

Gilman Library Trustees Meeting Minutes
September 20, 2005

Meeting called to order 3PM

Those in attendance included David Birdsey, Nancy Jordan, Jim Bureau of CNM Technology Services LLC, Craig Stevenson of Northeast Security, John Bishop of Alton Parks & Rec./ Grounds and Maintenance and Holly Brown.

Nancy made a motion to accept the minutes from the previous meeting with one spelling correction (Craig not Gregg Stevenson). David seconded the motion. Motion carried.

Treasurer's Report was noted and placed on file as follows:

Checking \$ 18,420.04

Money Market \$ 20,767.05

Building Fund \$ 32, 943.25

Nancy made a motion to accept the proposal presented by Jim Bureau. The proposal recommends the purchase an additional hard drive to be connected to the network server to ensure proper "back up" for the system and to purchase an additional monitor to complete another computer station that will be added to the network system for public access to the library catalog. David seconded the motion. Motion carried. More discussion will follow.

At the recommendation of Craig Stevenson for Northeast Security, a set schedule will be created to replace batteries for the security system every two years. The system will also be tested annually. David will call Craig to assist with replacing the ceiling tile where an alarm panel is located.

Nancy made a motion to donate a library afghan to the PTSA which will be raffled off for Family Bingo Night. Seconded by David. Motion carried.

John Bishop indicated that the Water Department is still trying to locate the shut off for the old water line to the library. Once the shut off is located, John will cap off the pipe below the concrete. More discussion will follow.

David is still waiting for a response from Wendell Beck regarding correcting the icing problem around the underground fuel tank.

The Annual Mum Sale will not be held this year.

Blake Kellar of One Last Cast Carpentry is replacing the back door on the south side of the building with a steel door after finding wood rot that he was not able to repair. This was an old wooden door that had been exposed to a lot of moisture and no sun throughout the years.

Meeting with Board of Selectman to discuss the 2006 budget is scheduled for Tuesday, October 11, 2005 at 5:30 PM.

Meeting with the Budget Committee to discuss the 2006 budget is scheduled for Thursday, October 27, 2005 at 6:00 PM. Liaison – Laurie Boyce

The next Gilman Library Trustees meeting is scheduled for Tuesday, October 18, 2005 at 3:00 PM

Meeting adjourned 5:10 PM

Respectfully Submitted,

Holly Brown/Library Director

