

ALTON BOARD OF SELECTMEN

Meeting Minutes

June 9, 2014

5:30 PM

1 Monument Square

Alton, NH 03809

**Approved: June 23, 2014**

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R. Loring Carr convened the meeting at 5:30 PM and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following members and staff were present:

R. Loring Carr, Chairman  
Marc DeCoff, Vice Chairman  
Cydney Johnson, Selectman  
David Hussey, Selectman  
E. Russell Bailey, Town Administrator

Lou LaCourse, Selectman was absent.

**Approval of the Agenda**

E. Russell Bailey requested adding #6 to New Business a Hawkers & Vendor Application for the Alton Pack 53 Cub Scouts.

Marc DeCoff made a motion to approve the agenda as amended and David Hussey seconded with all in favor of the motion.

**BOARD OF HEALTH**

R. Loring Carr made a motion to Recess as the Board of Selectmen and to convene as Board of Health and Marc DeCoff seconded with all in favor of the motion.

Septic Waiver Request, Map 34 Lot 38 - McKone/Old Bay Diner

John Dever and Tom and May Varney were present to present the Septic Waivers.

This request is needed in order for the owners to sell; they have no approved septic plan on record. The design has been drawn keeping it on their lot which was a challenge. They need two (2) waivers from the Town; the first is the tank to foundation required 5 feet actual 4 feet and the EDA to foundation required 10 feet actual 5 feet. This will be a clean solution system with chambers in front of the restaurant under the parking lot.

David Hussey questioned how the grease trap would work with the Clean Solution System and R. Loring Carr questioned how often this would need to be pumped. Tom Varney addressed the questions.

Dave Hussey made a motion to approve the septic waiver request for Joel McKone/ Old Bay Diner, 12 Mount Major Highway, Map 34 Lot 38; Tank to foundation required 5 feet

actual 4 feet and EDA to foundation required 10 feet actual 5 feet and Marc DeCoff seconded with all in favor of the motion.

Septic Waiver Request, Map 36 Lot 9 - Provencher

There was a design done in 2007; this is a re-application and upgrade to the present system which has failed; there is no expansion. Karin Provencher is the new owner of the property and wants to upgrade the system which failed seven (7) years ago and is still in failure today. The Board is already familiar with this property as there have been several problems with this in the past with drainage. The thoughts are that this should fall under the Clean Water Solution System. Both Dave & Loring have already looked at this property on several occasions. There are concerns of leakage. Tom Varney explained that this will be self contained. Cydney Johnson inquired about how the self contained septic system would create a danger and what would it take for this proposal to create a problem with runoff.

The Clean System would add another tank with the same amount of waivers and an additional 8K for the system.

With several problems in the area it seems that the Board should look at it. The septic has been in failure since 2007; they are just looking to upgrade and fix the problem.

Tom Varney noted that if there is an issue that happens in the area it will become a Town problem due to the drainage on Spring Street which will run down the road and down the driveway.

R. Loring Carr made a motion to require a clean water solution system and David Hussey seconded. R. Loring Carr and David Hussey, approved; Marc DeCoff and Cydney Johnson, opposed. The motion failed.

Marc DeCoff made a motion to approve the waivers for Map 36 Lot 9 as presented.

Cydney Johnson amended the motion to approve the waivers for Map 36 Lot 9 and if the system goes into failure then we require the Clean Water Solution and Marc DeCoff seconded. Cydney Johnson and Marc DeCoff approved; R. Loring Carr and David Hussey, opposed. The motion failed.

A meeting needs to be scheduled on site to go over the waiver requests.

Tom Varney inquired about the Health Officer voting during and as a member of the Board of Health believing that he may have a vote. E. Russell Bailey will need to look into this matter.

R. Loring Carr made a motion to adjourn as Board of Health and to Re-Convene as Board of Selectmen and Marc DeCoff seconded with all in favor of the motion.

**Announcements:**

- The week of June 23, 2014; Stockbridge Corner Road will be closed for one (1) week; this is in relation to the State project on Route 28 heading towards New Durham.

- There has been confusion about the old Police SUV's; they are not new vehicles, just new graphics have been placed on the old vehicles in order to obtain uniformity by law with the fleets new Dodge Chargers.
- The July 4<sup>th</sup> Fireworks will be held on July 3<sup>rd</sup> with a rain date of July 5<sup>th</sup>.

### **Selectmen's Committee Report**

Cydney Johnson reported that the Parks and Recreation Commission will be meeting tomorrow night.

### **Town Administrator's Report and Updates** by E. Russell Bailey (moved to accommodate the Public Hearing).

E. Russell Bailey received a call from a resident with concerns raised regarding Harmony Park. There is a Capital Reserve fund which was established by town meeting and is available for general maintenance, landscaping, cutting limbs and capital issues for the Park and the Beach. New sand was recently put down at the Beach. No work has really been done at the Park; possibly during a site walk the Board can take a look at it. The stone wall was looked at previously but has been addressed. This would be more of an upgrade or sprucing up of the Park and possibly use some of the Capital Reserve funds.

### **Old Business: item #1** (moved to accommodate the Public Hearing).

### Stockbridge Corner Road Project Update

A DOT approved sign plan for the Stockbridge Corner Road closure was provided to the Board. The State will be rerouting traffic; signage will be out on Route 11 in the New Durham area as well as at the intersection of Valley and Stockbridge along with two (2) more signs on Route 28. Traffic will be pushed onto Hamwoods and Prospect Mountain Roads for people going South. New Durham has been notified.

### **Approval of Selectmen's Minutes** (moved to accommodate the Public Hearing)

Cydney Johnson made a motion to approve the minutes of May 15, 2014 Public Workshop Session I as presented and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of May 15, 2014 Non Public Workshop Session releasing item #1 and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of May 15, 2014 Public Workshop Session II as presented and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of May 19, 2014 Public Session I as presented and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of May 19, 2014 Non Public Session releasing items #1 & 2 and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of May 19, 2014 Public Session II as presented and Marc DeCoff seconded with all in favor of the motion.

Cydney Johnson made a motion to approve the minutes of May 28, 2014 Public Workshop Session I as presented and Marc DeCoff seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of May 28, 2014 Public Workshop Session II at the West Alton Fire Station as presented and Cydney Johnson seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the minutes of May 28, 2014 Public Workshop Session III at the Town Hall as presented and Cydney Johnson seconded with all in favor of the motion.

#### **PUBLIC HEARING**

Echo Point Road, Hamwoods Road, Abednego Road, Dan Kelley Drive and Sanctuary Lane.

R. Loring Carr opened the Public Hearing which was led by Ken Roberts, Highway Agent who gave an overview of the work to be done on each of the roads.

**Abednego Road:** All the work has been completed except with the work at the very beginning of the road which will be corrected with the grinding and paving.

**Dan Kelley Road and Sanctuary Lane:** There are minor issues on these roads; during the floods last year a good section of the road was lost which will be corrected therefore catch basins will be added before each driveway. From the cul de sac to Austin Road some trees will be taken down; no others will be taken down. At the intersection of Austin approximately 20 feet will be paved to protect our road that will be put down. A catch basin will be added at the corner and beginning at the second driveway on the left the catch basins will start; none of the outlets will change, where the water runs today, the water will run when it is done. At the Dan Kelley intersection there is a summer water line which is only about a foot deep. We will be working closely with the Water Department. There will be some delays while working in that area. There is no drainage at the beginning of the roadway which is much too wide. Catch basins will be set to trap the sand. The intersection will be narrowed about four (4) feet on both sides, move the mailboxes back up the road and reinstall them without a delay in services. There is a problem with the last crest of the hill which will be moved back 10-14 feet. The alignment of the road will be moved over about five (5) feet in a small section to straighten the road. Then we will grind and pave with a binder coat and a finish coat next year. The shoulders will be done and cut and blended to the driveways.

**Hamwoods Road:** There are a lot of trees that need cutting, roughly 42 with roots running under the roadway. Some of the culverts are already done therefore there

will be very few closures necessary. All driveway culverts that exist today will be replaced. The first seventy five (75) feet of the road belongs to the State. There will be new larger guardrails on both sides in order to get back to the legal standards.

**Echo Point Road:** When the Board and I were approached on this road it was only for grinding and paving the road. There has been discussion regarding the “Y” at the end of the road; it stays. This has been discussed with the state because it is pre-existing we cannot make it wider or narrower. There are a few rocks that will be removed then grinding and paving with shoulders on the road which will be done to just beyond the boat ramp.

The Public Hearing was opened for questions.

Sharon Gordon, 5 Sanctuary Lane had questions regarding her property line which has been cut over the years and how can she get her property back to where it should be?

Ken Roberts stated that the road would be shifted over to the other side approximately five (5) feet. There is also a culvert issue that will be addressed. We cannot eliminate the issue but people will not be able to drive on the lawn; large black posts can be placed there.

Richard Dixon, 42 Echo Point Road has major concerns on the paving in reference to speeding especially during the months of July and August on Friday and Saturday nights. He mentioned the possibility of placing speed bumps. Another concern of Mr. Dixon is the bank by the two (2) green cottages which is eroding.

Ken Roberts noted that it is a Class V road and anything that would be put there is considered a hazard and a liability for the town if placed in the roadway. Signage, with the permission of the Selectmen may be placed with special verbiage. Any embankment that comes into the road will be addressed for erosion.

Bob Morris, Rocky Lane was representing Leonard Gardiner regarding an issue at the Public Boat ramp. When people use it they need to back up to Sawmill Brook Road in order to back their trailers in, they block the road. In the winter it is used for the snowmobiles and ice fisherman who also block the road. There are nine (9) no parking signs in the general area which are ignored at times. With the opening of the state boat ramp at Downing’s Landing the feeling is that the boat ramp is no longer needed and would it be possible to close the boat ramp.

Ken Roberts stated that this is a decision that the Board will need to make.

Richard Dunn, 31 Echo Point Road has had a problem with water in the past running down the road right down his stone stairs as they are very close to the road.

Ken Roberts noted that the sides of the road will be cleaned up as best we can and it should stay pitched away and will do everything they can to try and take care of the problems. Crushed stone will be looked at.

Ron Stevens, 25 Abednego Road inquired about shoulders on the road.

Ken Roberts stated that we will be adding gravel shoulders with the exception of where the lawns are located which topsoil and seeding will be done. Once the grading and pitching is done it will change quite a bit from what it is today.

Neville Rivet, 7 Hummingbird Lane voiced concerns regarding the roadway at the boat ramp which chips away with the cars and trailers backing down the steep incline.

Ken Roberts stated that the new pavement will replace the old pavement which will be stronger and gets tied into what's there today it will not be brittle, believing that this will no longer be an issue.

An Echo Point resident (no name given) questioned the timeframe for the pavement.

Ken Roberts responded that it depends on the other sites. It probably will be later in the year with no definite date at this time. As far as closures are concerned it will be a few days while rocks are removed out of the road. When the grinding and paving is done it usually takes approximately two (2) days and will try to have this done just after the holiday to make it easier for everyone.

Larry Collins, 31 Echo Point Road asked for clarification on widening of the road on the left side as his home is very close to the road.

Ken Roberts stated what is existing today stays there; there is no widening of the road.

Richard Dixon mentioned that there is a huge pine on the road that is dead.

Ken Roberts stated that if a tree is dead or dying, creating a public safety issue, it will come down.

A resident (no name given) asked for clarification on inconvenience.

Ken Roberts defined inconvenience as the road will not be closed but it will be difficult during the grinding and paving which can be done quickly. The width of the road is a factor due to the size of the paving machine. The paving will start at the bottom of the road and work their way up. Everyone will be notified ahead of time of the schedule; it will be by mail, advertised in the newspaper and it will be posted on the town website.

Karen Comeau, 115 Hamwoods Road and responsible for 186 Hamwoods Road questioned when the work will begin on Hamwoods Road.

Ken Roberts stated it would begin in roughly 3-4 weeks before beginning any work with hopes that the State is done with their work before we move in. The trees will be cut; anything that is small will be chipped and the larger pieces belong to the landowner. Anything left when the final cleanup is done before paving will go to the town pit and be dumped.

A resident (no name given) when the rain rushes down Echo Point Road how will the work near the boat ramp stop the water from going into the lake.

Ken Roberts stated that there is no drainage being put in the roadway; the work is basically for grinding and paving only.

Ken Roberts offered to make himself available downstairs for further questions.

R. Loring Carr closed the Public Hearing.

David Hussey made a motion to bid out Hamwoods Road and Marc DeCoff seconded with all in favor of the motion.

A two (2) minute recess was taken at 6:32 PM.

**Appointments:**

None

**Public Input I**

Barbara Howard approached the Board with a few questions

1. There was an approval a few weeks ago for a little over 3K for New Durham's portion of the mutual aid fund that we contributed to and why did we have to pay more? E. Russell Bailey responded: "this was for the Regional Dispatch; it is a bill from last year and if you are not sure you want to pay you can encumber the money at the end of the year then the auditor reviews it and includes it in the audit for next year as an encumbered item".
2. How many copies of your meetings are currently available at the library and are you current with that? E. Russell Bailey presumes yes and would have to check into this matter and get back to Barbara. Also, the quality of the meetings is deplorable; please accommodate this request and asked the Board to use the microphones.
3. Ms. Howard is extremely disappointed with the Board in their recent decision making and has lost a lot of respect for them.

**Old Business:**

Project Status Update

Highway Reconstruction projects: Ken is presently on Trask Side Road and Sanctuary Lane. It will be coordinated with Ken Roberts to be sure that there is proper notification to the residents regarding paving with letters sent and posting on the website.

Senior Center projects: Both the Materials and Foundation are out for bid which are due June 20, 2014. Once the bids are received and approved we will coordinate with the volunteers and confirm the funding which cannot be done until the bids are in.

Town Hall Roof project: The work will begin the week of June 23, 2014 for the roof work. A meeting has been setup for later this week with the contractor regarding setup, safety issues and access to the building.

Sidewalk project: The work will begin again after Labor Day in front of the businesses moving over to the intersection of Old Wolfeboro Road then moving across the street in front of the Florist and Telephone Office. The poles were being worked on today and should be removed in the next week or so at the intersection of Route 140.

A decision needs to be made on the lighting off of the museum at the Route 140 intersection. It could be a separate decorative pole or it could be attached off the corner of the Museum building (examples were provided to the Board). We will be working with DOT to move the corners of the intersection moving them out a bit for easier turning. Once this is done the sidewalk will be re-done. We will then finish up across the street from Town Hall down to the Church at Church Street.

Roberts Cove Beach: The Easement has been signed and approved; we are still waiting on the drainage plan to be finalized before moving forward.

A discussion on the decorative poles and lighting of the intersection transpired. The decorative poles are upwards of \$1,000.00 to \$2,000.00 and would like for the Board to look at the different options and be agreeable to them. Lights off the Museum building were mentioned but the need is to light the intersection. LED type of lights would be the most appropriate, solar was mentioned; they will be wired out of the Museum. R. Loring Carr thought a more utility type of light would work. No decision needs to be made tonight; we will fine tune, obtain pricing and discuss at a future meeting.

#### Bid Approval; Surveys

The bids were out for Woodland Road, Lily Pond Road and Chestnut Cove Road. The low bidder is Holden Engineering at \$16,286.00 and recommended by the Highway Department.

David Hussey made a motion to approve Holden Engineering for \$16,286.00 and Marc DeCoff seconded with all in favor of the motion.

#### **New Business:**

#### Vote to approve Land Use Items

Marc DeCoff made a motion to approve the 2013 Timber Warrants for Map 11 Lot 11-3 Operation 13-011-12-T, \$75.40; Map 11 Lot 11-1,2,4 Operation 13-011-13-T, \$291.05; Map 6 Lot 39 Operation 13-011-17-T \$73.88; Map 20 Lot 3 Operation 13-011-22-T \$1,531.21 and Cydney Johnson seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the 2013 Timber Warrants for Map 5 Lot 74-1 Operation 13-011-27-T, \$68.82; Map 1 Lot 29 Operation 13-011-31-T, \$154.89; Map 9 Lot 60 Operation 13-011-32-T \$758.60; Map 11 Lot 28-14 Operation 13-011-15-T \$602.73 and Cydney Johnson seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the Land Use Change Tax for Map 8 Lot 20 for \$50.00 and David Hussey seconded with all in favor of the motion.

Marc DeCoff made a motion to approve the 2014 Administrative Abatements for Map 71 Lot 116 for \$268.00 and David Hussey seconded with all in favor of the motion.

Unlicensed Dogs Notification

This is a Warrant done each year by State Statute submitted by the Town Clerk regarding unregistered dogs. The Warrant will then be forwarded to the Police Department.

David Hussey made a motion to approve forwarding the Warrant to the Police Department and Marc DeCoff seconded with all in favor of the motion.

Special Event Application; "Once Around the Winni"

Marc DeCoff made a motion to approve the Special Events Application for "Once Around the Winni" for August 23, 2014 at 10:00 AM operating at the parking lot, Alton Bay and Cydney Johnson seconded with all in favor of the motion.

Hawker & Vendor Application; Billy Tuttle dba B & B Novelty

Marc DeCoff made a motion to approve the Hawker & Vendor Application for Billy Tuttle dba B & B Novelty for July 3, 2014 with a rain date July 5, 2014, Spaces 3 & 4 and David Hussey seconded with all in favor of the motion.

Hawker & Vendor Application; Brenda Boudrow, Lisa's Dragonfly Gardens & Design

There is a conflict with some of the dates which have already been booked during the Castleberry Fairs Event: July 12 & 13 and August 30, 31 and September 1, 2014 additionally there are dates for Old Home Weekend Committee with a conflict on these dates: August 8, 9 & 10, 2014. Also, there is a request for additional spots to be created.

Old Home Weekend wants to put vendors in these spots and/or hold activities in the spaces. Piggybacking on an advertised event was brought forward.

Concerns regarding green space were addressed as the area has never been opened up before and if you open up this issue then you will open it up every time there is an event; green space has never been rented before. In the past we have denied space for the Town Wide Yard Sale due to potential town liability issues. Also noting that there are alternative dates provided that do not conflict with any of the other events. There is already an issue of what is going to be allowed in the spaces without opening up even more issues.

Marc DeCoff made a motion to approve the Hawkers & Vendors Application for Lisa's Dragonfly Gardens & Design for the requested dates with no conflicts including alternate dates of July 21, August 4, 11, 25 & 28 and October 11, 12 & 13, 2014 at the regular vendor spaces and Cydney Johnson seconded with all in favor of the motion.

R. Loring Carr made a motion to deny the request of using the grassy area by the vendor spaces and David Hussey seconded with all in favor of the motion.

Hawker & Vendor Application; Alton Pack 53 Cub Scouts

Marc DeCoff made a motion to approve the Hawker & Vendor Application for the Alton Cub Scouts Pack 53 for July 3, 2014, rain date July 5, 2014 and waive the fee and David Hussey seconded with all in favor of the motion.

**Public Input II**

Raymond Howard approached the Board in reference to the approval of the Alton Cub Scouts Pack 53 application and thanked the Board for waiving the fee as it is a town organization.

**Non-Public Session:**

R. Loring Carr made a motion to enter into non-public session pursuant to RSA91-A:3,II(a) personnel (c) character/reputation and (e) claims/litigation and Marc Decoff seconded with all in favor of the motion.

The meeting adjourned at 7::05 PM.

Respectfully submitted,

*Mary K. Jarvis*

Mary K. Jarvis  
Recording Secretary