

Gilman Library Trustees Meeting  
September 21, 2010  
Minutes

Called to order 2:10 PM

Attendance: Shirley Copeland, Linda Hess, John Pohas, David Birdsey and Holly Brown

The minutes from the previous meeting dated August 17, 2010, were accepted as read.

The Treasurer's Report was noted and placed on file as follows:

Checking \$33,181.08

Building Fund \$10,883.20

Money Market \$29,433.58

The breaker located in the attic space keeps tripping. John will notify Giguere Electric, Inc. to have them increase the amperage in an effort to eliminate the problem. More discussion will follow.

The sprinkler system will be shut down for the winter months as soon as possible. The Gilman Library Trustees will consider turning an additional zone on next spring to accommodate the garden area around the Bench of Friendship.

Northeast security has begun the process of wiring in Carbon Monoxide detectors as required by law. They are scheduled to arrive on Monday, September 27, 2010 to complete the process. The temperature sensor in the building has been replaced at the recommendation of Northeast Security to address the problem regarding low temperature readings in the lower level of the building.

David Birdsey was presented a plaque to honor his service after serving six years as a Gilman Library Trustees.

We are waiting for an estimate from Stanley Elevator Company, Inc. regarding a leaky seal on the left hydraulic post. More discussion will follow.

A letter will be submitted to The Board of Selectmen no later than December 2010 regarding increasing the number of persons serving on the Board of Trustees. More discussion will follow.

Goals for 2010 & 2011: increase Board of Trustees, creating a new website, updating automation system and placing library collection online. More discussion will follow.

Some consideration was given to the possibility of adopting the "Step Wage Plan" currently being used by the Town of Alton. More discussion will follow.

Volunteer forms to be completed and kept on file as required by the Department of Labor were reviewed.

Meetings Pending:

Budget 2010 with the Alton Board of Selectmen – Wednesday, September 29, 2010 at 5:30 PM.

Gilman Library Trustees Business meeting – Tuesday, October 19, 2010 at 2:00 PM

Gilman Library Trustees Business Meeting – Tuesday, November 16, 2010 at 2:00 PM

Meeting adjourned 5:00 PM

Respectfully Submitted,

Holly Brown  
Library Director