

Gilman Library Trustees Meeting
July 27, 2010
Minutes

Called to order 4:00 PM

Attendance: Shirley Copeland, Judy Hess, John Pohas and Holly Brown.

Linda made a motion to accept the minutes from the previous meeting, dated June 15, 2010, as read. Seconded by John. Motion carried.

Treasurer's Report was noted and placed on file as follows:

Checking \$31, 631.69

Building Fund \$11,501.45

Money Market \$30,120.93

Nancy Jordan Memorial Fund \$1,177.49

John Pohas made a motion to replace the Temperature Sensor Unit located on the lower level, as recommended by Northeast Security, following a series of low temperature readings on the lower level of the library. Carbon Monoxide Detectors will also be wired into the building as required by law. The work will be completed by Northeast Security. More discussion will follow.

John presented a bill for materials purchased and used to install mechanical room shelves. The cost for these materials, totaling \$80.61, will be paid with the line item for Library Building Maintenance.

Strogen's HVAC, LLC. responded to a service call, on 7/20/2010, regarding the heating/cooling unit located in the attic space above the staff work area after the unit stopped working. The service call required the installation of "hard start" on the compressor. The cost of the call, \$165.93, will be paid with the line item for Library Building Maintenance.

The Gilman Library will close at 12:00 Noon on Friday, December 24, 2010 and be closed Saturday, December 25, 2010 in observance of the holiday.

The next Gilman Library Trustees business meeting is scheduled for Tuesday, August 17, 2010 at 2:00 PM.

Meeting adjourned 5:15 PM

Respectfully Submitted,

Holly Brown
Library Director