

ALTON BOARD OF SELECTMEN

June 1, 2009

Meeting Minutes

Public Session I

ALTON TOWN HALL

AT 6:00pm, Chairman McMahon convened the meeting of the Board of Selectmen, present were the following members of the Board and staff:

Stephan McMahon, Chairman
Peter Bolster, Vice-Chairman
Patricia Fuller, Selectman
R. Loring Carr, Selectman
David Hussey, Selectman
E. Russell Bailey, Town Administrator

The Chairman led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence.

Approval of the Agenda

P. Fuller motioned to remove Item #5 in New Business, seconded by P. Bolster for a discussion that included further information would be necessary, there was some disagreement, the motion and second were withdrawn. P. Fuller then motioned to amend the agenda and eliminate Item #5 in New Business and that the Town Administrator ask the Highway Agent for an estimation on the work for crosswalks and sidewalks, and to determine which ones are properly or improperly placed and which belong to the Town and State and come back to the Board with this information, the motion was seconded by David Hussey and passed on a vote of 4-1(LC).

Announcements

Chairman McMahon acknowledged Selectmen Fuller's Birthday. He continued that Alton Fireworks will take place on July 3rd and in August on Old Home Day celebration. And on June 6th, the Town Wide Yard Sale will be taking place.

Selectmen's Committee Reports –

David Hussey – D. Hussey reported that the Planning Board had met on May 19th

Loring Carr – L. Carr reported that Parks and Recreation Commission had met and events coming up include the town wide yard sale, touch a truck, kayak/canoe race and a 5k race, also the Big Lake ½ Marathon water stations were discussed. The Commission wants to move a "pink" building from Jones Field. L. Carr continued the Budget Committee would like to meet with the Selectmen, he will know more at a later date but expects the meeting may take place before the budgeting process begins.

Peter Bolster – P. Bolster reported the Milfoil Committee had met with community representatives and expects to meet every Thursday and will name a chairman soon.

(P. Bolster, con't)

He noted in order to receive grants, a standing Milfoil Committee must be in place. P. Bolster continued members of the Downtown Revitalization Committee were present tonight concerning their recommendation on a bid for concrete work at the B&M R.R. Park. P. Bolster continued the flag pole dedication on Memorial Day was wonderful with many in attendance. The next Committee meeting is Tuesday, June 2nd.

P. Fuller thanked the Board for her birthday wishes. She offered her congratulations to Police Officers Sullivan and Vanderhoof on receiving State awards for their police work, and commended them for "a job well done". P. Fuller continued the ZBA had denied an appeal of the Brewster Academy decision. The next ZBA meeting will be on Thursday. P. Fuller stated the Fire Department sold everything at auction except for one (1) vehicle. She will attend their next meeting scheduled for this week.

In a conversation, Board members were in agreement that personal opinions, complaints, enforcement issues, should not be discussed at Public Meetings. Personnel issues should be discussed in accordance with established policy and guidelines. And also, any complaints should be specific with written notification given to the Town Administrator or the Board of Selectmen. It was noted that the Selectmen take enforcement very seriously as they are the "Board who enforces" And in any discussion about enforcement issues, the Town Attorney should be present and it should be held in non-public session if necessary.

Stephan McMahon - S. McMahon reported he had missed the Household Hazardous Waste meeting but expects to be present for the next meeting. He noted a collection is scheduled for July and a medicine/prescription collection will take place in September.

Town Administrator Report and Updates

Russell Bailey advised the County Commissioners will be at the Board's workshop session on June 8th. @ 6:00pm The Fire Chief will be attending and it is open to the public. The Board agreed to meet at 5:00pm for a regular workshop session.

R. Bailey continued that the Fire Department had received a \$300 bid for the 1993 ambulance but that it was below the minimum amount of \$500 as set by the Selectmen. It was agreed to put this item on the Town web-site and in one newspaper. L. Carr moved that the ambulance bid should be by sealed bid and no less than \$500, seconded by P. Fuller and passed with all in favor. R. Bailey will notify the Fire Chief.

BOARD OF HEALTH

L. Carr moved to recess as Board of Selectmen, and Convene as Board of Health, seconded by P. Fuller and passed with all in favor. Present: Thomas Varney PE

The Board reviewed 3 waivers for Map22, Lot 7 – Following a discussion of the design, D. Hussey motioned to approve the waivers as presented, seconded by P. Fuller and passed.

The Board reviewed a septic waiver on Route 11D - After their review and discussion of the design as presented, D. Hussey motioned to approve the waiver, seconded by P. Bolster. In a further discussion the Board asked if there was a waiver from the abutter, it was noted this information is contained in the deed, including how the system will be pumped. The motion passed with all in favor.

L. Carr motioned to adjourn as Board of Health and reconvene as Board of Selectmen, seconded by D. Hussey and passed with all in favor.

BOARD OF SELECTMEN

Public Input I

G. Fuller advised that the video had been unplugged and a portion of this meeting may not be on tape.

He asked about the Fire Department Budget Request for a furnace. R. Bailey advised he had no information on this matter at this time.

Approval of Selectmen's Minutes

Public Session I and II, and (sealed) Non-Public Session Minutes of 5-20-09. P. Fuller motioned to approved the sets of minutes as submitted, seconded by D. Hussey. In a discussion L. Carr asked that his recommendations for a less expensive generator be included in the minutes of Public Session I.(page 4) The motion as amended passed with all in favor.

Old Business

1 – B&M R.R. Park Plaza Bid – The Board reviewed the recommendations from the committee including photographs and a drawing of design for the plaza/patia. L. Carr motioned to accept the bid for \$11,744, seconded by D. Hussey and passed with all in favor.

(Old Business (con't))

2 – Railroad Square Fund – R. Bailey noted Town donations were raised to locate the caboose in the Bay. There is a remaining balance of \$527.80 which the Downtown Revitalization Committee would like to use towards restoration of the caboose. P. Fuller motioned to approve the request, seconded by P. Bolster and the motion passed with all in favor.

3 – Emergency Management Training – R. Bailey advised training is needed in order to receive FEMA grants. He will have more on this for a future agenda, and added the public works, fireman and police have already had some training.

4 – Alton Shores Culvert – R. Bailey presented a cost estimate and a review by Attorney Sessler concerning the closing of Alton Shores Road while the culvert is being installed and using a private portion of the road to provide an access to residents. A motion was made and seconded for discussion that in exchange for using the private section of the road, the Town would provide road work on this private road. It was noted this would save \$10,000 and two weeks time, a discussion followed that that included, public safety, setting a precedent for work on a private road, the purpose of a new culvert, utilizing tax payer money on a private road., and this would be a 1-time deal. The motion and second were withdrawn. D. Hussey motioned to ask the engineer to provide a quote for closing the road during construction or keeping it open or “leasing” the private portion of the road, upon completion of the road work on the private portion, the Town accepts no responsibility for any work performed and the Town will determine what needs to be done as far as gravel, etc. And the work will not exceed the monetary amount established or recommended by the Highway Agent, seconded by P. Bolster and passed with all in favor. R. Bailey advised costs would be approximately \$7000 and an agreement would be drawn up by the Town Attorney.

New Business

1. Bid Acceptance – Following a review and recommendation of the Highway Agent, P. Fuller motioned to accept the Bids from T-Quip for the rental of a hammer and roller, seconded by P. Bolster/D. Hussey and passed will all in favor. It was noted the Bid amounts were \$6400 for the roller and \$15,000 for the hammer to be used in road construction. L. Carr asked for a breakdown of where road money is spent. The Board and Town Administrator agreed to have a workshop with the Highway Agent to review road reconstruction projects. Also agreed was the need to review Town roads.

2. Ordinance Amendment – The Board reviewed the recommendation of the Police Department concerning a change in parking hours at the Bay. It was agreed to table a decision on this matter.
 - a. Police Bid – R. Bailey advised this was for Hardware and Software needed for crime scene and traffic accident reconstruction. R. Bailey advised two bids were received and recommended using hardware of the first bidder and software of the second bidder. The first bid is MTS with a price of \$8949.13 and the second from Microsurvey Software Inc.(software only) at \$7911.00 for a total of \$15,951.13. L. Carr motioned to approve the recommendation for a total price of \$15,951.13, seconded by P. Fuller and passed with all in favor.
3. Nixle Information – Nixle is a free service that will allow up-to-the minute information about neighborhood information and public safety alerts, and is instantly available by text message, email or web. R. Bailey advised although this is a free service, approval is needed from the Selectmen. L. Carr motioned to approve, seconded by P. Bolster and passed with all in favor.
4. Special Event Procedures – R. Bailey noted that the Local Government Center is recommending that Towns establish special event permit procedures to ensure that events are safe for all participants. A permit would ensure that a set of standard questions and issues are properly reviewed before the approval of any special event.

He continued that if the Board is agreeable to pursue a permit, we would obtain samples from other communities and have the Town Attorney review the recommendations before presentation to the Board. The Board agreed to pursue the new permit policy.

5. Vote on Land Use Items as Recommended by the Town Assessor – S. McMahon reviewed the items as submitted. L. Carr moved that the Board approve the recommendations of the Assessor, seconded by D. Hussey and passed with all in favor.

Public Input II

There was no public input.

Selectmen's Minutes
June 1, 2009
Page 6

Non-Public Session

S. McMahon motioned to enter into Non-Public Session pursuant to RSA91-A:3,II (a) (c) and (e), seconded by P. Fuller. The Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: June 15, 2009