

Town of Alton  
Budget Committee Minutes  
November 17, 2011

1. Call to order 6:10 pm
2. Roll Call  
M. DeCoff, Chair  
S. Miller, Vice Chair  
V. MacDonald, Member  
L. Goosums, School Board Representative  
B. Howard, Member  
L. Carr, Selectmen's Representative (Arrived 7:20)

Other Attendees:

K. Oblenes, Alton Central School  
K. Holt, Superintendent Alton Central School  
S. Leggett, Principal Alton Central School

3. Pledge of Allegiance
4. Approval of Agenda  
**S. Miller motion to approve agenda**  
**V. MacDonald seconds**  
**All in favor**
5. Minutes  
**S. Miller motion to approve November 8, 2011 minutes**  
**M. DeCoff seconds**  
**All in favor**

**Amend Nov 10, 2011 Budget Committee Meeting minutes to include statement regarding school performance. Change [inaudible] to REAP, Rural Education Assistance Program, Under Special Education change [inaudible] to AARA.**

6. Old Business  
S. Miller has one item, asked question at last meeting whether Superintendent's received a merit raise or any kind of raise. In the minutes of October 13, Alton Central School, superintendent's salary line is set at 2%. K. Oblenes stated that it is the salary adjustment line. It does not include any salary for the superintendent. S. Miller asked what is the Superintendent salary adjustment line. That would be a merit raise. That is a 100% merit raise.

S. Miller noted for the record he made a mistake he wasn't present at the meeting, he misinterpreted and he was reading the Superintendent's line at 2%. That is 100% merit for support and administration.

S. Miller, from the prior meeting regarding the difference in price for the Smart board from the high school. Ordering 4 for 13,200, 3300/piece. The JMA budget they are 2,000 a piece.

Originally budgeted 3200 per Smart board with projector. The projector was removed reducing budget to 4,000. The purchase is for the Smart board only and does not include projector. Projectors are needed to use the Smart board; they already have the projectors or used other funds.

S. Miller noted we received information for Alton school district for merit increases for FY 2011. His original concern was that these were an entitlement. He is convinced after looking at the numbers that in fact they are given with good prudence.

Athletic Director stipend information. Principal Leggett presented a List of schools to Budget Committee that had responded to her inquiry, schools that have similar middle school programs where they pay the Athletic Director with a stipend. Average stipend per team comes to 310.00.

Discussion regarding Athletic director stipend. If the Athletic Director is in charge of 15 teams like Alton Central School, we are proposing a 6,000 stipend. Divide that and it is above the average at about 400.00/team. Alton is one of the most expensive. V. MacDonald asked and stated, do we have to always be one of the most expensive paid people? It appears that if we are hiring someone new we give him or her a raise before they even start.

Barnstead has 15 teams and they are budgeted at 4200. 280 per team. They do not do the ski program. Alton will be using Gunstock this year. Gunstock has gone up on their prices. The school instructor for the ski program is the Bobby Budman, the Athletic Director. The ski program lasts 4 weeks. Did not go up in pay from the old athletic director to the new athletic director.

Discussion on the additional nursing information. Provided additional nursing information. One to one feeding tube, which is 2 feedings a day, 1 hour each, 1 severe diabetic, 1 seizure related disorder, 30 asthma students, of those 6 are considered fragile asthmatic some who have to be on a nebulizer in the office, and 10 epi pen carriers.

K. Oblenes was in contact with Primex, regarding the risk management side and they have not yet responded. The number of students is not unusual from other schools. Primex will respond in writing.

S. Miller asked if this is not unusual and they get along with only one nurse, why can't we get along with one nurse. Principal Leggett responded the schools that have issues such as these have one-on-one aids for those students. She believes that the current way we are doing things is actually beneficial financially for the district because we're covering the severe issues with the one position. The seizure related student is the only student with a one-on-one aid.

The process for the child with the feeding tube includes 15-20 minutes for the child to be settled down so the tubes aren't ripped out. Principal Leggett stated that from her perspective she looks at a situation where there could be a kid who falls in the playground and somebody needs to get out there and teachers don't do those kinds of assessments and aren't going to move the student on the playground. If there is a feeding tube situation, you can't leave the person on the feeding tube. She believes that what we have now is a situation where we can really cover these things well.

S. Miller asked if there was any reason the nurse couldn't do it. Principal Leggett responded that the nurse could do it but for 2 hours a day she wouldn't be able to manage other students who had an emergency. B. Howard asked if any of the staff were trained in first aid emergency response? Principal Leggett responded First Aid Emergency Response yes, but not doing an assessment. Discussion continued in a true emergency everybody could dial 911. Liability with first aid, CPR, doesn't cover you to do an assessment on whether a student can be moved, whether they need to call an ambulance. B. Howard noted that if someone else could be trained on the feeding tube, then the nurse could be free to go to the emergency

Principal Leggett would be interested in hearing from Primex on the issue as a couple of other nurses she has spoken to stated they would have to get a licensed RN to do it the feeding tube.

The medical assistant works under the direction of the Registered Nurse.

Summer school information, 36 out of 46 students made gains in reading, math or both. Surrounding schools have summer school programs. School is required to have a policy on summer program.

Library collection 13,910, estimated total value 348,354.04. Average cost of book 25.00, Missing books is 63 and represents only .0007%. Average yearly circulation is 96,544. Discussion on the usage of Destiny Manager. Destiny Manager runs reports, range of genre, book listings, etc.

Turnover is 96,544 books in circulation. Average about 10,000 a year budgeted. Librarian looks at books that have not gone out in 3 or 4 years and makes a judgment to whether those need to go through the disposal policy with the school board. School doesn't usually dispose of things. Possibly given away, sold or given to another school.

Kindle Fire or E-book you can put between 5000 and 10,000 books. S. Miller asked has any thought been given to that technology. For 200 each that person has a 10,000 book library. Principal Leggett responded a lot of thought has gone into it and is happening now for special education students. The library is using Tumble Reader where the kids can take out of a listening station. With a 10,000 budget we would purchase 10,000 worth of books.

The web site Ebsco does 40 newspapers and international newspapers. V. MacDonald noted there is 1100 budgeted for periodicals if we are getting them through the website why is this budgeted. P. Leggett stated it depends on which ones are available and which

ones are actually picked up and read or if it an on-line subscription. When you are looking at Ebsco Host with the newspapers it means they can look something up and it will search all of the newspapers. It is a database

Discussion of the repair of heating going under the Expendable Trust. Title of trust says Emergency and General Maintenance. K. Oblenes broke out the line for repairs for heating, and looked at last year's history, 28,671. Based on what was spent and what is proposed. Annual cleaning 8,000 for boiler service cleaning 10,000 boiler repairs, 11,500 pipes, traps and valves and 500 for propane repairs.

S. Miller asked what could legally be taken out of the Boiler Expendable Trust. Service cleaning is an operational item. K. Oblenes responded any large item for boiler repair, we had small repairs and one large repair. Any large items over 5,000. Large repairs could be withdrawn from the Expendable Trust.

**Motion by S. Miller under Building and Grounds 2600 account no. 54330 Repairs to Heating. Original proposal is for 30,000. Believes the number should be 10,000. It would take care of service cleaning, plus an additional 2,000. Balance, if it should come up again for boiler repairs, traps and pipes, which amounted to 21,500 be taken out of the Expendable Trust. Motion to reduce Repairs/Heating from 30,000 to 10,000**

**B Howard seconds**

**Discussion: 8,000 for cleaning which is an operational item, plus an additional 2,000. The Expendable Trust has about 44,000. Should be used for repair not for the new school, if there is one. That is what the money was put in there for. K. Oblenes asked if that were to happen and if we ended up with issues with the boiler for next year and we used the Expendable Trust and depleted it, would the Budget Committee have an issue with seeing the number go back up in the operational budget. Both S. Miller and V. MacDonald responded not at all.**

**Vote: L. Goosums Yes, M. DeCoff Yes, V. MacDonald Yes, S. Miller Yes, B. Howard yes,  
Motion Passed 5 - 0**

B. Howard had questions regarding Invoices for Clean-o-Rama shows a subtotal of 15,066.11 for cleaning products. On Page 2 nothing else has been added amount is still 15,066.11 Paid 1,045.47. K. Oblenes responded balance was paid and another number is not written on it. Building and Grounds was aggressive in getting a price cut with the volume. Price was reduced due to the quantity. V. MacDonald stated we would save more by getting the 30 gallon drums. Storage is an issue.

S. Miller stated he had a couple of questions. The Company is called Future Supply Between 4/22 – 4/25, was there any incentive the company was offering to anybody for large purchases? K. Oblenes responded, none what so ever.

S. Miller has anybody validated and done an inventory that this stuff is still here. K. Oblenes responded that she would know if an invoice goes past her for these particular

companies for the same item. B. Howard noted you have a full time person who does not do maintenance just paper and supplies. K. Oblenes responded it would be up the Buildings and Ground Inspector to keep an inventory list. Was not aware of the tool issue until September of this year.

Discussion, in last years budget there was a list for tools. Small non-specific, few years ago bought pipe wrenches and a ladder the year before that. K. Oblenes stated the school does have tools, we just need to locate them. Comment was made; do not have a portable drill for an 82,000 sq building. The battery was either not purchased or was stolen.

V. MacDonald had a question on Invoice 59 says fashion water hog mat 256.00. Mat for the front door. Needed for the kids coming in and out of the modulars.

S. Miller would like to make a request to see a tool inventory.

OT for technology for current year here has been 539.33. The only person in the depart is who is eligible is the non-salary person. Time spent over the summer to transfer files from old website to new website, time in September worked due to E-mail issue. Another issue regarding Power School program. K. Oblenes checked every function and made sure that there was an OT line placed and an earning code and it will be listed on a separate line. There will not be OT in a salary line, but on a specified line. No benefits, only salary, except for getting over time. He is an hourly employee.

V. MacDonald asked students are allowed to stay on a parent's insurance until they are 26, when a parent does that, does the school pick up the tab. K. Oblenes responded the school does not have a policy where the parents have to pick up the tab. Tax payers are paying the difference. It is part of the family plan. Government says we have to do it. V. MacDonald noted the taxpayers should not have to pick up the difference in the insurance.

S. Miller asked about end of the year fiscal FY11 request for Alton School District. Have all of these been approved? K. Oblenes stated they were all approved. S. Miller continued these were approved to use surplus funds. Questioned is there any books or supplies because of the default budget that were not purchased. K. Oblenes and Principal Leggett stated no. All of the instructional materials were a top priority.

K. Oblenes stated she tried to mirror all of the cost items that had to do with the instruction lines so the instruction aspect of the school was not compromised due to the default budget. Nothing was cut that benefited the kids. K. Oblenes said going forward if someone says they may run over on a particular instructional line, she has told them to let her know and she is sure it will be fine.

Purchase of security cameras was discussed. At the final School Board meeting, a couple of things were mentioned. It was brought up for a vote, in the meeting T. Noyes stated that was already appropriated, that we don't have to take a vote. S. Miller is looking for an explanation. Principal Leggett believes the original vote was last June. S. Miller stated the amount was 10,584. The amount kept going up. What happened? Principal Leggett stated further discussions later on, possibly August, had a particular company that they approved to go with at 7900. Signs that we are obligated to post and wiring fees. There

were also discussions on the prior meetings on the wiring fees, now it was around 8,000. They were looking at exact cost. S. Miller stated the School Department has a policy it goes out to bid at 5,000 or more, why wasn't this put out to bid. Principal Leggett (?) stated the board approved the evening of the meeting not to go out to bid. School board had about 7 different quotes. S. Miller why is policy in place if you don't have to go out for a bid? V. MacDonald noted if you have 7 quotes, it is pretty much bidding on it. S. Miller stated if that is the case then you never have to go out to bid. He can go out on the Internet and get 7 quotes on anything. L. Goosums stated I think the difference was she was going for the E-Rate. E-Rate was what P. McCloud was going for to see how much of a rebate they could have gotten. That process is open to the nation. S. Miller what do you have the bid policy for? It was decided to move on.

S. Miller asked about repair and maintenance for back parking lot and playground, why didn't that come out of Buildings and Ground account and is there an expendable trust for that. V. MacDonald stated at the meeting it was decided to wait until it was decided what would be done with the building before the parking lot was done. Principal Leggett stated we were losing parking spaces because they were sinking there was no tar. We had to put in ledge pack to make sure the area is contained. Why wasn't it taken out of the Building and Grounds fund instead of surplus funds that should go back to the taxpayers? K. Oblenes was unable to provide an answer the questions

S. Miller question it doesn't look like building and grounds will come in over budget this year. Why are we taking the tax payers money if you already have the money in the account? K. Oblenes responded technically it did come from the account. It was a request that came at the end of the year. It wasn't something that was specifically budgeted for. It was unforeseen the area was deteriorating. Timing aspect that's why it was put forth the way it was.

V. MacDonald believes the surplus should shutdown and be given back to the people. S. MacDonald asked about the DVD recording device, why wasn't it taken out of the budget. Why couldn't it wait for the next budget. Why was it critical. Principal Leggett and K. Oblenes stated that it is used specifically for the board meetings. It is not a DVD player, it takes the tape out of the recorder and burns to a DVD. Board recorder used to do this. Needed to get an alternate to do this. Discussion on the type of cassette used and needed. Principal Leggett clarified that it is a copy of the video that is taken at all of the board meetings.

Prior Request for clarification on NH retirement amount under the 2600 account. It was not correct. K. Oblenes explained when calculating she looked at FICA line and it was incorrectly calculated. Instead of subtracting the FICA line, needed to subtract the line below the 15257.44 line and subtract appropriate amount should be 2323.38.that puts it at 12934.06

S. Miller is still confused regarding there is no problem for school board, can go ahead put in a bogus request for 2,000 Public Right to Know which is totally bogus and at the same time not take it out of their own budget and charge the tax payers 500.00 that should normally and rightfully go back to them.

**Motion by S. Miller to reduce school board budget by 500.00 for DVD player  
VM Seconds**

**M.DeCoff motions take 500 out of other Professional services  
VM Seconds**

**Discussion: Talking about the DVD recording device that had to be bought to make the DVD's to put in the library to show at Lakes Region. Principal Leggett believes they did it to save money. Used to drive the person to a shop in Laconia to have them put on DVD and either wait or have them shipped. Believed it was done for more efficiency. Mr. Longaboun used to do it. There was no charge for the shop to put them on DVD. In order to make the DVD and the transfer it was time consuming. Person was getting paid. Would not have the ability to do that. The money came out of the surplus. Because at the time the school board secretary was leaving. V. MacDonald commented save every penny and then rape the surplus. The surplus should go back to the people to lower the budget. B. Howard stated the surplus is in the teacher's contract that the excess should go back to the taxpayers. V. Macdonald it is like a free for all whenever there is a surplus**

**Vote: L. Goosums No, M. DeCoff Yes, S. Miller Yes, V. Macdonald Yes, B. Howard Yes**

**Motion Passed 4 - 1**

**Motion by S. M. to reduce the School Board line by 10584 dollars for two cameras.  
V. MacDonald Seconds**

**Discussion, S. Miller stated he had three issues**

- 1. Should be a capitalized item and should be on a warrant. Just like the high school puts it on a warrant when they asked for additional cameras. L. Goosums stated that it was different because it is Alton and Barnstead.**
- 2. Hard to talk about additional security when it comes to kids, there was no crisis that said we had to have this right then when it was purchased instead of putting it into the operational budget or warrant article like the high school did for discussion.**
- 3. Violated their own bid policy for putting something out for bid for something well over 5,000, auspices on getting a couple of quotes. Anybody can get a quote on the Internet.**

**Further discussion on what line should be reduced**

**Reduce by 10584 should have been taken out of the Buildings account, take it out of 2500 5300**

**Take it out of Purchase and Technical Services, Line 25030, 5300  
S. Miller takes back motion to reduce School Board Line**

**Motion by S. Miller to reduce line 2600 5300 by 10584 Amount of two outside recordable cameras  
VM Seconds**

**Additional discussion should not come out of Buildings and Grounds and school board refuses to follow policy. School board budget should be cut. It should come out of the bottom line of the School Board. Can't reduce bottom line, reduce salaries. Reduce and then they move money.**

**Principal Leggett stated that it was not 10,584 that was the maximum. The cost was 7900. Actual quote and cost. The line shows 10,584, Board approved up to 10,584. Are any of these numbers correct. Document reflects what board approved as of 6/30. We need to request a list of what was spent. What actually was spent was 7900. This is punitive to what affects next years budget. This continuously happens, the school board is not getting the message.**

**S. Miller motion to amend number from 10,584 to 7900, the actual cost  
V. MacDonald Seconds**

**Vote: L. Goosums No, M. DeCoff No, S. Miller Yes, V. MacDonald No, B. Howard No**

**Motion Failed**

B. Howard stated we can't take from one year's budget from what happened the year before.

V. MacDonald asked about Senate Bill 2, why are we at 5,000. K. Oblenes stated there are elections and 2 special district meetings

V. MacDonald stated it was not advertised very well and at the deliberative session it was never put on the board. Poorly advertised. K. Oblenes stated it was, that she had put it there.

7. New Business  
School Budget Review

2410 Principals Office

V. MacDonald asked a question regarding principal's salary line shows, 82,000 – 93,000. The current salary is this year's salary. Principal Leggett explained we put in prior principals salary. When they do a search they put in the last years outgoing principals salary as what is projected for next year so they can attract the best candidate. The current principal salary is 82,000. Budgeted for 93,000.

V. MacDonald comment so here we go again we have a person that we are going to up the salary before they even start. Principal Leggett stated not necessarily. V. MacDonald stated that is what we went through the other night when you said you hired the maintenance guy, because nobody came to look at the job, so they upped the salary. Principal Leggett noted that we don't know who the person is going to be, experience, education. The old principal was at 93,000. The interim salary is 82,000. Doesn't mean the person will be paid 93,000.

Discussion on the mentoring of the principals. B. Howard asked what we are paying Mr. Tossi, is he going to be continuing on? His salary was 6500. Principal Leggett and K. Oblenes answered that he will not be continuing on. It is not being placed in the next year's proposed budget. The mentoring was also done for the previous principal as well. The school board decided to have mentoring the first year to make sure everything went smoothly.

S. Miller asked if Principal Leggett prior salary was listed on the staff salary. He wants to go on record saying that Principal Leggett is doing a good job and that she has his support for next year and the discussion is purely financial. It has nothing to do with any individual. Principal Leggett is S. Miller's choice. V. Macdonald also stated that she is doing a great job. S. Miller questioned if the current interim principal is hired full time, would that person go up to a 3<sup>rd</sup> year experience salary level. L. Goosums noted that we would look around and see what the market is for the area, 75-100,000. S. Miller stated for him to feel comfortable with the salary, would like to know if that is going to be the salary of the next principal. K. Oblenes and L. Goosums both stated that they don't know who the next principal is. M. DeCoff stated that this the number they put in there to recruit somebody. S. Miller asked then why did they put in 85,000, M. Decoff responded because that is the max they want to pay.

S. Miller asked in the salaries under staff listings for 2011 – 2012 does it include merit raises? K. Oblenes stated no. S. Miller continued do some lines in different departments have merit raises. K. Oblenes stated no and the only place that will be seen is in food Service because they are self funded. All are included in superintendents except for Food Service. Secretary OT 215.00 YTD, prior year was 372.

**Motion by S. Miller to reduce Secretary OT to 500.00**

**V. MacDonald seconds**

**Discussion: should not go over 500.00, then why not reduce it to 400.00? What was used the year before? It is usually for budget time. Principal Leggett stated there are other times where state reports are due. When state reports are due, they are due. Never spend more than 500.**

**Vote: L. Goosums Yes, M. DeCoff Yes, S. Miller Yes, V. Macdonald Yes, B. Howard Yes,**

**Motion Passed 5 - 0**

Salaries

Are going up 3,685.00 to 169,026 increase is for search for new principal.

**Motion by V. MacDonald to reduce salaries by 8,000**

**S. Miller Seconds**

**Discussion: Hiring a principal and if we leave the money in there they are going to start off right at the top. Bring it back to 85,000 that is where they will probably start. B. Howard stated we are going to have a principal starting out first year at a principals salary who left at a 4 years principal experience M. Decoff added this is unknown could hire somebody who has 5 years experience or 25 year experience.**

**B. Howard been through the process of getting the best, getting the best and we have to get another best. S. Miller commented he likes who is applying.**

**Vote: L. Goosums No, M. DeCoff No, S. Miller No, V. MacDonald Yes, B. Howard Yes, L. Carr No**

**Motion Failed 4 - 2**

Line item for M. Tossi, the adopted budget has been amended. It would be in the 2410 in a line item called Other Principal's Professional Services Principal. 6500.00, 2410-53290

Other personnel going up

Health insurance up 26,000 because a staff member who was outgoing took a different plan than the incoming person. Still includes 5% estimated increase. Health insurance 0% increase this year.

S. Miller would like to request the Business Manager validate 26,474 that that is in fact accurate. K. Oblenes confirmed the amount.

Health Insurance plans run between 7188 up to 21,738 per year. Buy out is 2,000

2510 Business Services

Discussion regarding printing costs. School has cut wherever they could and have eliminated the printing of letterhead and are looking at the printing of timecards. Can it be done online in the future?

S. Miller commented that just to put it in perspective health insurance last year was up 9,000 for that line. It is up another 26,000, in two years it is up 35,000. Two years ago the line was 16,000. K. Oblenes will provide documentation.

2510 Business Services

Business Manager – increase of 4,999.00, up to 65,166

Transportation

S. Miller asked what happens to the transportation contract in a default budget. It is contractual. Placed in default budget what the contractual payment is. JMA transportation budget went to default. Knowing how the JMA situation is they have transportation in their budget for athletics, field trips, that is discretionary, that is if they choose to go on field trips and games. SPED went down. They may have known that they didn't have as many for transportation. Alton Central School is a standard contract. SPED all based on students, basic contract. That number is solid and there is no deviation. B. Howard asked question regarding how many kids take the bus. Varies with the weather. Summer school transportation is one way only. S. Miller asked if somebody is homeless how do you know where to pick them up. State's definition of homeless is anyone without a fixed residence. Definition is different for school and town. School priority is focus on getting them to and from school. Town focuses on food, clothing and supplies.

Elementary school Transportation up 16,437.98, Total 255,570.00  
Under a 5 year contract.

High school contract up 2,929.65, to 109,031.05

It is on the same contract; get head count on how many elementary and how many High School. Put out for bid. It is broken down by child for accounting purpose, but not paid that way.

Transportation for SPED elementary down 20,000.52 to 100,000

High school up 27,379.20 to 71,280. 17,000 is anticipated placement

Athletics drops 889.00 to 13,760.50

MD noted we spend more money on transportation for athletics than a mathematics after school program. Spend more on sports than core subjects.

Transportation Field Trips

Up 2,720 to 11,500

K. Oblenes said some of it is the contract. Field trips are chosen each year, the ones chosen so far this year are the State House, apple picking for first graders, Boston Science Museum. S. Miller asked if the YMCA camp, Natures Classroom for 5<sup>th</sup> graders. Nature's Classroom is very expensive. About 500.00 per student. 46 students in next years 5<sup>th</sup> grade. V. MacDonald commented that it was a great program. Principal Leggett will get more information on camp.

Salary for Director of Food Service

**Motion by LC to accept bottom line for Food Service**

**VM Seconds**

**Discussion: It is a wash. Why is there a decrease of 5,000? The director of Food Services and his supervisor are working hard on how he purchases and where he purchases. They work well together, cutting down on excess meals made, honing on the program to make it more profitable and to spend less. Total revenues for food service 245,383.00. Self sustaining must support themselves.**

**Vote: L. Goosums Yes, M. DeCoff Yes, S. Miller Yes, V. MacDonald Yes, B.**

**Howard Yes, L. Carr Yes**

**Motion Passed 6 - 0**

Principal Leggett would like to wait to discuss Capital Projects until we do the warrant articles so that we can make sure everything is worded correctly put everything together. K. Oblenes stated the board hasn't discussed any warrant articles yet, noted that K. Holt said she will recommend we do the contingency for the unanticipated utilities. S. Miller asked will there be a bond recommendation; KO said she does not know. There have been no warrant articles discussed at the board level yet.

S. Miller asked question regarding Security Safety Expendable Trust with a balance of 25,741. Why wasn't the cameras taken out of the account that people put the money in for? K. Oblenes can't answer that question. This is wrong, take taxpayers money when the taxpayers have already paid for those cameras. It is sitting here in a cash account 25,741. V. MacDonald stated that this is their slush fund for the new building. S. Miller asks the school board why.

S. Miller asked why spend 7900 out of surplus. If safety cameras don't come out of the trust what does. S. Miller asked a business question, how do we take it out of the proper account instead of the taxpayers' money. Why are we getting double dipped? K. Oblenes stated in her thought, which is the way she would go about it, asking and making the recommendation to use the money for the security camera. If it got approved by the board, we would have to hold a public hearing to spend out of this fund. V. MacDonald we put in the warrant article we had to right to expend. If you expend any money out of the Trustee of Trust funds account you have to go before the public. S. Miller stated it is easier to take it out of surplus than go through a hearing and ask for permission of the taxpayers to spend money on this item. K. Oblenes noted it was presented at three separate board meetings, public meetings. S. Miller asked did anyone from the school board bring up that it should be taken out of the Security Safety Expendable Trust. K. Oblenes responded no, not to her knowledge.

S. Miller stated that there is not much we can do except recommend to the School Board that it is done appropriately. One way to do that is to cut it out of the school board line and make them defend it in public or take it out of where it should be out of the Safety Trust. L. Goosums asked can it be done if it has already been expended? S. Miller stated you can give money back to the taxpayers, nobody will complain. K. Oblenes just the process of taking it from there instead of taking it from another spot, she would have to look into it.

L. Goosums will bring it up at the next school board meeting.

**S. Miller asked for a Motion of support from the Budget Committee that L. Goosums take it back to the board.  
M. DeCoff, V. MacDonald, B. Howard and L. Carr support motion for support.**

B. Howard noted the Special Ed Reserve can that be used for the person with the feeding tube. Principal Leggett stated it must be educational not medical. No funds have ever been taken out of that. No money has ever been taken out of it. More people move into the system and it is not budgeted for it.

Fire suppression. S. Miller asked why no money has been taken from it. L. Goosums responded we have taken money from it for plumbing for the sprinklers. S. Miller asked why is there 240,000. It is for the Fire suppression system when they do the school. It is the hook up as they do renovations so they can put in the new system as they go. KO stated 239,000 would not do the entire school.

V. MacDonald asked about the CIP funding of 400,000 for a modular. Response was that this is cost of a modular, new regulation if you have a modular as part of the school, it must meet state requirements building codes, bathrooms, plumbed out, fire suppression, every code must be in the modular. Discussion on how much a modular cost in comparison to a home.

S. Miller questioned there is always 100,000 on Fund Transfer for Grants. If the funds were not there you would not get the grants. KO said no we wouldn't. 100,000 is shown as a revenue, so it is always wash.

5100

47,186 savings of the budget is purely no interest payments  
Final payments Aug 2012.

School department will provide the following information

- Need insurance information
- Warrant articles
- Contracts for Technology Information
- Public Right to know request, how many people on that
- Tool Inventory
- Supply Inventory
- Nature's Classroom information
- Breakdown of Transportation for SPED
- Principal Account insurance

8. Public Input

Peter Heen

Thanks to the School Board, Budget Committee and L. Carr for budgeting stuff work and its difficult because it is money and the welfare of the children and it is risk management for the building. I thank you for your patience with me tonight as I have some questions. The ladder/tool situation. Are we weak on approval that the school we can react just meeting type of concern that we have ladders to get on the roof? Principal Leggett responded we have one, not sure about 2. Mr. Heen asked and we don't know what level of access, how long it is, 12 foot ladder, 24 foot ladder. P. Leggett responded I know it is pretty high, because both K. Oblenes and I have been asking the custodian to go up there go up there because it would be good for us to see the roof situation so we know what there doing when they're shoveling.

Mr. Heen stated these tools are purchased with tax dollars, either local, county, state or federal. P. Leggett asked what tools are you talking about. Mr. Heen responded, the ones that are missing. Principal Leggett stated I do know the tools that left the building were the personal property, bought with personal funds of the last Building and Grounds Director. M. DeCoff stated we are going to get an inventory list of the tools.

Mr. Heen stated he would like to get an inventory of what it will cost to replace the tools. V. MacDonald asked K. Oblenes in the process is there a way to get PO's for what was ever spent on tools. Would that be in the computer, tool POs. K. Oblenes stated no, would all be charged to a supply line, repair or maintenance line, depends on the purchase order. And how detailed that purchase order was filled out. May have to go back to slips.

Mr. Heen: the camera security system we are cutting out, it is difficult for a taxpayer, because I'm not having the same level of input in terms of the information. Cost justifications for instance if you can come to me with incident reports, accident reports, 1 door or one area of the playground. What I heard and this was rumor was that parents would come and pick up there children at recess and just leave. That is a security issue. If you could justify that I would be more amenable to the cameras. I don't particularly

believe in cameras very much. I believe in people observing, teachers as well as everybody. I believe that is our strongest point. V. MacDonald stated we cut it out but they have a fund in there for security. Mr. Heen stated he would like to see the justification. If they come in and ask for 10,000, if you can prove to me there were enough incidents of a benefit nature that a camera in record mode that could help or deter that kind of activity. Pay for it. If there are no incidents and this is just somebody who wants to spend money at the end of the year on bio-metric card readers, etc.

V. MacDonald stated that was our concern it should have come out of the reserve fund that is set up for it not out of the surplus

B. Howard noted there was an incident last year and Principal Leggett stated there were some custodial issues

Mr. Heen stated Incident, accident, tracking. That's verification cost verification in my world. You tell me it happens enough times and I'll pay to make it stop happening.

Mr. Heen asked, Foods Service, you say they are self supportive, do they pay utilities. K. Oblenes replied they pay some of the utilities. M. Heen stated like a restaurant. Do we make sure everyone has a full stomach before we start the day? K. Obelenes stated absolutely.

Mr. Heen asked what about the breakdown in terms of nutrition what is our percentage. How much protein are they getting down there? Principal Leggett stated our food service director follows a program called Nutrikids, you essentially build your meals and it assess each meal for its nutritional value. Do not serve anything that does not meet the criteria for a nutritional meal. K. Oblenes stated he follows the guidelines and he would like to take it a step further. He has actually been a leader and a chairperson of some committee in his field. He is definitely on top of the nutritious foods he and has gotten input from the parents and teachers and support from everyone so he is ahead of the curve.

Mr. Heen asked, the DVD's that are being made for the School Board, replicated and a person such as myself pay for that.

Mr. Heen one of the things about transportation, skiing, traveling sports teams, elementary school, we did not get to travel anywhere did not have any real sports other than recreational in the field until we were in the 7<sup>th</sup> grade, 8<sup>th</sup> grade and when we went to high school and we never went anywhere, it was all intramural. There was no need to take the kids anywhere and drive around. Only so many children can play a certain sport and the rest are paying for everybody. The skiing piece I find to be somewhat of an extravagance. I know we are from NH and the mountains right there. My point is if everybody can't go, I don't see why anyone should go. I'm not asking for justification, only in the future to think about what I'm thinking.

Principal Leggett responded with the ski program if you are worried about the transportation costs, this is something the students who go pay for. It doesn't come out the district budget. That's in the skiing fee. I can also tell you that over the last two weeks, I personally spent a lot of time going through the ski applications, and anybody who requested scholarship, figuring out ways to assist every student who wants to go. Mr. Heen Bravo I appreciate that.

Mr. Heen stated principal's salary is a range, my understanding that it is a range. I've been involved a little bit with Mrs. Leggett and I am impressed and it is not just tonight, it's been over the past year since she has been employed here. I find her to be a breath of fresh air to the school. As a tax payer I am recommending not to waste time or energy if Mrs. Leggett is amenable of course, set up an opportunity for her to be a very successful principal of Alton Central School. V. MacDonald seconds. Mr. Heen continued if it takes a warrant article to ensure we have a consultant that is not fully burdened. I want to make sure that you have someone to rely on to share the load, when necessary and to help you reach the goal to be the best principal if you will take the job that we could get. I believe you have that opportunity. V. MacDonald stated we appreciate her taking the job.

I'm asking the School Board to put it in a warrant article, if that's what it takes, to provide the necessary funds to have Mrs. Leggett succeed as the principle of the K-8 school. Lets make her a success if she wants the job. Lets not fool around, travel around, get somebody who doesn't live here and will have to move. Sydney has made the move, she's committed to living here, she has a family. I'm down with it let's go with it.

Mr. Heen: another thing Kathy (K. Oblenes) I salute you and I have great confidence in you as well. I would recommend also, I agree with you, after you get your work, put in for that degree, take some seminars and make sure you continue in your education credits.

Another thing, under this Gifted and talented, they are probably all gifted and talented. But what I would like to do, I would like to research the feasibility of instead of taking the kids to Boston; I would like to see an annual cruise for the school on the lake one time in the fall. Every student in the school gets to say they were on the Mount Washington and they toured the ding dang lake. Its great to tour the constitution and its great to go to the Museum of Science, but we have people from all over the world to go here and there is probably not 90% of the children have ever been on the lake. Now I don't know how we are going to do it, where the money is going to come from, we will hold the Mount Washington people by the toes get a good group rate for education and we sell it that everyone of those kids may potentially grow up and take their kids on a tour.

I just to you to provide the necessary funds for Ms. Leggett to take the job as principal. Take it away from traveling athletics, let them play intramural; let them learn something about the area.

Mr. Heen continued Linda (L. Goosums) I want to thank you also. Lots of times we go to those meetings and the atmosphere is heavy and it's always never a yes from you folks. Basically I have to say on the school board you are fearless in my mind.

B. Howard asked about the grant for the ski trip, where does it come from?

P. Leggett responded Gunstock gives us 1 scholarship for every 15 paid. Some students can be covered under the Title One Fund and then we have quite a few generous families that will sponsor someone. Hard to prioritize kids. Looking for 12-15 kids to be covered under scholarships this year. Children covered under Gunstock scholarship and Title One is about 22. B. Howard asked how many students go in all, Principal Leggett responded don't know exact number; in the past approximately 250 students have gone.

9. Adjournment  
Motion to Adjourn by L. Goosums  
Second M. DeCoff  
All in favor

Adjournment 8:45pm

Approved December 6, 2011

Respectfully submitted

Peggy Hawkley

A handwritten signature in cursive script that reads "Peggy Hawkley". The signature is written in black ink and is positioned below the typed name.