

**TOWN OF ALTON PLANNING BOARD**  
**Workshop Minutes**  
**November 10, 2011**  
**Approved December 20, 2011**

**Members Present:** Tim Roy, Chairman  
Scott Williams, Vice Chair  
Tom Hoopes, Member  
Bill Curtin, Member  
Roger Sample, Alternate

**Others Present:** Ken McWilliams, Town of Alton Planner  
John Dever III, Code Enforcement Officer  
Randy Sanborn, Secretary, Planning Department

The meeting was called to order at 5:22 p.m.

**I. FIRST DRAFT-SITE PLAN REVIEW REGULATIONS**

A. Section 5

1. Revised – 5.14 Storm Water Drainage And Erosion Control  
Paragraph (A) is a carry over except for second line which makes reference to a Section in the Regs that is new and the next sentence is new. The rest is all from the current regs.  
Paragraphs (D), (E) and (F) are new.
2. New – 5.15 Fumes, Smoke, Dust, and Odor  
Paragraph (A) add the word finished before the word site.
3. New – 5.16 Hazardous and Toxic Materials  
No changes
4. New – 5.17 Noise  
Paragraph (B) and (C) Ken will check to see if they are consistent with the Town Noise Control Ordinance.
5. New – 5.18 Screening  
K. McWilliams will add examples of screening
6. New – 5.19 Snow Hazard  
No changes
7. New – 5.20 Snow Storage and Removal  
Paragraph (B) Change “Snow storage is not” to “may not” and add “so it doesn’t create a hazard”
8. New – 5.21 Filling/Excavation  
Paragraph (C) Reword for 6” lifts acceptable by a consulting engineer recommendations  
Paragraph (D) add the word jurisdictional in front of wetlands
9. Revised – 5.22 Utilities  
Paragraph (B) change Town of Alton Construction to applicable utility company
10. New – 5.23 Off-Site Improvements  
K. McWilliams will look at rewriting this section

11. New – 5.24 Criteria For Determining Developments of Potential Regional Impact  
No changes
12. New – 5.25 Recreation Areas For Multi-Family Residential Developments  
No changes
13. Revised – 5.26 Signs  
No changes
14. New – 5.27 Outside Display or Storage of Merchandise Inventory and Materials Used  
In a Business  
No changes
15. New – 5.28 Stump Dumps  
No changes
16. New – 5.29 Water Area System Siting Requirements  
Reword to say need to follow State Standards.
17. New – 5.30 Design Guidelines  
Paragraph (10) (B) needs to be reworded regarding the width is 1/3<sup>rd</sup> the height

B. Section 6

This entire section has been revised.  
No changes

C. Section 7

This entire section has been revised  
No changes

D. This entire section is new  
No changes

## II. Adjournment

**B. Curtin made a motion to adjourn.**

**S. Williams seconded the motion. All were in favor making the motion unanimous.**

The Workshop adjourned at 6:57 p.m.

Respectfully submitted,

Randy Sanborn  
Recorder