

Minutes
Alton Parks and Recreation Commission
June 18, 2015
Harmony Park, 6:00pm
A.V.A.S. Building, 7:00pm

Members Present: William Lionetta, Kristin Thomas, Jonathan Downing and Phil Wittmann

Public: Nancy Downing

Staff Present: Kellie Troendle

Call to Order

The Meeting was called to order at 6:00pm by W. Lionetta. The Commission meet at Harmony Park and discussed the history of the property and the recommendation that it be highlighted as the Park of the Month for August. The Commission noted the following items need to be addressed: ADA accessibility to Harmony Park and the Town Beach, drainage from Bay Hill Road and its effect on the Town Beach, extension of the sidewalk from in front of Downing's Landing to the Town Beach for pedestrian safety, ADA accessible restrooms, painting the interior of the restrooms, maintenance to the picnic shelters, maintenance to the ground covering/black fabric, painting lines in parking lot, Harmony Park retaining wall repair, and general maintenance (raking, trimming trees, weeding). The Commission discussed their responsibilities and if there is a PRC member job description. J. Downing expressed interested in knowing what the Commission member's responsibilities are in regard to the maintenance aspects of the Parks and Recreation Department. K. Troendle reported that a Resolution was created with the duties of the PR Commission; it was prior to the addition of the Grounds and Maintenance Department duties being assigned to the Parks and Recreation Department. J. Downing noted that there are many responsibilities assigned to the Director that are not included in the job description.

Approval of Agenda

K. Thomas made a motion to approve the Agenda as presented; motion was seconded by P. Wittmann and passed.

Approval of Minutes

J. Downing made a motion to approve the Minutes of May 21, 2015 as presented; motion was seconded by K. Thomas and passed.

Public Input

There was no public input.

Old Business

Barbershoppers Event- The Certificate of Insurance from the Barbershoppers was forwarded to PMHS, the light and sound crew will work directly with Dave Snell on coordinating what's needed for the show and the Department received the invoice from PMHS for the custodian. J. Downing will be meeting with the Weirs Times with a feature article on the Barbershoppers. K. Troendle reported that the dock reservation request will be submitted to the OHWC for discussion and approval at their meeting on June 23 as directed by the Town Administrator because everything needs to go through

the OHWC during Old Home Week. J. Downing noted that additional docks may be needed for more boats to provide rides to the Barbershoppers.

Summer Programs- The Commission discussed a complaint from a resident in regard to their opinion of the lack of summer activities for kids and the Director's response. The Commission noted that programs can not be offered without a minimum number of people to run it and people have the opportunity to attend meetings to share their concerns and receive information.

Tennis Courts- K. Troendle reported that she confirmed with the Town Administrator that the backboard and tennis court surface repairs would be covered as maintenance under the Tennis Court Capital Reserve Fund. Estimates will be obtained and brought to the Commission for review with a recommendation to the Board of Selectmen.

Park Facilities- The Commission discussed itemizing the priorities for the 2016 Budget Request in regard to the Town parks. The purpose of the park site visits is to identify areas for improvements, upgrades and repairs and to budget the needed funds appropriately.

New Business

2015/2016 After School Programs- The Commission discussed sponsoring After School Programs in cooperation with ACS and possible classes that could be offered. In 2015 the Department led a youth Yoga class for grades 1-4. ACS is looking for ideas for 7&8 grade classes. P. Wittmann mentioned the "Adopt a Soldier" program where kids could identify a soldier and collect items to send to the soldier. It was noted the program would add awareness and community involvement.

2016 Paddle Board Race- The Commission discussed sponsoring a Paddle Board and/or a Canoe/Kayak Race in June 2016.

2016 Trail Run- The Commission discussed sponsoring a Tri or Quad Event Race: swimming, biking, running and/or kayaking. Possible locations could be the Town Forest, Merrymeeting River, and Lake Winnepesaukee. Members will research possible courses and events to include for future discussion.

Web Site- K. Troendle reported that the Town is working on finishing up with the web site and getting photos of the parks. The web site is expected to be ready to go by the end of July.

Other

Letter S Road Bamboo- The Commission discussed the invasive bamboo on the Letter S Road and it being around the Jones Field sign and encroaching on the travel way on the road.

Jones Field- The Commission discussed installing a sign on the Jones Field access gate that would invite pedestrians to use the facility for recreational use. K. Thomas made a motion to install a sign similar to the style at Levey Park that reads, "Jones Field Pedestrian Traffic Welcome", motion was seconded by W. Lionetta and passed.

Adjournment

J. Downing made a motion to adjourn the meeting at 7:50pm; motion was seconded by K. Thomas and passed. **The next meeting is scheduled for Thursday, July 16, 2015 at 6:00pm at the Alton Bay Community Center with a site visit from there to the public boat docks.**

Respectfully submitted,

Kellie Troendle, Certified Park and Recreation Professional, Parks and Recreation Director