made, Brian Boyers motioned to accept the waiver, seconded by W. Curtin and passed with all in favor.

Recess as Board of Health and Reconvene as Board of Selectmen

A. Sherwood motioned to recess as Board of Health and reconvene as Board of Selectmen, seconded by P. Fuller and passed with all in favor.

Town Administrator's Report

R. Bailey noted he had received correspondence from Lakes Region Planning Commission concerning Town representation to TAC (*Transportation Advisory Committee*) P. Fuller motioned to re-appoint Kenneth Roberts, Highway Agent and Russell Bailey as representatives to TAC, seconded by P. Bolster and passed with all in favor.

R. Bailey noted he had a request for overnight camping at the Bay during the Big Lake Marathon, Following a review and noting no overnight camping has been allowed in the past and not wanting to set a precedent, P. Bolster made a motion not to waive the policy, seconded by W. Curtin and passed. R. Bailey will forward information on area campgrounds.

R. Bailey and the Selectmen discussed their participation in the Memorial Day Parade.

Status of Police Chief and Town Planner Recruitment –

A. Sherwood advised 23 applications had been received for the position of Police Chief. The Town contacted the Local Government Center for assistance with regards to the Police Chief applications. A panel of 5 current and former police chiefs reviewed the resumes and the top 1/3 of the group were interviewed. LGC forwarded their recommendations to the Selectmen, the Board will be contacting these finalists for an interview session later this month. The Town Planner position has been re-advertised, some applications have been received and the interview process is now being set-up. These candidates will meet with the Town Planner Search Committee.

Public Input I

The Chairman recognized Ruth Messier. R. Messier asked about the costs relating to the Police Chief search, R. Bailey advised this cost was about \$3,000, it includes research and investigations. R. Messier expressed her opinion that members of the community should have been approached to serve on a search committee. R. Messier asked if the Board had read the Town Report and the Town Auditors report as printed, particularly to their comments about GASB and their issues with town management of Town funds, she requested each member to read the auditors report and explain to her what it means. She also suggested that legislation be changed to have Town Reports available before the deliberative session and to have the Board contact our representatives and our legislators should look at SB2 issues.

Ray Carbone asked if the Board could be more specific about potential candidates for Police Chief and about the former Chief's civil suit. He was advised the Board would not comment on these matters.

The Chairman closed Public Input.

Approval of Selectmen's Minutes – April 27, 2007, Public Session I & II and (sealed) Non-Public Session – P. Fuller motioned to approve the minutes as submitted, seconded by W. Curtin and passed with one abstention (PB).

Old Business

1. FEMA Status – R. Bailey provided a brief update to the Selectmen. This included the Town staff is still gathering information, K. Roberts has signed up for aid, it will be a similar reimbursement as received last year and road by road, FEMA has just declared for Alton, anyone with information should contact FEMA representatives, an engineering review will be done on some locations, Belknap County did not have much personal property damages, damages have to exceed \$1000 in order to receive assistance. R. Bailey will provide more updates at future meetings.
2. Milfoil at the Bay – R. Bailey advised the pesticide permit has been approved from the State for use to remove milfoil, at the swim dock and town beach. The work is funded partially from a grant and the Town will also bear some of the cost.

New Business

1. Hawkers & Vendors Application – the Board reviewed an application from "Handmade 4 You" to sell cotton candy at the 4th of July and Old Home Days events. Following a discussion, P. Bolster motioned to approve the application

conditional that hand washing facilities are available and that the health officer will co-ordinate the sanitary conditions, seconded by W. Curtin and passed with all in favor.

2. Vote to Approve Cemetery Deed – A. Sherwood motioned to approve a cemetery deed for Row N, Lot 38, seconded by S. McMahon and passed with all in favor.
3. Vote to Approve Recommendations of the Town Assessor – A. Sherwood motioned to approve the recommendations as submitted and to sign them accordingly, seconded by P. Fuller and passed with all in favor.
4. Welfare Revisions – Following a review of recommended rental increases and wording of Paragraph 7.5 of the Welfare Guidelines, P. Fuller motioned to approve the recommendations as submitted, seconded by W. Curtin and passed with all in favor.
5. Housing for the Elderly – Vote to approve Payment in Lieu of Taxes - P. Fuller made a motion to approve the payment of \$3971.64 seconded by W. Curtin and passed with all in favor.
6. Request for Car Wash at Town Hall – “Relay for Life”. – P. Fuller motioned to grant the request for the car wash, with a raindate of June 10th for times specified, conditional biodegradable cleaning agents are used, seconded by S. McMahon and passed with all in favor.

Public Input II

R. Messier asked about a history of the Town Hall, that she would like to return some history to the stage area, something that would intermingle with a history of the Town.

R. Bailey clarified that in the Annual Report , the auditors were referring to GASB 34 implementation. This is standard language and GASB has not yet been implemented in Alton. There is no problem with our finances, the auditors commended P. Wentworth for her efforts.

P. Bolster commended the Highway Department and others for the work on restoring roads after the April Flood. He had received many phone calls .

Non-Public Session – At 7:15pm, A. Sherwood motioned to enter into Non-Public Session pursuant to RSA91-A;3,II (a) (c) and (e) following a brief recess, seconded by P. Fuller and each member voted in the affirmative and the motion passed.

Selectmen's Minutes
May 7, 2007
Page 6

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: June 4, 2007

Changes per Bill Curtin

Page 2 at the bottom: opportunity to this photos, would seem to be opportunities to see these photos and on page 3 para 2, 4th line advise the board,should beshould another similar incident occur...

Wc accept 5/7pb

Nps and psII

5/21

a.s. pg 1 2/3's down appt.

meet with Robert and angela bystrack. Two pieces of road one section ll road and then the rangeway extends from that clarification is that two separate pieces of it., state: regards to the rangeway extending from ll road. And 4 lines below, ownership encompassing 30' sb 66'

ext page

r bystrack re. Letter from bos relative to the rangeway.

Wc mot pub and nps as amended.

P. Fuller hawkers & vendors, ice cream truck

Pb motioned, pf amended so she could not interfere with known vendors/businesses down in the bay , AS was that motion revised. PB my conconcerdid not want to be too restrictive in allowing competition PB made the motion to grant the license, no conditions, PF amended the motion with conditions that there be no stationery sales, no parking at specified vendor sites, no sales within 100' of established business selling the same products, truck canot impede traffic or interfere with traffic flows, no sales that interfere with non-profit events, truck music to be set at reasonable level and music to cease when truck stops to make a sale, vendor will provide a listing of streets on the route, the motion passed with two abstentions(PB, SM)

Wc motion to accept as amended