

ALTON BOARD OF SELECTMEN
Meeting Minutes
Public Session I
July 27, 2009
ALTON TOWN HALL

At 4:30pm, Vice-Chairman Peter Bolster convened the meeting of the Board of Selectmen, those present included the following members of the Board and staff:

Peter Bolster, Vice-Chair
Patricia Fuller, Selectman
R. Loring Carr, Selectman
E. Russell Bailey, Town Administrator

L. Carr led those assembled in the Pledge of Allegiance to the Flag and a Moment of Silence.

L. Carr motioned to approve the agenda, seconded by P. Fuller and passed with all in favor.

P. Bolster introduced Police Chief Philip Smith who presented a good citizen award to Stephen Hurst. Chief Smith also acknowledged Alan Hurst a former Police Chief who was in attendance. Next Chief Smith presented Officer F. Timothy Sullivan with an officer of the year award.

P. Bolster read announcements from the Town Clerk's office concerning renewal letters and also Old Home Day events in August. He added that the initial work on the patia at the B&M R.R. Park had begun.

Selectmen's Committee Reports

P. Fuller reported that the Fire Department had met in July but there were no items on their agenda that needed her attention. She had no report on the ZBA. She advised that legislation is in place for education funding, because the state wide property tax is in place, however that could change after two years.

L. Carr had no report

P. Bolster reported the Milfoil Committee had met with the representative from DES, signs will be posted on private and public boat launches and a training session is scheduled soon. The Committee is identifying places in Town where milfoil is a problem, and they will have information in place for the Selectmen prior to the budget season.

Town Administrator's Report

R. Bailey reviewed documentation from the Local Government Center concerning retirement costs and litigation against the State, Towns will be forced to pay the increase in costs. P. Bolster advised the School Board has been waiting for a decision by the Selectmen concerning this matter. Following a discussion, the Selectmen were in agreement to support the litigation as recommended by the L.G.C.

R. Bailey continued that the County Commissioners will meet on August 12th. Representation is needed from the Towns concerning funding issues. P. Bolster suggested that the Town Administrator should attend the meeting and report back to the Board.

R. Bailey advised that with reference to the culvert work on Cooke Road, the engineers have recommended a change to concrete culverts, this will be at no additional costs, he asked for approval to sign the change order #1 from two pipes to a box culvert. P. Fuller motioned to have the Town Administrator sign the change order, seconded by L. Carr and passed.

Public Input I

There was no public input.

Approval of Selectmen's Minutes

- 1) July 6, 2009 -Public Session I- P. Fuller made a correction on page1, line 1, para. 5, change the name "Fuller" to *Bolster*. L. Carr motioned to approve the minutes as corrected, seconded by P. Bolster in a discussion it was noted other "typo" corrections should be made. The motion passed with all in favor.
- 2) July 6, 2009 - Sealed Non-Public Session and Public Session II Minutes – L. Carr motioned to approve the minutes as submitted, seconded by P. Fuller and passed with all in favor.
- 3) July 13, 2009 – Workshop Sessions – L. Carr motioned to approve the minutes, seconded by P. Fuller. In a discussion it was noted there should be a change in Item #2, to read the vote was 3 in favor, 1 opposed(LC) and 1 abstained(SM), the motion passed.

FOR NOTARY PUBLIC

By signing on this page, the Board members as noted below herein, are confirming their action taken on July 27, 2009 pertaining to Item 1 in Old Business:

_____/_____/_____
**Peter Bolster, Vice-Chairman Patricia Fuller, Selectman Robert Loring Carr ,
Selectman**

State of New Hampshire
County of Belknap ss:

Before me appeared the above named individuals who each signed this document freely and willfully for the purpose as noted and it is true and correct:

Patricia A. Rockwood_____ Commission Expires_____

Old Business

- 1) Alton Shores Culvert Bid/Grant Extension – R. Bailey advised that G.W. Brooks is the low bidder and is recommended by the engineer and Highway Agent. The cost is \$72,355 which includes keeping one lane open on Sunset Shores. He explained this would not improve the private way as the cost difference of \$5940 does not justify time and money to be spent for alternative access on a private section of road. L. Carr motioned to award the culvert bid on Alton Shores Road to G.W. Brooks construction, seconded by P. Fuller and passed with all in favor.

R. Bailey continued the culvert cost is covered by a FEMA hazard mitigation grant and we need to extend the completion date on the grant to 2010 this will require the Board of Selectmen's approval to extend and to authorize signing by the Chairman. L. Carr motioned to request an extension on the Alton Shores Culvert work and to authorize Selectman Peter Bolster, Vice-Chairman of the Board, to sign the necessary document, seconded by P. Fuller. In a discussion R. Bailey noted the town pays a certain portion of the cost, the bid is lower than the original projection. At a future meeting a public hearing will be scheduled to accept the grant funds. The motion then passed with all in favor.

- 2) Bridge Engineering – R. Bailey noted a draft RFQ is needed for bridge engineering services to be finalized based on examples provided by NHDOT. The next step is to advertise the RFQ and then proceed to hire a firm for the design work according to DOT regulations. R. Bailey advised the state is paying 80% of engineering costs. The Board was in agreement to have R. Bailey advertise the RFQ, and to bring the results back to the Selectmen. Members discussed the future possibility of towns within the county coming together to work co-operatively on what is needed concerning Highway Projects.

New Business

- 1) NH Electric Co-op – Pole Petition – P. Fuller motioned to approve the petition for No. 2783T, on Alton Mountain Road for Sedlari Construction, seconded by L. Carr and passed with all in favor.
- 2) Signage – R. Bailey noted he had contacted the NHDOT about providing signs on 28A as vehicles approach the beach area to make drivers aware of the public crossing on the highway.

R. Bailey continued that the sign/posts and concrete at water access area on the Gilford/Alton Town Line had been removed by someone unknown and needs to be replaced. A new sign would read: “Property of the Town of Alton – Public Welcome”. P. Bolster asked if anyone had expressed concerns about cars parked on Roberts Cove Road at a Right of Way access. R. Bailey advised no complaints had been received. The Board agreed to all signage as proposed.

- 2) Call Box Disposal – R. Bailey referred the Board members to the letter from the Fire Chief who advised call boxes are no longer being used. He noted the Alton Firemen's Association is requesting to be given the call boxes. Also, the Fire Chief advised that the air tanks and compressor in the basement of the Town Hall are no longer needed. R. Bailey suggested putting the air tanks and compressor out to bid. Following a discussion P. Fuller motioned to remove the call boxes, but save them and ask the Downtown Revitalization Committee or Historical Society if they may have an interest in them first., and to put the compressor and air tanks out to bid, seconded by P. Fuller and passed with all in favor.

Hawkers and Vendors –

- a) Ice Cream Truck - The Board reviewed the application for *Brothers Consession*, an Ice Cream Truck, following their review of the application, P. Bolster moved to approve the permit with conditions pertaining to sales from an Ice Cream Truck in Alton, seconded by P. Fuller and passed with all in favor.

- b) Farmers Market Permit – The Board met with applicant Sherry Ferioli and they reviewed a letter from the code official/health officer with regards to state regulations. Also reviewed was the Hawkers & Vendors Ordinance of the Town, and requirements relative to a permit and Farmer's Market. Following this review, the Board requested that an Insurance Policy be in place, along with a letter from the property owner granting permission to use the property for a Farmer's Market and a State License for food handlers. Once the requirements are met, this application would be placed on the next agenda. Also discussed was the need to review the ordinance at a workshop session with a full board present.

Public Input II

Stephen Bell – S. Bell asked how the Board defined a Farmer's Market as opposed to a Produce Stand and why the Board had allowed something different in 2005. P. Bolster advised the Board will be reviewing the ordinance.

Reuben Wentworth – R. Wentworth suggested contacting the Town of Meredith about running a successful Farmers Market. And that the Board may want to contact the State Agricultural Department about their rules and regulations and for advice about setting up a Farmers Market.

A resident stated that she cannot understand why the Board will not allow a Farmer's Market across the street on church property, that these markets bring in business to the Town. P. Bolster advised that the Board will review the ordinance, but in order to conduct a Farmer's Market the applicant (s) must have insurance, permission from the property owner and a State License for handling food.

BOARD OF HEALTH

Ames Associates –Request for Waiver - Tax Map 60-Lot 27 Present: David Ames

L. Carr motioned to recess as Board of Selectmen and to reconvene as Board of Health, seconded by P. Fuller and passed. D. Ames and the Board members reviewed the plans as proposed and the letter of recommendation from the Health Officer. D. Ames noted the old tank will be pumped. P. Fuller moved to grant a 50' waiver for the septic tank on the Gannon property as recommended, seconded by L. Carr and passed with all in favor.

The Board voted to adjourn as Board of Health and reconvene as Board of Selectmen.

Vote on Land Use Items as recommended by the Town Assessor – By unanimous vote the Board approved (6) Timber Tax items as recommended.

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Non-Public Session

At 6:15pm, P. Bolster called for a vote to enter into non-public session. L. Carr motioned to enter into non-public session pursuant to RSA91-A;3,II (a) (c) and (e), seconded by P. Fuller. P. Bolster polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

Minutes Approved: August 17, 2009