

PLANNING BOARD ENGINEERING CONSULTING
FIRM SELECTION SUB-COMMITTEE

Work Session
Minutes
May 13, 2014
Approved 5/21/14

Members Present: Tom Hoopes, Vice Chair Planning Board
Ray Howard, Member Planning Board
Scott Williams, Member Planning Board

Others Present: Ken McWilliams, Town Planner
Randy Sanborn, Secretary

I. INTERVIEW WITH DUBOIS & KING CONSULTING ENGINEERS, INC.

Jeffrey Adler, PE, Senior Civil Engineer – Project Manager and Primary Reviewer, Bedford was introduced to the members. He gave an overview of his experience with other New Hampshire Boards on doing Plan Reviews and Construction Observations.

S. Williams asked a question on how the company does their reviews.

Scott Bourcier, PE, Project/Resident Engineer – Reviewer, Bedford arrived at 6:06 p.m. and was introduced to the members.

J. Adler and S. Boucier answered several questions from the members. Jeff Adler noted they do not use EIT's, they would use the same engineer for plan reviews and construction observations and they try to have a cooperative approach with developers and contractors in conducting construction observations.

II. INTERVIEW WITH KV PARTNERS, LLC

Michael S. Vignale, P.E. was introduced to the members. He gave an overview of his experience with other Planning Boards in doing Plan Reviews and Construction Observations.

M. Vignale answered several questions asked by the members. Mike Vignale noted he would be the engineer doing the plan reviews and construction observations. Mike indicated he looks at the work as a collaborative process between the developers, the Town and himself. He noted his firm focuses on this type of municipal work for Planning Boards and he enjoys being part of successful projects. Mike noted his firm does not work for developers.

III. SUB-COMMITTEE SELECT FIRM TO RECOMMEND TO FULL PLANNING BOARD AT THE MAY 20, 2014 MEETING

The members discussed the pros and cons of both companies.

T. Hoopes made a motion to recommend KV Partners to the Planning Board.

S. Williams seconded the motion with all in favor.

The meeting was adjourned at 7:28 p.m.

Respectfully submitted,
Randy Sanborn, Recorder, Public Minutes