

ALTON BOARD OF SELECTMEN
Meeting Minutes
Public Session I
November 16, 2009
ALTON TOWN HALL

The meeting was convened at 5:30pm, by Stephan McMahon, the Selectmen and CIP members met to discuss items in the Capitol Improvement Program, also present Scott Williams, Fire Chief and Eric Uhlig from Grounds and Maintenance and Sharon Penny, Town Planner. No decision or action was taken on any items.

At 6:48pm Chairman McMahon continued the meeting of the Board in Public Session those present included the following members of the Selectmen and staff:

Stephan McMahon, Chairman
Peter Bolster, Selectman
R. Loring Carr, Selectman
David Hussey, Selectman
E. Russell Bailey, Town Administrator

The Chairman led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence.

Approval of the Agenda – L. Carr amended the agenda to include Mileage as Item #4 in New Business. S. McMahon motioned to approve the agenda as amended, seconded by D. Hussey and passed with all in favor.

Selectmen's Committee Reports

Loring Carr – L. Carr advised the Budget Committee has been meeting regularly, and have met with most departments, there have not been many changes, there were some concerns including cemetery matters, insurance and school budget.

David Hussey – D. Hussey had no report.

Peter Bolster – P. Bolster advised the bid for the initial work on the Loon Cove Station has been approved, more funds are needed which hopefully will come from private donations and grants. He continued that he had met with Governor's Council member, Raymond Burton who advised him on DOT updates concerning Stockbridge Road Intersection, and the Traffic Circle.

Stephan McMahon – S. McMahon noted that the committee on Household Hazardous Waste will meeting in the morning at 7:30am.

Town Administrator Report

Russell Bailey provided tentative dates for Town perambulations with Gilford and Wolfeboro, and asked that Board members advise him who will be walking the boundary lines, he will have more information for the Selectmen within the next few days.

Public Input I

Ruth Messier – R. Messier expressed her appreciation to those responsible for relocating the swap shop.

Don Kirpatrick – D. Kirpatrick asked that Town website have a posted notice when Selectmen's meetings are cancelled or rescheduled. He asked about street signage implementation. R. Bailey replied this project is being phased in by the NH DOT.

Steve Parker – S. Parker addressed the issue of snow removal at the Bay and that it would help businesses in the area if snow was not piled on the islands, it should be removed and put elsewhere, especially during winter carnival and the fishing derby. He stated the Bay needs more attention.

Ruth Messier – R. Messier disagreed stating the village plays an important part too.

Stephan Parker – S. Parker advised he was referring to snow removal at the Bay.

P. Bolster stated there is a need for balance.

Approval of Selectmen's Minutes

1) Minutes of October 13, 2009 and October 19th, 2009 - S. McMahon motioned to accept the Minutes of October 13th Public Session I & II and (Sealed) Non Public Session and the Minutes of October 19th, Public Session I as amended, (*change the name Akern to Peter Keen*), Public Session II and (Sealed) Non-Public Session, the motion was seconded and passed on a 3-1 vote, with L. Carr abstaining.

2) Minutes of October 28, 2009 – It was agreed to table a vote until the end of the meeting.

Old Business

1. Compactors and Windmill Study – R. Bailey advised the compactors are 25 years old and need replacing. Following a discussion, D. Hussey motioned to go out to bid, seconded by P. Bolster and passed with all in favor. The Board discussed a feasibility study for a 50' Windmill at the Transfer Station. D. Hussey motioned to approve a study as discussed, seconded by P. Bolster, L. Carr asked if the study would belong to the Town, R. Bailey advised it would be and the motion passed with all in favor.

2. Town Report Cover and Dedication –P. Bolster suggested using the Russian Bench on the cover. No decisions were made at this time.

3 .2010 Budget Status – It was agreed to hold a Workshop Session on the 19th to discuss CIP matters. Discussion continued on reviewing a list of Town owned properties and which ones should be sold. By majority vote of the Board it was agreed to review any cost estimates, such as building a dock on waterfront property to gain more money, R. Bailey will report back to the Board and he will contact the Highway Agent for viable sites as well as he utilizes sites for highway operations. P. Bolster asked about justification from non-profit agencies. The Board and R. Bailey discussed options concerning Town Health Insurance. R. Bailey advised the copier machine is now about eight years old and asked for approval to go out to bid to replace the machine. The Selectmen voted unanimously to go out to bid for a new copier. Further discussion involved vendors bringing in their copier machines for employees to test. This will be included in the bid.

New Business

1. Vote on Recommendations of the Land Use Department – Motions were made on each item and passed with all in favor. *Secretary's Note: David Hussey abstained from voting on Current Use Item #2 a.*

2. Board of Health Policy - Septic Systems – R. Bailey asked if the Board members wanted to amend this policy which has not been changed since the 1990's. and if they want it to be in line with State regulations. The Board agreed to review this policy and bring the matter back on a future agenda..

3. Bay Hill Road – R. Bailey advised he needs authorization to sign the engineering design, in order to go out to bid. P. Bolster motioned to authorize the Town Administrator to sign the documents, seconded by S. McMahon, In a discussion The Board reviewed procedure and change orders costs on projects and that engineers should be instructed that if the original work exceeds a certain amount, to come back before the

Selectmen and to implement this in the bid process for future construction contracts. The motion as seconded passed with all in favor.

4. Mileage Expenses – The question was raised about paying for mileage for elected officials. R. Bailey advised this request has been done by some departments, but is not always used and not consistent, and that the Board would need to set a policy that elected officials do not receive mileage expenses. L. Carr stated elected officials should pay their own way.

L. Carr asked about the weekly Selectmen's manifest and a procedure to follow if a Selectman challenges an invoice and how to stop payment on a check. It was agreed that if a Selectman questioned invoices, it should be that other Board members have the opportunity of another day to review any items in question. R. Bailey explained this would cause a delay in mailing out checks. It was agreed that if one person challenges an expenditure on the manifest, to allow an extra day for the others to make their review and that checks would then be mailed on Friday afternoon or on a Monday rather than Thursday morning. Persons with questions should contact Russell Bailey, Town Administrator. R. Bailey will put together the rough drafts for policies on challenging an invoice and mileage payments for the next meeting.

Public Input II

Steven Parker – S. Parker advised that the rock wall at Harmony Park is in need of repair and some attention should be given to the water bandstand. He would be willing to bring in a sample of paint from the building.

Robert Longabaugh – R. Longabaugh agreed with Selectman Carr that the Town should not be paying mileage expenses for elected officials.

Non-Public Session – At 8:20pm, S. McMahon motioned to enter into non-public session pursuant to RSA91-A;3 (a) (c) and (e), the motion was seconded and the Chairman polled the members who each voted in the affirmative and the motion passed.

Respectfully submitted,

Patricia A. Rockwood, Secretary

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