

Gilman Library Trustees Meeting

May 18, 2010

Minutes

Called to order 2:10 PM

Attendance: Shirley Copeland, Linda Hess, John Pohas and Holly Brown.

Shirley made a motion to accept the minutes from the previous meeting, dated April 27, 2010, as read, Seconded by Linda. Motion carried.

Treasurer's Report was noted and placed on file as follows:

Checking \$31,168.13

Money Market \$32,647.78

Building Fund \$11,768.60

Nancy Jordan Memorial Book Fund \$1,101.20

Linda made a motion to approve the proposal by Stroger's HVAC LLC, Rochester, to rectify the ventilation problem in the mechanical room. The cost (\$995.00) will be paid with the Gilman Library Building Fund account. Seconded by Shirley. Motion carried.

It was determined, by Stroger's that the vent which is located in the elevator machine room is perfectly acceptable and does not need to be replaced. John provided verification.

Linda made a motion to approve the estimate provided by Giguere Electric, Inc., Laconia, for the work on the light pole located in the back parking area and improving the

safety and efficiency of the exterior lighting around the library. The cost (\$750.00) will be paid with the Gilman Library Building Fund account. Seconded by Shirley. Motion carried.

John will make a note to turn the boiler (located in the mechanical room) off on the first day of summer and back on in the fall. This will be done in an effort to conserve energy as the system is not required to heat the lower level in the summer months.

Holly will contact Northeast Security to lower the “base temperature” in the building to 55 degrees. More discussion will follow.

The next business meeting is scheduled for Tuesday, June 15, 2010 at 2:00 PM

Meeting adjourned 3:50 PM.

Respectfully submitted,

Holly Brown

Library Director