

Town of Alton  
Budget Committee Meeting  
November 15, 2011

1. Call to Order 6:07 Principal Leggett
2. Roll Call  
M. DeCoff, Chair  
V. MacDonald, Member  
S. Miller, Vice Chair  
B. Howard, Member  
L. Carr, Selectmen's Representative  
K. Argiropolis, School Board Representative  
L. Tilly (6:25 pm)

3. Pledge of Allegiance

Additional Attendees

K. O'Blenes, School board Business Manager  
K. Holt, School Superintendent  
S. Leggett, Alton Central School Principal  
P. McCloud, Technology Director

4. Approval of Agenda  
**Add to new business, question regarding health insurance**  
**L. Carr motion to accept agenda as amended**  
**K.Argiropolis seconds**  
**All in favor**

5. Minutes  
No Minutes

6. Old Business

S. Miller would like to ask the following questions:

Why don't we charge tuition for summer school? The High School charges. Principal Leggett responded we can't require kids K-6 to attend summer school. The high school students need the credits to graduate. If we charged, fewer kids would be attend. Fear of another obstacle in the way and it would be easier to just not send them. High School students need credits to graduate. That is a big incentive

Smart boards cost about 3300. The high school is purchasing smart boards at 2,000. S. Miller asked why are we charging 3300? This will be addressed during budget review.

Items Budget Committee previously requested additional information on. Principal Leggett for comparison of athletic statement, waiting on some additional information. Have had only one response.

Principal Leggett on comparison on nurse staffing structures. I called 7 different local schools for their nursing staff structures. It is my assessment after speaking with these people how we are doing it with a full time nurse and part time Medical assistant is actually saving the district money. If they have a student who has special needs like a G-tube, diabetic or seizure disorder,

they are hiring one to one aides. We would need to hire multiple people. Where as with the medical assistant we are satisfying all those needs with one person. The districts are hiring the one-on-one aides for the physical need, either an LPN RN or medical assistant. They do not do the educational side of it, just the physical needs. Alton is definitely saving with the way it is structured now.

Spoke to Henry Wilson middle school in Farmington and the Community School each have one full time RN. Barnstead Elementary School, Pre K through 8 one nurse, plus a one on one. RN for student on G-Tube. Gilmanton Elementary, K-8 currently has 1 RN. When they did have one student on chemotherapy, they hired a one-on-one aid. Holderness Central K-8 one RN, no one currently on a G-Tube, they have one diabetic. Ossipee Elementary 350 students Pre-K-through 6, one RN, one student who is diabetic and one who can have seizures. Chichester Central School, 1 RN, one student who could have seizures but is controlled.

#### **Motion by S. Miller to eliminate part time medical assistant for Alton Central School V. MacDonald Seconds**

**Discussion: Principal Leggett stated by having one medical assistant who is meeting our needs with one staff member. If we get into a situation where we have to hire one on one aides or LNAs to meet these students needs we would be hiring more and more staff, where as we are meeting our needs with just one staff member now. If we didn't hire a one-on-one our liability would be in danger.**

**S. Miller reason being all surrounding towns have only 1 nurse, Principal Leggett stated she spoke with Gilford and when they have a student who has a need they hire additional staff. They currently have 1 nurse in the elementary school and 1 nurse for the high school. S. Miller don't budget on worst-case scenario. Not a good reason to keep people. Is you have had one for a considerable amount of time and therefore you feel you can't do without one. It is up to management, in this case the Principal to work within a reasonable budget and get the job done with the dollars that are available. You can make a case for another 1/2 just as easy as you did for not having 1/2 person. Would like to see prudent management, do not think that you automatically have a considerable amount of added liability. Like to see the narrative that generates the excessive liability if we didn't have the 1/2 person. If we have to have this person because of liability, then that's another issue. So far there is not enough evidence to convince me of that.**

**Principal Leggett stated I can tell you we have at least two students would have to be moved to one on one aids because of their significant medical needs. What you are proposing is getting rid of one person and we would have to hire two people. During a feeding tube situation, which could take up to, two hours a day, they have to be one on one with that student the entire time. How will the nurse be able to handle other emergency situations dealing with all the other kids if there is another emergency situation? That is where the liability becomes pretty frightening.**

**There is 100 cases per day on average. S. Miller stated that is a very sick school. That 25% of the school walks through the nurse's office, or we are not giving them good care. Principal Leggett stated it could be 1 person making 4 visits a day. It could be medication. 2 students would need one-on-one aides. It would be 2 positions.**

**B. Howard stated she thought previous discussion was that the feeding tube took an hour and that other people she has known with feeding tubes did that at night so as not to**

interrupt their daily schedule. Not sure if parents would agree to that. Is there any way that the aid, if this is a special needs child has a one on one now, a para? Principal Leggett responded no, not currently, not for educational purposes. B. Howard questioned is the feeding tube part that high of a risk. Feeding tubes are pretty standard. Depends on age of child. Need medical intervention. An inhaler is different for a younger child than it is for an older child. A feeding tube requires a lot, need to keep the child from moving around. B. Howard asked could the nurse be the one to start and then someone else sit with the child. Dealing with a special needs child, 504 for the feeding tube. 504 is a legal binding contract. The goal is for this person to not need the feeding tube. What we are dealing with now is making sure the student can stay in school. Principal Leggett I would not keep additional staff, but adamantly believes that the staff that we have right now is necessary to maintain the needs for the kids we have now.

Have to add in a substitute 1 nurse in elementary and one in high school. The line was eliminated. S. Miller would not have a problem with the substitute, but believes the amount of times that the kids are visiting the nurse, some 4 times a day. Somebody is not getting an education. Something is lacking in the education process. Does not believe there are that many kids going in 4 times a day. Do you think the other schools come in at 25%? Principal Leggett stated from what she saw that the volume what we see is a little on the high side. S. Miller stated 100 kids seeing the nurse, something is wrong with that. Multiply 100 x 180. Principal Leggett stated it is something we can look into but not sure it is directly related to the budget. S. Miller do you think it could be a management issue going there for no reason because it is a very lax policy. Kids are going to the nurse because they have to blow their nose, they have a scratchy throat. It got them out of math yesterday, so they'll have another scratchy throat today. Principal Leggett did think the numbers are high, and will look into it but is not really sure if it is a conversation relating to the budget.

S. Miller asked Principal Leggett to come back with some hard numbers and to let him know what the liability is with only one nurse. Principal Leggett stated that all of the others schools who have kids with G-Tubes or seizures all have one-on-one aids.

B. Howard stated there are some uncontrollable factors as far as school liability with how many kids seeing the nurse. Parents send their kids to school sick. Because both parents need to work.

S. Miller withdraws motion but is requesting hard numbers.

V. MacDonald withdraws second

K. Oblenes and Principal Leggett will look into further and provide additional information.

K. Holt stated there are two other points that we should look at. We encourage children to attend school whereas in some cases students are not, independent to public schools, students maybe given an opportunity to attend a private school and Alton is encouraged to attend the public school, which might be a disability, like a 504. V. MacDonald stated it is what is best for the student. Our intent it to encourage parents to have their child in public school and many do. In certain cases some schools will state that they can't meet their child's needs. We don't do that. Second thing is we have just instituted a policy for all students K-8 will have vision and hearing screening, do BMI, height, weight, we do a lot more screenings but it does require time where you can sit with the kids. You can't do a hearing screening if you have a child in there coughing. We can't do it at the same time. Difference between a speech and hearing pathologist. Speech pathologist does not do hearing tests. V. MacDonald stated it might be cheaper to bring in an

audiologist for one day and do all of them than have the nurse tied up. K-4 is required. School board wanted it continued for everybody K-8 every year. V. MacDonald stated that it was a waste and doctors don't require it every year.

K. Oblenes stated that it is not included in the cost and does not include vision or hearing.

Active parenting class – run every year cost is 1200. 2 different sessions 600 per session Usually the PTSA pays half, the PTSA has not been able to raise enough money. PTSA picks up the cost of the day care while people attend the class. Runs for 6 weeks. Wide variety of people attend. Average about 12 persons per session. 50.00 per person. Most people won't attend if charged. This is a really pro-active way to help some parents who are having some struggles being a parent. They provide some concrete strategies to be an active parent, looks at values they have with their kids, bullying, etc. Before getting into a situation in the school where we might end up going down the wrong path and kids end up having negative educational, social, behavior and emotional issues because parents are struggling.

S. Miller believes this should fall under health and human services. Not the Alton Central School. The morality the department of Human services has a multi-million dollar infrastructure for this. This is one of those expenses that we've always had so always will. What we fail to do here is look at zero cost budget. Request of 1200 for paternal services then defend it. Show me where it benefits Alton Central School. Intuitively if you have a better kid it is going to benefit the school. A) We don't know if it will benefit the kid, we don't know if it will make a significant difference. If they have attended every single class or half the classes. Don't believe it is our job to do this. Discussion on proving whether the program works and if it the job of the School Department.

S. Miller asked do you think its possible to go to college without learning how to read. L. Carr responded No. S. Miller asked if you graduate college over your lifetime you would earn significantly more and than somebody who has never gone to college and certainly those who have never learned to read. L. Carr responded yes I do. S. Miller continued so there is a quantitative reward for learning to read. L. Carr agrees. S. Miller stated I don't believe you can measure that class of parenting, benefits Alton Central School. L. Carr stated so you don't think that a course that will have a parent be a better parent and go to college is not worthwhile. L. Carr asked S. Miller to show him the numbers.

K. Holt, there is a lot of research about the effects of social education and the effects of quality parenting and on children in their behavior and their positive benefits later in life. It has been quantified by criminal justice by a 3 to 1 ratio for every dollar spend, 3.00 are saved. That has been shown and we can do that research pretty easily most police offices would be happy to give you that research. It is pretty clear and it is done in a lot of studies and different ways on what the home life affect is. People who are making the commitment to go. The cost may seem expensive 100.00 per night. People who get the 100.00 put in a lot of time outside of that night. Prepare, think about what they are doing, and get the involvement. Whatever you spend for that one night, there is a lot of time outside of that evening.

B. Howard asked who do you get to teach the class? Local woman, Molly Connelly, who has a master's degree in family counseling. S. Miller would like to suggest that when you have parents that volunteer for classes like this those are the parents that don't care anyway. K. Holt stated the parents who attend these are usually referred, it gets them benefits.

V. MacDonald commented 100.00/night per for 12 classes. Principal Leggett stated I know you think this should be Health and Human services; they have greatly reduced the numbers of services offered to Alton. For example counseling for social services has been cut in half. Really don't think we would find this kind of support from them. Just for the record I am a believer in 0 based budgeting. S. Miller asked if they had access to this service in Laconia, Concord or someplace else. They would have to seek that out on their own, and if they had transportation, money, many of the families are already financially strapped and attending the Alton Food Bank.

#### Line Transfers

K. Oblenes provided a 16-page listing. The listing takes what the adopted budget was at default with amendments or transfers to the revised budget. This was board approved on 8/8/11 at a School Board meeting.

#### **5 minute break to make copies 6:45**

#### **Meeting called back to order at 6:53**

S. Miller revisited summer school program, understands the High School needs credits to graduate. I assume you have to pass reading, writing, arithmetic in order to get promoted, so the incentive is still there to go to summer school. His query is if the line item was cut or eliminated and the school felt strongly about it could you create a tuition program. Principal Leggett if the line was cut and she was forced to create a tuition program she would, but you would not have the kids attending who should be attending.

#### 1140 – Technology

#### Budget items reviewed line by line

S. Miller had a question on the staff listing. Technology Assistant why does it show 2011-2012 28,558.00. At the beginning of the year the original technology Assistant left at the end of October and a new one was hired. There was a span of a few months. Listing shows last years, this years and proposal for next year. M. DeCoff noted under 2011-2012 you list 31,824. Difference change of personnel. He came in at a slightly different rate than outgoing person. Discussion regarding 2010 – 2011 salary. Technology assistant received an increase. S. Miller had a question, did person receive a 3,000 raise. Received contract in Oct 2010 through June 30, 2011. New fiscal year received a merit increase and received a contract for the full 12 months. S. Miller stated his salary increased 3,000 or 10%. K. Oblenes responded first year was for 9 months. It was not a direct correlation to a merit increase over the same period of time. S. Miller asked how can the actual salary be 28,558.00. How can it be the same to the exact penny? K. Oblenes stated it may have been an error on her part in not putting in the previous person and how much she received from July until the end of September when she left. S. Miller asked of first person hired, how much did their contract state. S. Miller said if he were to guess it would say 28,558.00. K. Oblenes stated that she does not have the contract in front of her and if you are questioning how much they made last year and how much that person is getting paid this year knowing that it is a full years contract this year, she can affirmatively say that what shows up on the newer document on 11/12 on actual salary is 31,824 is the one that person is getting this year. M. DeCoff noted that the amount differs than the one presented at the meeting. Discussion regarding technology person. Revised budget shows 33000 includes 1500 for stipend

S. Miller is requesting a copy of first contract and a copy of the second contract for technology assistant. Would also like to know what the merit raise was. K. Holt stated they can provide the

salary but can't provide the merit raise. Discussion on the Right To Know with regards to the amount of a merit increase. K. Holt stated that it was a personnel issue. Will provide salary and stipend. Continued discussion by S. Miller and V. MacDonald. K. Argiropolis called for point of order. B. Howard asked what is the difference between stipend and merit raise. Stipends are given to teachers who help out with different smaller technology issues. The merit raise is attached to a specific person. Why can't the merit raise information be given? K. Holt stated we can give you the exact salaries. What is the reason why they can't provide the merit raise? K. Holt stated one is based on performance and the evaluation process. V. MacDonald stated we still have a right to know what the merit raise is, whether it is 2%, 3%, 5%, we have the right to know. K. Holt stated you have a right to know the salary. V. MacDonald stated, no we have a right to know merit raises given to each individual that we have names for in this book. We have a right to know. K. Holt stated you have a right to know the money. S. Miller and V. MacDonald both stated that is what we are asking for. K. Holt stated you will get his prior salary and his present salary. Personnel is not budget committee information.

S. Miller is requesting to know the exact amount of money that person received as a merit raise. K. Holt responded no you will get to know prior salary and current salary.

V. MacDonald commented take the merit raise right out of the budget. That is the easy way to fix it.

V. Macdonald questioned the 8,882 technology upgrade, what is it. Is that adding somebody in here again? K. Oblenes stated no. That is the continuation from last year. The board has presented as an upgrade to that. V. MacDonald stated it is not in there from last year. K. Oblenes stated it did not get approved because of the default budget. It is to be added into his salary. K. Holt stated we changed the job description from last year. V. MacDonald stated you gave him a new title. K. Holt stated no, we expected different things from this individual than we did from the prior individual. V. MacDonald commented that's 10,000. You guys are ridiculous over there, ridiculous.

S Miller asked budget committee, last year we had a long discussion regarding this position and the amount of dollars. My guess is without knowing the exact amount is that we recommended one amount and then they automatically raise it to the amount that they want to pay any way.

Salary

58,466 up to 59,641

K. Oblenes noted it's the adopted default budget. There were merit increases that took place, board approved at the end of June. That doesn't reflect what the merit increase was it just shows the stand from prior to the merit increase. Adopted or default there are two versions now both are default because the default is the bottom line with what was placed on the state report as to the prior years actual adopted budget plus or minus any one time expenditures and taking out the warrant articles. S. Miller asked can you; when a school budget goes to default add in to the default budget, any staff raises merit raises, stipends, COLAs etc. for that person. Is that allowed? K. Oblenes stated 1. As long as we don't exceed the adopted budget and 2. What the board has approved. We have not changed the bottom line dollar. V. MacDonald commented move money around without going over bottom line, K. Oblenes stated, and board approved. S. Miller stated the budget that is submitted for adoption is your budget and interpretation of whether or not raises, merit raises or stipends can be included. And new contracts can be included in the default budget, correct. K. Holt stated in the calculation for the default budget no.

In what the board does with the adopted budget, the board can make its decisions after the budget is adopted.

Technology assistant

**Motion by V. MacDonald to remove 8,882 out of the line. Doesn't think anybody at this time should gets a 10,000-12,000 a year raise.**

S. Miller What is the total gross pay for that individual for this coming budget. With stipends and everything he is getting

K. Oblenes stated he is only getting salary.

What is the total gross salary for this position?

K. Oblenes without having his contract in front of me I will refer to the salary listing 31,824.00

V. MacDonald he is at 31, and for the proposed year you are going to put him at 42,206, a 13,412 increase that includes the 1500 stipends for other personnel.

**Comment made that a second has not been made for the motion.**

**S. Miller seconds**

**Discussion: P. McCloud offered what he does that our previous person did not do is that he does a lot of wiring, which we would normally have to bring in a contractor to do. So we actually have been able to do a lot of wiring to expand our wireless infrastructure. A lot of installs, Smart board installs, what he offers us has enabled us to reduce things from our budget during the year in those areas. He has very different skills than the person who was there before.**

**V. MacDonald made a comment that the budget hasn't dropped that much.**

**Principal Leggett gave a quick analogy that you have a house you have to take care of and the house that needs more and more care and you need more sophisticated things and then you decide you need a certified plumber or electrician. You bring that person on or you are going to pay those people the same thing. V. MacDonald stated no, but he thinks 11,912 raise a year is a lot of money. Principal Leggett stated it is not a raise, V. MacDonald it is a raise and we are getting ready to remodel the whole school and I think that an 11,000 – 12,000 raise is a lot of raise in this economy.**

**S. Miller why is this called Technology Assistant Upgrade. The job description changed. S. Miller why isn't the entire thing under Technology Assistant. K. Oblenes because of the transparency we wanted you to see that we were including the person's salary. It is listed the same way as it was last year. Further discussion regarding significant raise for P. McCloud when she came on board. Significant raise over two years. P. McCloud stated if it was two years, I only received one. V. MacDonald stated this guy is getting an 11000-12000 as well. P. McCloud stated my concern is that he will leave and we won't get somebody with the same qualifications. S. Miller stated in this economy we have trouble finding a person. P. McCloud stated she interviewed a year ago it is a very specific position. It is hard to find people with those specific skills. V. MacDonald commented it is always difficult when you want to get more money. Principal Leggett said it used to be an administrative aide position.**

**Motion repeated: V. MacDonald makes motion to cut 8882.00 out of the technology Assistant Line.**

**M. DeCoff confirmed so you are cutting the Technology Assistant upgrade.**

**S. Miller seconds**

**Further Discussion: L. Carr asked so about level funded. S. Miller stated no, not level funded. That person still got his merit increase. The person's contract is probably closer to 28 than 31. V. MacDonald now that they want to put him to 42,206. K. Oblenes stated that includes the stipend S. Miller asked is it part of his job description to be at that meeting, he is not under a collective bargaining agreement. K. Holt stated you are adding in the technology stipend to what his job is. V. MacDonald just because we change titles doesn't mean we give them a pay increase. S. Miller stated that is a 30% increase.**

**S. Miller asked is the vote for 8882.00, not 11,000? V. MacDonald stated 8882.00; B. Howard asked will this person get the COLA. V. MacDonald responded he will get his 31,000, we don't have COLAs, and they have merit raises. Staff get merits, and teachers get steps and COLAs. L. Carr noted that 28,794 was made up of the other persons plus the percentage that he worked at 31,542.00. S. Miller commented he was making more money than the other person. L. Carr 28,794 was at nine months, at 31,542 and for the remainder of the year it was the other person. K. Oblenes stated the adopted budget was even. He started in October, 9 months at 31,542 and then the remainder to make up the 28,794 was the other persons. K. Oblenes the actual column was 31,542 that would have included the person who worked from July to September and then the new gentlemen as well as the stipend for 1500. The stipend is added into the 31,542. P. McCloud asked K. Oblenes to create a spreadsheet showing the old assistants pay, the tech asst upgrade proposed and a separate column for the stipend. Discussion on exact amount of pay without the stipend.**

**Vote: B. Howard Yes, L. Carr Yes, S. Miller Yes, V. MacDonald Yes, L. Tilley Yes, M. DeCoff Yes, K. Argiropolis No,  
Motion Passes 6 - 1**

**S. Miller makes motion to reduce the benefit line whatever the number the business manager determines is appropriate  
M. DeCoff Seconds**

**Vote: B. Howard Yes, L. Carr Yes, S. Miller Yes, V. MacDonald Yes, Marc DeCoff yes, L. Tilly Yes, K. Argiropolis No  
Motion Passed 6-1**

Technology support  
Up 7,000

Principal Leggett stated that is for anything paid to an outside person, training, consulting services that we have come in to assist with tough issues. Smart board trainers. B. Howard asked if Smart board training should come under professional development. Principal Leggett stated it depends; sometimes we need some money from the Combined Professional Development. Principal Leggett commented past couple of years we've been fortunate to have big grants to help us. We are done with grants for the next couple of years. P. McCloud commented lately we have been using it for consulting services. For instance we lost an E-mail server during hurricane Irene the power outages and we chose to bring in a consultant so that I could focus on other issues. S. Miller how much YTD. K. Oblenes 3000 expended so far. S. Miller reason assistant



doesn't do this, Principal Leggett he does some training as well, he is busy, he does data work, hardware work, support, Either work directly to the users. S. Miller asked who did this before him. P. McCloud well the tech assistant did some of it, the administrative assistant. Although she did not do much with the wiring and hardware so we used to pay people to come in and do the wiring. He actually does a lot of that. B. Howard if you don't have any grants in the future, in the past you had said you spend a lot of your time on grants Are you able to take on any of the duties. P. McCloud commented this is for items that is beyond my expertise as far as the tech support side of it. For consultants who are experts in what they do. What I am focusing on this year is long-term projects. We are being more productive this year.

K. Holt the teachers wrote a lot of the grants as well. Pam helped them. V. MacDonald the guy coming in to repair the server, why wouldn't that be under repair and maintenance. Principal Leggett that is what repairs and maintenance is for. This isn't hardware repair this is for when we need an expert, it is the software, MS exchange or specialized piece of software. P. McCloud noted I deal with about 30 different products. I deal with each of the servers these are consultants. You have a guy who knows a product really well and they charge a lot of money. It is an efficient way to get things done when you have a situation like that.

### Repairs and Maintenance

S. Miller we are paying 15,000 it seems to be a majority of things are on his job description. Principal Leggett stated he can't take on anymore than he does. He is responsible for all student data, all the different data subscriptions that we have. Helping to enroll new students, state reporting, state coordinator for all of our student information systems.

### Software

Drop of 12,000 to 5500. Moved 10,000 to another line. Agreement made with the state, reduced cost of MS agreement for software from 18,000 to 10,000. Went down 10,000 on specific MS agreement. Originally planned 18,000 just for MS,

### Equipment Technology

Difference in price, cost of Smart board includes the projector. Purchasing 4 more Don't know what they do at the high school but based on the numbers she was given she suspects they already have projectors. We can't ceiling mount the projectors because we are going to renovate the buildings. And it doesn't make sense to do all the wiring The Smart boards that we buy are on the wall and the projectors are included as a unit. Discussion on the wiring.

S. Miller would like to make a suggestion; he does not have an issue with the 13,200 as long as you buy 6 smart boards. Principal Leggett we could change the price if we went to a different brand, but we already have over 20 smart boards in the building and we have a great collaborative environment where this teacher uses Smart boards, if we start bringing in other brands they can't use the same software and the teachers can't share with each other. V. MacDonald why aren't we working with the high school if they are getting them 1300 cheaper? Principal Leggett I think they are not buying the projector portion. Discussion regarding communication between schools. V. MacDonald stated we should be working together. Principal Leggett stated that we do have a lot of collaboration. We had smart boards before the high school did. We started before they did. V. MacDonald stated it should be part of the school board, to work both systems in together. Principal Leggett we did work together. They have the projectors in the ceiling. We have one portable board and there are cords everywhere and it is not safe for the kids. If someone bumps it, it has to be recalibrated.

S. Miller looked at the high school budget and there is no request for projectors

P. McCloud will research difference in price.

K. Argiropolis interjected that the comment made that it is the school boards responsibility to make sure there is integrations between the 3 districts as far as responsibility goes, is something I want to relate to this Budget Committee in light of that, is that there is a technology committee for each of the 2 school districts here in Alton. I am the only member of the school board yet who has sat in on JMA, I sat in the Alton School Board and been on both of those so that can be brought in to do that. That is something we are looking to do. Principal Leggett commented recently gains have been made as far as integrating websites so that when students move up from Alton Central and go to the high school parents can log in to the school web site gain the same website whether they have a student the high school or Alton Central. It is less maintenance across the 3 districts because Barnstead is bringing this on as well. So this is something we are working on. As far as Smart Boards technology goes, I believe Jason had a grant for some of what he is getting. This is something I can look into and I can get back to this committee on. There is only so much as far as licensing and things like that that we can integrate. There are some things that are specific to your site and that is something that we can't change. V. MacDonald going through the budget I would have thought the school board would have picked up on this, knowing what the price is and should have said why are we paying so much here and not here. K. Argiropolis stated we get the budget at two different times. We were just handed the Prospect Mountain budget last week. S. Miller noted you are on the board you approved the JMA budget and the school. You are familiar with the budget. So why is the high school only paying 2000. K. Argiropolis will find out the information. Principal Leggett said it looks like it could be two very reasonable things where they have the projectors already built into the ceiling they could have been covered by a grant.

Discussion on everyone working together.

Principal Leggett said she wanted to acknowledge that P. McCloud is very forward thinking as far as not duplicating any efforts. V. MacDonald stated that they have noticed this in the past and that she does a good job.

### Computer Replacement

Requested 20 computers, 2 servers, and two printers. Need to keep up with the computer replacement. This is a tech-planning year. Replace teacher's computers with laptops instead of desktops. The teachers, who have laptops, learn and do more.

### Dues and Fees

Big effort, tried to break them down and put them into different categories, broke them into assessment curriculum, district. Infrastructure, professional dues. Technology dues, servers, wireless maintenance on hardware

Rinzooli – Student can take a profile provides them with a 1 page profile and tells them how they learn best, the areas your child is interested in. Interest, levels and learning styles. Students can log in from home gives them choices of things to do. Collaboration regarding user names and passwords, students can take it with them when they move to the high school.

B. Howard would like a copy of the previous job description and a copy of the new job description for so we can see what the upgrade was.

S. Miller asked have the fees gone up or down for the same agreement. Principal Leggett stated it depends on the item. Microsoft for example licenses all of our servers and workstations and that agreement covers all of our workstations no matter how many we have. Gone down by 8,000 in one year because of that agreement. P. McCloud was the leader of that negotiation through the state we made that negotiation with Microsoft and that was a huge change. Some maintenance fees could go up if we added to the wireless access points because of the numbers. Some will go up depending on the number of students using, there is a per student fee.

S. Miller noted Power School is down 1500. He sees more going down than going up. P. McCloud stated we are adding products. Some of these were new last year. Ed-Line our website was added. Some of these are reimbursable at 50-60% from E-Rate.

S. Miller all items under dues and fees have been vetted by a committee, the principal, the superintendent and it was looked at line by line. K. Holt stated yes, P. McCloud knows that she has to explain it so that I understand it. Principal Leggett stated that for the ones that she particularly watches she gets a weekly E-Mail on the usage on how many students actually use it. If products aren't used they are dropped.

#### Technology Complete

K. Oblenes stated that there was no increase in Health Insurance for next year.

S. Miller asked for the total number affecting the budget, the whole number is -58,277.00

#### 2220 – Library and Media

M. DeCoff asked why can't we just use the library in town and eliminate the library at the middle school. Principal Leggett stated from a principal's perspective do not want that responsibility. K. Holt the only towns that do it are grand fathered. Unless they are side by side you have to have a library in the school.

#### Staff

S. Miller asked there is no merit raises and no new contracts, the salary is just flat. Principal Leggett stated the librarian is on the teachers contract. The assistant is not.

Salary went down 513.77. K. Oblenes responded the teachers contract passed this year and it was a 1 time 1% on their salary increase. The adopted FY12 column includes the 1 time 1%. SO next year it resumes to what it was before without the 1%. M. DeCoff asked if we will have contracts we will have to look at this year. Unknown at this time. The deadline is January 10<sup>th</sup>.

Health and Dental will be removed from the line by K. Oblenes.

#### Books actual 7,659.00

S. Miller requested the following information on average costs of books, how many purchased, turnover of books. K. Oblenes will get information.

#### Audio Visual

V. MacDonald asked is there any reason this wasn't cut back if you are only using half of it. Stayed the same as the adopted budget. This will for batteries, memory cards, curriculum-based materials, improve and upgrade DVD collection for classroom use.

## Equipment New

V. MacDonald has a question regarding buying digital cameras for the library and buying digital cameras for Technology. Can one be left in the library? P. McCloud stated what is under library, media is checked out by students and what is in Technology is used by other classes, yearbook, Gifted and Talented, etc. K. Holt stated they are checked out like a book. K. Holt asked the librarian to be responsible for anything checked out by the students because she has the skills to deal with the continual collection, V. MacDonald stated the cameras could be bought by Technology and one left in the library. K. Holt stated it is a matter of which budget. Principal Leggett stated we tried very hard to be specific with the purchase of each one. We have an actual justified purpose for the library. Library specifically deals with the student, Technology with the class.

## Dues and Fees up 2,274.00

Specific to the library. Movie license, if a movie is ever shown for any reason in the school, you must have a license or can be sued for copywriting infringement. See more going to on-line items. These dues are specific to the Library. V. MacDonald questioned the jump in technology to 62,000 some of this is Technology and it is jumping 3,000. V. MacDonald stated a 3,000 jump in a year and 63,000 in the other budget. K. Holt stated Ebsco Host used to be paid for by the state Library Association and because their budget got cut, they are asking us to fund all of it. M. DeCoff asked why do we need the State Library. K. Holt explained that it allows for the Inter Library Loan in part and in all of the access to all of the information of all of the books that are available. Discussion on Ebsco Host.

Breakdown of costs Ebsco 500, Tumble Readables 500, Tru Flix 500, Membership Library Guild 1200, Groeliers Encyclopedia 1700 and is also a data base movie license 375.00 Destiny Manger 2600, total 7375. V. MacDonald commented that if we are going on line with everything, then we should just be able to eliminate the library and just have it on line. Then we don't need the librarian. K. Holt stated somebody needs to teach the students how to be informed consumers of information. V. MacDonald stated that's what the Technology teachers are for. K. Holt continued well our librarian is one of those. V. MacDonald asked she is a technology teacher? K. Holt librarian is a media specialist that is the term. Principal Leggett stated she teaches 21<sup>st</sup> century skills which teaches searching, what information is going to be valid, how to be safe on Internet, problem solving, it is a skills curriculum. How you apply it to all your other content areas. V. MacDonald so what does the Technology Department teach them? The first part of technology is to teach them how to be safe on the Internet. Continued discussion regarding teaching of technology and the difference between the library and the technology department.

Review and explanation of Destiny Manager. K. Holt noted that it is updated and aligned with the national standard. the system that is used and the book is tied into the full references. When you see references in the system, all of that is there so somebody doesn't have to sit there and read the book and try and figure out any way that anybody could find a book. V. MacDonald stated so when they go to the library they'll have no idea how to look up a book because they can't open the drawer and look up a book. K. Holt responded she would guess that this library has an on-line database. S. Miller asked what did we add this year. K. Holt responded Destiny Manager increased in price and the only other thing that we ended up doing was picking up some of the costs that were increased. K. Holt stated we were told we could donate some money, which we did last year.

**V. MacDonald makes motion to level fund the dues and fees line**  
**S. Miller Second**

**Discussion: Teaching them how to look stuff up on line when we have already done that. L. Tilly noted on-line and a physical person in the library are not equal. A person can bring more information. Destiny Manager is one item that he's not comfortable with as far as the number goes, surprised charging 2600 a year for access for tie in considering how much of that could be available out there. Don't think a librarian person can be used for justification against these items specifically. A librarian is not equal or less than. V. MacDonald they have already been taught how to look stuff up on line. K. Holt stated the other piece that Destiny Manager does it scans books out and scans them in. Security kind of system. Easier, more secure, track where they are, which ones are more popular. It can all be tracked. K. Holt stated giving the kids good library skills and it is not just in the library and that's not what our librarian does, she trains our students to access information and that is a skill students who can read, write, do math will have for a life time. Far more than just picking up a textbook. A textbook is not the answer, that gets the basics but after that it is learning how to access information. Going on Google Yahoo, or Bing, you are not going to know if that answer is right.**

**V. MacDonald changes motion to level fund the whole budget at 120,959.14**

**M. DeCoff noted that is the adopted budget, the actual budget is 118,000**

**S. Miller Seconds**

**Discussion: S. Miller How much is Ebsco 500, Tumble Readables, 500, How much is Tru Flix, 500, Junior Library Guild 1200, 1700 Grolier and 375 movie license plus 2600. comes to 7375.**

**Confirmation that Motion to make the Library and Media is 120,959.14**

**Vote B. Howard Y, L. Carr Y, S. Miller Y, V. MacDonald Y, M. DeCoff Y, L. Tilly Y, K Argiropolis No**

**Motion Passed 6 -1**

Library Complete

2600 Grounds

Budget items reviewed line by line

Principal Leggett stated that Mr. Allen is new and did not put the budget together.

V. MacDonald asked so we are adding a part time position again and not the janitor. A janitor was not added last year. V. MacDonald stated that he thought we cut the position. K. Holt stated you eliminated the position, you did not cut it. It was put back in.

S. Miller has a question regarding staff listing, how many custodians do you have for staff listing for the proposed budget. K. Holt stated 5.5 positions. S. Miller do you count the building director as a custodian. K. Holt stated no. S. Miller how many square feet is the building? K. Holt 84,000 sq ft. S. Miller what is the State standard for custodians per sq feet. K. Holt stated the building is 82,000 sq. S. Miller he remembers number as 1 for every 24000 sq that would put it at 3 ½ custodians. There is a big difference between 3 ½ and 5 ½. Just wondering what makes the school special that you need two extra custodians? K. Holt stated the ½ custodian is not inside, but outside grounds person and is usually not counted in for what S. Miller is asking. S. Miller stated I don't know that. K. Holt stated that she does. S. Miller stated he doesn't accept that as

given unless he sees it. I don't think the job description states 100% for outside duty. V. MacDonald custodian is outside/inside. S. Miller questioned how do you justify two extra people higher than the State's standard? Principal Leggett stated we have a person who is .75 and another who is .5. Principal Leggett stated we would have the equivalent of 3.25. L. Tilly the clerk and director don't count. V. MacDonald asked so the maintenance and supply clerk does no janitorial work. Principal Leggett it depends on what you consider janitorial work if he is available and is needed. Went over line-by-line count for each person for a total of 4.25. Principal Leggett when you are talking about the number of people per sq do they in that figure include maintenance people. S. Miller the way I read it, it was total staff for the department. Did not include secretary or director. V. MacDonald stated they are that busy over there that the director doesn't do any maintenance? Grounds keeper does as well. S. Miller and V. MacDonald both stated that he works there. Principal Leggett commented I clean up stuff. S. Miller stated it is not in your job description, but it is in his.

S. Miller would like to discuss increases for salary for director of Building and Grounds looking back to 2010 and 2011 and he was making 51,844.00. Look at 2001-2012 he was making 51,844. Then for 2011 – 2012 54,000. 2012-2013 shows 56,000. Would like to go over the increases, when they took place that brought it up from 51,000 to 56,700 at 10% increase.

A comment was made that was inaudible to the recorder and K. Oblenes took offense to it. She stated that really bothered her and she that she really hoped that wouldn't reflect on him. Apology was heard.

K. Holt stated they hired a new staff member at a higher rate. V. MacDonald stated we started him higher than what the person who was here left at. M. DeCoff noted it might have cost us more to get that person.

S. Miller would like to make a statement to Mr. Allen and he apologizes that you're here to hear a discussion about yourself. We are not making a comment about whether you are a great worker, this is about money, hard dollars and cents. K. Holt added whether Mr. Allen were here or not, I will tell you that we chose to get an excellent person to fill this position and we paid for that. S. Miller why does it say 2011-2012 it says 51,000 and under 2011-2012 it says 54,000. K. Holt stated because it was budgeted and now we are paying on it. S. Miller so it is just a percentage of the year higher. V. MacDonald it doesn't matter what we budget, you're going to change the salaries as they are hired. If the job is budgeted for 51,000 to me the job should have gone out at that price. K. Oblenes we come up with a bottom line and moved the money. K. Holt if we had a candidate that left at 16.00/hour and the next candidate was worth 12 do you want me to pay him 16.00. V. MacDonald, if it is budgeted at 16.00. V. MacDonald stated they should pay him the 16.00, what it is budgeted at. Discussion on hiring at budgeted salary.

Salary without retirement line 51,798

**S. Miller Motion to reduce line by 13,177. Which is the additional part time position.  
V. MacDonald Second**

**Discussion: S. Miller believes they already have enough people.**

**Vote: V. MacDonald Yes, M. DeCoff, Yes, L. Tilly No, S. Miller Yes, L. Carr Yes, B. Howard Yes, K. Argiropolis No.**

**Motion Passed 5 - 2**

**M. DeCoff, Motion to reduce FICA for salary without retirement line**

**B. Howard Yes, L. Carr Yes, S. Miller Yes, V. MacDonald Yes, M. DeCoff Yes, L. Tilly Yes, K. Argiropolis No**

**Motion Passed 6 - 1**

**Retirement reduced to 2271.94**

M. DeCoff asked why retirement line decreased by 5,000. K. Oblenes will look into. Believes previous person may have been budgeted for it in the salary with retirement line. When he was in fact not a contributor.

K. Oblenes confirmed that the NH retirement was an error in the proposed budget.

Repairs and Maintenance going up 10,500 to 40,000. K. Oblenes took historical numbers Hardest line to judge. Boiler repairs exceed 10,000.

Plumbing increased by 2500 to 6000.

Discussion on plumbing and the pouring of sulfuric acid into the drain. Drains for sinks are currently clear but Mr. Allen does not believe it will last.

Heating repairs.

S. Miller asked how much the annual Boiler service contract. K. Oblenes does not know, but board is looking at getting a better contract. S. Miller continued why wasn't it taken out of the Emergency General Maintenance Expendable Trust. That is what it is for. K. Oblenes stated that would be up to the board's discretion. S. Miller noted there is 44,000, enough to cover, that is why the money is put in there for. S. Miller asked how much of that line is set aside for boiler repair. It says maintenance general repairs. K. Holt stated I think general repairs when the article was put forward was for the budget and the trust was for repairs that might be outside the anticipated budget. S. Miller how much does an actual contract go for. The school has been doing it on an as needed basis. How much do you anticipate for the current year for annual boiler service? Mr. Allen has reached out to the people who have worked on them for a number of years and asked them to give me a price on what they believe to be the appropriate amount of service historically We are currently working on this. Can't give an answer at this time. S. Miller what about pipes, traps and valves. K. Oblenes we did this by historical.

S. Miller would like to know budgeting for annual boiler cleaning, repairs and pipes traps and valves. I am interested in motioning to eliminate boiler repairs from the operational budget and use the capital reserve fund that was created for it instead. Need a real figure instead of a guesstimate. Budget was not level funded. It was increased 7,000. K. Holt we were looking at some concerns we had at the time and we were trying to estimate what we would need in the future. S. Miller what part of 7,000 was boiler repair. K. Oblenes stated when we put it together it was after two boilers went down, one on an emergency and then the plumbing. Principal Leggett actual was 28,600 and we replaced two sections of one boiler and then another entire boiler. Discussion on how amount was determined.

Truck Repair

Truck is a 2000 Chevy Half Ton. Worth about 5,000  
About 32,000 miles on the truck.

K. Oblenes put a warrant article out and it failed. Truck is used for plowing, picking up materials. Discussion on the use of the truck.

**S. Miller Motion to reduce line by 2000**

**V. MacDonald Second**

**Discussion: Tires and brakes are needed. V. MacDonald asked has the school looked into using the town mechanic. K. Oblenes stated no.**

**Vote: B. Howard Yes, L. Carr Yes, S. Miller Yes, V. MacDonald Yes, M. DeCoff Yes, L. Tilly Y, K. Argiropolis No**

**Motion Passed 6 - 1**

Cleaning supplies 82,000

K. Oblenes stated outgoing director was pro-active in setting up and ordering supplies as well as consistency and continuity in the soap dispenser and paper rolls. S. Miller averaging 30000-35000 a year. Discussion regarding the amount of cleaning supplies. V. MacDonald where did the money come from. K. Oblenes from the budget. Line was over expended.

S. Miller stated he understands spending 82,000, but does not understand asking for another 30,000, which is only a 4,000 reduction. If you only reduce it 4,000 a year that is for the next 10 years. That 50,000 savings.

S. Miller is requesting an itemized list of supplies purchased for 82,000.

S. Miller will review itemized list

Oil 162,500

Actual from 7/1/10 to 6/30/11 was 97,000.

Average price the school got a really good bid. This year is 3.25. Next year is unknown.

Last year's actual was 42,000 gallons

**V. MacDonald made a motion to reduce to 146,250**

**S. Miller Seconds**

**Discussion: on amount of gallons used. School Board asked if there will be a warrant article for contingency fuel. KA believed there will be. Assuming contingency plan will be passed. The contingency plan has always passed.**

**Vote: M. DeCoff Yes, V. MacDonald Yes, S. Miller Yes, L. Tilly Yes, K. Argiropolis No, B. Howard Yes, L. Carr Yes**

**Motion Passed 6 - 1**

Equipment New - 5,000

Spent 940.00

Adding a lot of tools, most of the tools belonged to the former director.

New Equipment



Discussion regarding tools. Most of the equipment was owned by the previous Director. J Allen looked around and there were a few hand tools, a battery operated drill. V. MacDonald need to start inventory. Can't believe tools have not been purchased. Spent last year was 950 last year. V. MacDonald stated every year we buy tools. Somebody is not taking inventory. It was stated the J. Allen should not have to bring in his personal tools. J. Allen stated he sees a few small hand tools. There is a hand drill but no battery. Would like to start with some basics. S. Miller this is absolutely mis-management by somebody.

**Furniture new 4,771.00**

**K. Oblenes this should not be in here.**

**M. DeCoff motion remove 4,771.93**

**B. Howard Seconds**

**Vote: L. Tilly Yes, M. DeCoff Yes, V. MacDonald Yes, S. Miller Yes, L. Carr Yes, B. Howard yes. K. Argiropolis No**

**Motion Passed 6 - 1**

V. MacDonald has a question, why would the high schools new furniture be in this budget. K. Oblenes stated that this is an equipment line that was a warrant article that was approved so therefore it is equipment and not capital improvement. Its not money that goes to the trust funds so that was a warrant article for security cameras outback and security system for library books.

Equipment Replacement

S. Miller how many places do you have snow removal? K. Oblenes believes this should be a snow blower. J. Allen at face value equipment needs to be upgraded.

**Motion by S. Miller to level fund at 3,812.00**

**V. MacDonald Seconds**

**Discussion: Stepladders 6 ft and 8 ft, radios, batteries, ladder stabilizer, air conditioners. Totals 4,500. V. MacDonald questions the amount of 370.00 for an extension ladder. The ladder is fiberglass.**

**Vote: S. Miller Yes, V. MacDonald Yes, L. Carr Yes, M. DeCoff Yes, B. Howard Yes, L. Tilly Yes, K. Argiropolis No**

**Motion Passed 6 - 1**

2310 - School Board

Salary

Other Professional services

Legal

S. Miller has a question on the 2,000 Public Right to Know inquiry. What is this all about? This was referred to the School Board representative. That was added for taking care of requests for copying and extra things that are going to take added time out of the staff's duties to answer inquiries. Budgeting for 3-5 hours a week. Secretarial work.

S. Miller would like the school board to validate the 2,000 Right to Know budget. How many hours. How do you validate that?

S. Miller additional question on general legal, budgeting 16,000, what do you anticipate that would generate 16,000 in legal fees. K. Holt explained past experience, historical, costly renovations for certain bond hearings, teacher's contracts. S. Miller do you pay a contingency fee? K. Oblenes stated no we don't have anyone on retainer. Attorney is paid by the hour. 250.00/hour. Depends on the person from the firm. That's an increase of 8,000 from adopted budget. Actual last year was 16,835. Difference of about 3,000. B. Howard asked, when the budget committee asks for information there is no billing for that. K. Oblenes stated no. If a staff person has a legal issue are they allowed to consult with the lawyer when they come to the building. K. Holt said probably not.

S. Miller asked the person working on the Right To Know is that overtime? K. Holt stated it depends if it is the executive assistant she may have to work overtime to get the job done. S. Miller Did she put in overtime in the past 12 months for Public Right to Know inquiry? S. Miller wants to know if it is part of her job description when somebody from a committee or public comes in and asks for legal, what they are entitled to under Right To Know whether you automatically charge over time or is it part of her job description. K. Oblenes stated no that she does not use overtime for that type of inquiry. S. Miller asked then why are you allocating money to Right to Know under legal if she is collecting her salary and not working overtime.

K. Holt stated this is under legal, this is when we contact the attorney. S. Miller is taking issue that you are budgeting Public Right To Know which is part of superintendent's job description, school board's job description, and the executive secretary's job description is to complete those requests. Anything that they don't have to complete is illegal and they don't. So by definition is illegal and it is not being done on overtime. It was confirmed that this is attorney time.

The public town's attorney does not charge for Right To Know. Why does school board lawyer charge separately? K. Argiropolis said it is not charged separately it is broken out and showing justification for the increase. If you look at the actual for FY 2011 the expenditure is 15,835, proposed is 18,000. Increase of 3,000 from adopted budget. B. Howard feels the lawyer is overpaid as she stood up at the deliberative session and mis-informed the public. We are paying her 250.00/hour to tell a falsehood.

**Motion by S. Miller reduce by 8,000**

**V. MacDonald Seconds**

**Vote B. Howard Yes, L. Carr Yes, S. Miller Yes, V. MacDonald Yes, M. DeCoff Yes, L. Tilly No, K. Argiropolis No**

**Motion Passed 5 - 2**

Secretarial Services

Senate Bill 2 Dues and Fees

On Senate Bill two, budgeted for two elections.

Dues and fees up to 3800

**Motion by V. MacDonald fund at adopted budget at 53,812.80**

## **S. Miller Second**

**Discussion: Budget has already been modified. It is the adopted budget,**

## **V. MacDonald Withdraws Motion**

### **S. Miller Withdraws second**

2320 SAU Expense

Office of Superintendent

Salary adjustment line

S. Miller questions, is this a 10,000 raise for the superintendent. K. Holt stated this is a salary adjustment for the merit increase line for all non-contracted personnel, support staff and administration ATA members. This is 100% merit raise.

## **V. MacDonald makes motion to reduce to 112,490 and level fund**

### **S. Miller Seconds**

**M. DeCoff noted last year they did 36010 increase to 46763 this year.**

**V. MacDonald wants to level fund at 36,010**

**Discussion regarding salaries. V. MacDonald wants to remove all merit raise because we can't look at them. K. Holt stated you will get to see the difference in the salary from what was paid last year and what was paid this year. K. Holt stated Virgil because you are angry at me you should not punish the staff. L. Tilly stated he didn't think it was appropriate to take out the merit increases just because we are not seeing the performance ratings. V. MacDonald asked where do you stop. L. Tilly you can see the amount they got last year and the amount they got this year and can see how much they went up by. It does not mean you have to see the actual employee rating. That is not something we need to know. S. Miller stated let me tell you why we need to know and it is not because Smith got a 6,000 raise. What we look at is how many were given the maximum raise of 2%, how many were at 1% and determine whether it has become an entitlement. That information is available. The gross figure is available. K. Holt stated she will give the Budget Committee a list of how many people received 2%, 1 1/2%, etc., K. Holt will not give information on a personnel matter.**

## **V. MacDonald makes motion to return line to 36,010.**

### **No second**

Admin Asst increase 2,067.00 to 47,490

Discussion regarding the amount of the percentage increase. This is a 5% raise. Went from 46,274 to the proposed 47,045. K. Oblenes stated 47,045 may include overtime Discussion regarding OT and if there should be separate line item. Looking at a salary is that includes OT, how do we know what the true salary is? K. Oblenes will provide a history of the OT. As an accounting practice, 46,559 is the salary. It is salary plus OT. How can the Budget Committee validate a decision when the raise could be anywhere from 1 to 10%. The actual is 46559.

S. Miller asked who else in the salary line included OT? Custodians who have their own salary lines and imprint school functions and OT line. S. Miller asked what about secretaries in the

office? If there is a secretary who has done overtime it is in the Principal's budget which is where it is charged to. There is a separate line. S. Miller asked is there anybody else that the salary line that is salary plus OT besides custodians. S. Miller asked How about the second in command of the Technology Dept, the Technology Assist. S. Miller asked is he entitled to OT, K. Oblenes if he is pre-approved for OT and there is a justification. S. Miller asked a question if he was ever approved for OT. Principal Leggett stated she will check on it. S. Miller asked if they could think of anyone else who may have OT in the payroll line. K. Oblenes stated she can run a report that delineates regular time vs. OT.

#### Superintendents Office

51130 – Straight contract. Is currently under salary. Without retirement, benefits, or FICA

85,518.00 Adopted budget, It was zeroed out and moved. The 75,000 is for same amount of hours. B. Howard asked K. Holt so when you became a salaried employee you were salaried at the same hourly wage as when you were contractual. 115 days, 8 hours, K. Holt noted she hasn't worked less than an 8-hour day yet. She does get overtime but noted she doesn't get FICA, retirement, or health insurance and is not in the merit pool

Tuition and conference reimbursements

#### **V. MacDonald Make motion to change to 1500.**

#### **S. Miller Seconds**

**Discussion is based on what is in the Executive Assistant's contract for education . A teacher gets 2,000. Difference is it includes district assignment such as annual teacher re-certification, state documents that is required. We ask her to attend.**

**Vote: M. DeCoff No, L. Tilly No, V. MacDonald Yes, S. Miller Yes, L. Carr Yes, B. Howard Yes, K.Argiropolis No,  
Motion Passed 4 - 3**

#### Administration

2% is included in contract and can be used towards annuity, life insurance, cannot be taken as cash. Positions that are entitled to that, building manager, executive asst, principal, asst principal director of technology, director of sped, guidance teacher counselors, school nurse, S. Miller stated that they can get a maximum of 3% merit raise, maximum of 2% employee benefit, No COLA. They renegotiate contract every year.

S. Miller asked how many received the 2% out of the total demographic pool was 2 people, The 1% was the other nine.

#### Advertisement

Spent 9500, The high school spends 2400. S. Miller asked what could account for the difference. K. Oblenes will look into this. They also don't have deliberative sessions. Includes any vacancies, buildings and grounds.

Dues and fees 850.00

The high school snowplowing bill is 26,000. The high school does not shovel the roof.

Mr. Keen recommendation that when we go to different sections of the budget, it would be prudent to have allotted time for public input because then you wouldn't have me asking questions right now and we would be out of here.

- Internet access – Are all the children able to access from home. Principal Leggett responded we are trying to get a private grant so that we can have each student have computer hardware and access at home. No guarantee of getting it.
- Technical Assistant this may have to do with the criminal background check, are they bonded. They are putting significant information into the system. K. Holt stated they do not put the information in, they just work on the system themselves. They are bonded, P. McCloud sits with them. They are with Power School. They could see it in their office just as they could here.
- Impressed with Mr. Allen looking for an opportunity for the school and brings a level of candidness which I like. I only make the right to know requests to see if people are going to tell me the truth. It is unfortunate that I have to say that how I feel about SAU. K. Argiropolis asked for a point of order.
- Business of pouring sulfuric acid or any chemicals into the drain there should be a chemical approval process for the school. 1. Sulfuric Acid is odorless. K Holt stated that this is not a budget issue. Mr. Keen stated that it is a safety issue for us tax payers. And I will have my voice. Sulfuric Acid has no odor when you smell it, it is the inside of your nasal passages corroding from the acid.
- Boiler repairs, FRP in their evaluation there was no maintenance on that boiler at the school.
- OT the question I have is when a person is a full time worker how many hours is that. K. Oblenes replied typically for each week it is 40 hours worked. Mr. Keen asked and after that it would be overtime. K. Oblenes replied correct. Mr. Keen continued these are salaried positions that are eligible for OT. K. Oblenes replied no these hourly positions that anything they work over 40 constitutes overtime. after 40, anything worked over 40, must be physically worked. If they have a vacation day, a holiday, personal day. Mr. Keen said hourly employees, he is OK with that. Sometimes with a Wage Class 3, which allows salaried person to get, overtime.
- Who funds the SRO officer now. V. MacDonald responded the Town of Alton Police Dept. Mr. Keen continued and he was re-assigned to the K-8 school. Principal Leggett stated no he does both.
- Mr. Keen are we doing a user log audit of these systems. Principal Leggett asked which systems All of them. Principal Leggett are you talking technology, Mr. Keen, every computer in the school is there a process that we do a user log audit. Principal Leggett stated yes, we track it all.
- Mr. Keen asked do we differentiate when we go for outside training seminars, etc, between job requirements and career related. Principal Leggett responded anybody who goes to any professional development has to make the request and be approved by me. I am the one who determines whether it is related to their professional development goals as well as the district goals.
- Mr. Keen stated it is disillusioned that there are no tools in the school. K. Holt said we never said we didn't have any tools. Mr. Keen how are we going to manage that. M. DeCoff stated nobody said that. Mr. Keen said somebody said it. M. DeCoff said we have less than expected.
- Mr. Keen stated as far as the Asset Tags we had talked before about, what that level was. K. Oblenes responded the threshold by policy is 5,000. With Jack coming on board and the

discussions Principal Leggett, K. Holt and I have had with him, he is well versed and the software is there for him to implement inventory all of that. Mr. Keen stated so there is no inventory in school as we speak, not that detailed.

- Do we have or expect to have a written maintenance program. K. Oblenes stated we do have a facility plan it is actually being revamped. It is one of the goals of the director Mr. Keen would like to see. Mr. Allen needs to be impressed on the level of discipline it takes to manage that roof. As far as minimizing holding off of repairs, pipes to have chewing gum and paper clips, I would plan that you are not going to get a new school. At best you were to come up with a project plan to invest a few million dollars every year in that school until we find out what the future of education actually looks like. Because that puppy over there you can't put a spit shine on a sneaker. Served its purpose for a long time it still has miles of use if it is properly maintained.

9. Adjournment 10:30 PM

S. Miller Motion to adjourn  
KA Second  
All in favor

Approved 1/24/2012  
Respectfully submitted

Peggy Hawksley