

ALTON BOARD OF SELECTMEN  
Minutes  
**November 18, 2019**  
6:00 PM  
1 Monument Square  
Alton, NH 03809  
(Approved - December 4, 2019)

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Chairman R. Wentworth convened the meeting at 6:00 PM and P. Wittmann led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. The following staff members were present:

Reuben Wentworth, Chairman  
Virgil MacDonald, Vice Chairman  
Cydney Shapleigh, Selectwoman  
Philip V. Wittmann, Selectman  
Paul LaRochelle, Selectman  
Elizabeth Dionne, Town Administrator

**Agenda Approval**

V. MacDonald made a motion to approve the agenda as written and P. Wittmann seconded with all in favor of the motion.

**Announcements:**

- Town Offices will be closed on Thursday and Friday, November 28<sup>th</sup> and 29<sup>th</sup> for the Thanksgiving holiday.

**Public Hearing**

- 2019 Unanticipated Funds NH State Municipal Aid Funds

L. Dionne requested and was allowed to have J. Monaco, IT Director address the Board in reference to the use of the unanticipated revenue that was received from the State of New Hampshire, \$64,961.71. This amount is one-half of what the Town will be receiving, the other half will be received next year as anticipated revenue. A Public Hearing is required to use the funds. There are proposal options for the funds that was previously discussed to use a portion of the funds for the following:

- New Server - \$11,600.00
- New Telephone System - \$3,345.14
- \$50,016.57 will remain as Surplus in the Fund Balance

J. Monaco recapped the expenses, explaining that the idea is to save money in the Operating Budget for next year's budget by using these funds for normal expenses and to pursue funding this year from the revenues. The telephone system would be updated to a hybrid system opposed to a 100% cloud based system. This should increase the quality of our communications but also save the IT budget for years to come. The other portion is to bring in a new server. The server currently runs Town operations and is roughly ten (10) years old with a general life cycle of 5 to 7 years. This has been discussed with the Town Administrator and would be a good idea to not impact next year's IT budget. C. Shapleigh asked about the annual cost savings, which would be approximately 8K with that, said you spend 3K to save 8K each year moving forward.

At this time, the floor was opened to the public. Seeing none the Public Hearing was closed.

V. MacDonald made a motion to spend \$3,345.14 on the new telephone system and \$11,600.00 on the new server out of the Unanticipated Funds (\$64,961.71) and C. Shapleigh seconded with all in favor of the motion.

*\*moved from Public Input I as requested.*

Steve Parker addressed the Board stating that he would like to see some of the money spent on a boat ramp next to Shibley's Restaurant because the Fish and Game ramp is going to be closed for at least a year; this will be a great impact. He has been told that the Town ramp is in disrepair. In addition, he would like to see a floating dock on the south side; you need a dock to put a boat in the water. It was suggested that possibly this could be used as a hardship to gain approval through the State. Improving the ramp should be a priority!

R. Wentworth informed Mr. Parker that he had to stop him due to the subject matter not being an agenda item. This should have been brought up during the Public Hearing. It was the consensus of the Board to reopen the Public Hearing. R. Wentworth intended to close Public Input I and reopen the Public Hearing moving S. Parker's concerns to within the Public Hearing.

R. Wentworth motioned to close Public Input I and reopen the Public Hearing and C. Shapleigh seconded with all in favor of the motion.

Further Public Hearing Input:

Raymond Howard asked if there were any restrictions on using the unanticipated funds. R. Wentworth responded there are no restrictions other than it has to be used this year or the funds would have to go into the surplus, Fund Balance. He agrees with S. Parker's request for a dock. In addition, he felt that money could be used towards the Watershed Mitigation issues for matching funds for grants.

Kelly Sullivan approached the Board suggested having sidewalks to/from the High School.

The Public Hearing was closed.

**Public Input I** (*limited to 3 minutes per person on agenda items only*) \*Public Input was previously opened and closed.

Public Input I was reopened with none seen or heard.

**Appointments:**

- Sharon Norby or Rosemary Sullivan - Roberts Cove Road

Sharon Norby and Rosemary Sullivan approached the Board. K. Roberts, Highway Manager was invited to the table to join in the discussion. S. Norby thanked the Board and voiced concerns on the condition of Roberts Cove Road. Petitions were submitted that contained over 100 signatures of residents in the area who use the road on a daily basis to access their homes and people that use the Basin Beach during the summer months. In S. Norby's opinion they find Roberts Cove Road nearly impassable in many sections. At the Basin, the campground, between Cedar Cove and Clay Point Roads approaching Lakeside and at the Beaver Brook Bridge the road is in serious disrepair. Many trees came down in a storm last November with roots that extended under the road began the breakdown. The road is heavily traveled with no work being done for at least five (5) years. Patching and skimming has been tried but nothing underneath has been addressed. Realizing the workload the Highway Department has and the great work they do and the fact that the funding was voted down last year keeping town roads should be a priority. S. Norby asked for support in repairing, improving and correcting the road by approving the necessary funds for this year.

K. Roberts noted he has spoken with many of the residents they know that the funding was denied last year. The road is three (3) miles long and was a three (3) phase road back in the 1990's. This was one of the roads that was previously on the list to be rebuilt. If there is no funding this year there won't even be money to patch the road. K. Roberts urged the Board to pass the budget and have the road reconstruction money put back into the budget so that roads will not get to this point. There are many factors on Roberts Cove Road, trees, ledge, etc. Underground drainage is the only way to preserve a lot of the factors and was not done in the past because it was not cost effective. Possibly more shims and overlays need to be done to get another ten (10) years out of a roadway. Again, he urged passing the road reconstruction. V. MacDonald stated maintenance also needs to be done. R. Wentworth questioned this year's ditching noticing that at all inlets of the culverts there isn't much space. The culvert locations never got dug out to open them back up. K. Roberts stated that it all has to do with manpower; behind the grader for ditching there should have been a backhoe right behind it, the intention is to go back and do that

however the department is currently gearing up for winter. Whatever it takes to get the job done, the department is doing the best it can. The Board will need to sit down to potentially address this in a different way. The crews do a great deal of unbelievably good work and get a lot done.

**New Business:**

1. Budget Presentations
  - a. Household Hazardous Waste

This agenda item was postponed until December 2, 2019.

- b. Water Department

Courtney Mitchell, Water Superintendent was called upon for the discussion on the Water Department budget. R. Wentworth noted that certain line items stayed the same with others added. He noted that the Part-time line was increased from what was originally proposed which was explained as a clerical error with more details on the increase. The equipment rental line was increased and explained by C. Mitchell with different scenarios brought forth. The water main expense was questioned as it went to 50K; R. Wentworth suggested it to be cut to \$1 and explained his reasons. The Revenue Fund that began this year after all expenses for this year there will be \$386,638.01 in the fund, later in the meeting he will be making a motion to take 246K and place it into the Capital Reserve Fund for water main replacements explaining that it won't need to have the 50K in the Operating Budget. With the .02 increase that you will be looking for this year it will hopefully help to put money back into the Capital Reserve with the ability to use that through the Selectmen as agents to expend. The money is currently sitting in a revenue fund not making much interest for the Town and Water users. C. Mitchell voiced that she is not in favor of this as it will not allow her to forecast her planning for the year. She put her budget together based on what she felt was necessary and it is her job to run the system and its needs according to federal and state laws. She feels that having to go back to the Board every time for approval is not a proactive approach. She recommends to apply the revenue towards the Water Department budget to lessen the impact in order to operate the department properly and efficiently. We have a water tank that has been driven to the point of failure that needs to be replaced as evidenced by the inspection report. The budget requests are not a wish list, this is needs and public health and safety. She feels to be treated differently than any other department head is not appropriate. C. Mitchell stated she was hired as a department head and a certified operator to operate the department safely and to have the ability to complete the work effectively and efficiently she needs the funds within her budget. By having a difficult approval and oversight process reduces the level of service to all of the customers. She needs access to the funding sources in an efficient manner. In addition, she agrees that the Capital Reserves need to be built up. She doesn't feel taking her main expense and bringing it to \$1 is appropriate. R. Wentworth voiced that there would still be money in the budget, it still would be given in an emergency and the department would still be able to operate. There would still be 140K left in the Revenue account beyond the revenues that are taken in every day. To date the total balance in the account is \$729,180 and the Town has not billed the Water Department for expenses this year. The total expenses as of a few weeks ago were \$342,542 which would leave \$386,638.01, once pulled it will leave \$140,638 as a cushion without any revenues coming in. We are not restricting the department. Discussion transpired regarding the water tank repairs and expenses which will need to be taken completely offline, total costs are unknown and possibly could cost 100K to 200K. The vendor is currently looking at this to determine what will be necessary and it needs to be brought before the State. C. Shapleigh asked about the timeframe once the report is back from the State for the work. C. Mitchell stated it hasn't even gone to the engineers yet, it has only gone to a tank company (DN Tanks) that is looking into the costs and to determine which avenue is the best to take whether to repair or replace. There are not a lot of people that are in this business. C. Mitchell does not feel that this project will be ready in 2020. To replace the tank it could be upwards of 300K which is why the hesitation to dig into the fund. If the tank can be rebuilt, the problem is the current tank cannot be used; this would be a problem. Another concern is the possibility that the tank might not be sufficient in size 20-years from now. This will all be factored into the equation. If we can fund this ourselves then why borrow the money. There are more roads that need replacement than School and Church Streets, there could be others in a catastrophic event and C. Mitchell feels that is what you would use the Capital Reserve funds. Grant monies were mentioned. Putting money away for the future or for next year is what R. Wentworth will be requesting. Money has been taken out in the past by Water Commissioners thus the reason for the Selectmen taking over the department. Monies in the past have just sat in surplus and gone into the fund balance but has since been straightened out. We need to look at alternatives from the Government to help with these costs. Currently

presented is a \$56,525 increase to the Water budget from last year. C. Shapleigh noted that the Board just took over the Water Department, which has been in terrible disrepair for a number of years. We have not had a qualified Superintendent for years, now we do, it is its own entity and feels that the Board does not need to micromanage. C. Mitchell has proven herself. Further voicing, she has a plan in place and if she doesn't use the 50K it will still be there and C. Shapleigh would like to see the budget remain as it is presented. The capital reserve is needed and uncomfortable of treating a department head differently than others. V. MacDonald questioned the water billing income; would it cover the budget. C. Mitchell responded that the department is currently at 98.95% of the budget which is \$433,357. With a rate increase there would be enough with the water users to pay that, which is the whole basis of the water increase. It will be the least of an impact on the users but still enough to maintain the improvements that need to be made. This will be for all users. P. LaRochelle inquired about the expected increase with the meter program. Not knowing exactly what people are going to use the figures were based on every user at the minimum of \$100. This is a safety net for the department because everyone that starts a meter is going to be required to pay \$100 a quarter, regardless if they use it or don't use it, the additional .02 c/f will be for the larger users that go over the minimum. This will be well beyond what was budgeted. Housekeeping on the departments end is resulting in cost savings already and feels that there shouldn't be a need for quite some time for another increase. V. MacDonald agrees with C. Shapleigh's earlier statement. R. Wentworth voiced he is not trying to micromanage the department however he does have concerns if the bottom line budget is exceeded it effects the overall town budget. Discussion regarding the pressure in the lines will result in more leaks in lines, which led to the possibility of placing a mailing in the bills that are sent out regarding the installation of pressure reducing valves to inform the users. Not everybody is going to need these valves but they do need to be maintained and they age out. Good information is available on social media for the users. Mailing can definitely be done. V. MacDonald would rather see the 50K in the line item before going to the Capital Reserve as needed. R. Wentworth feels he would still be against the budget as it stands because it is over a 25% increase from last year. There is still money available elsewhere. C. Shapleigh voiced the reason the budget is where it is, is due to work not being done on a consistent basis. The money is still the same regardless of where it is and we are playing catch up for no maintenance for decades. Holding this department to the same standards is not reasonable to expect the long-term solution and plan to be put in place and not exceed a 5% increase. 68 meters were budgeted for at 10K for the homes that are currently not metered. C. Mitchell would like to go off of her recommendation to take it from revenue and put it in the budget line. R. Wentworth stated it is basically what is being done out of the reserves. Revenues will cover this with the proposed increase.

C. Shapleigh made a motion to accept the Water Department budget as presented, \$494,440 and V. MacDonald seconded. The vote was 2 approved, 3 opposed; R. Wentworth, P. Wittmann, P. LaRochelle. Motion FAILS.

L. Dionne was consulted by V. MacDonald asking if the money was taken out of the Revenue Account can it be taken out and put into the line item next year if approved by the Board. L. Dionne was not sure that it could be done because the approved budget is approved by the voters at Town Meeting so any additional monies coming in would be under the revenues. Can we approve the budget with 50K out of the Revenue Account; it would be coming out of that fund anyways. The Revolving Fund does not affect the bottom line Town budget and you cannot go over that bottom line therefore if this budget went over then other departments would have to sacrifice.

It was the consensus of the Board to bring this budget back to the table at the next meeting in two (2) weeks.

## 2. Water Department - Asset Management Grant Application

C. Mitchell is asking for approval to apply for an Asset Management Grant through DES to continue with the ongoing GIS Programming. It is a 100% match grant, open to 20K. She is looking for a data collection tablet to pay for the first year of the program at \$7,500 with a \$7,500 match from the State. The total project cost would be 15K. The money is basically the departments time. It is for the tablet and software, the licensing is paid for the first year and licensing for the following year will be \$500. This is basically to be paid out from the State for something that the department is already doing by tracking time. The initial license is \$1,500 to purchase then \$500 a year to maintain the license. This is for data collection and is the most important program to implement in order to borrow money from DES.

C. Shapleigh made a motion to approve the grant application for Asset Management and P. LaRochelle seconded with all in favor of the motion.

### 3. Community Recreational Facility Committee Update

Everett Clark addressed the Board giving a status update on the efforts of the Community Recreational Facility Committee in conjunction with All in for Alton Committee. They are not asking for any money or requesting anything tonight. They are trying to find out if there is an actual desire for a community facility by gathering data, soliciting feedback and opinions from the community. Contacting the Town people has been a focus and came up with doing a survey through survey monkey with approximately 200 hits. There was a list of the top interests that included: Pool, Gymnasium/indoor sports space, hiking/walking trails, sport fields, meeting rooms and playground. Further surveys will be done to obtain more demographic data. A breakdown of the survey data was provided to the Board. P. Wittmann asked where the money came from to print the surveys. E. Clark responded he believed the initial copies came from the Parks and Recreation Department and the rest he spent his own volunteered money.

### 4. Special Event Application, ABA - Alton Festival of Trees & Gingerbread House Contest, 11/30, 12/4 & 12/7

Christie Painchaud, ABA Representative approached the Board. R. Wentworth asked if these were cut trees that would be decorated inside the Gilman Museum. C. Painchaud responded that they would be artificial trees to meet fire code; possibly a live tree would be placed outside for marketing purposes. A correction was noted for the set up date to 11/27 opposed to 11/28 same time as listed on the application. L. Dionne voiced possible concerns about the glass cases and asked if there would be someone to monitor any access to the cases. C. Painchaud stated they and will be manned by a representative at all times.

C. Shapleigh made a motion to approve the Special Event Application for ABA Festival of Trees & Gingerbread House Contest and Phil Wittmann seconded. The vote was 4 approved, 1 opposed, V. MacDonald.

### 5. Water Bandstand Committee - Water Ski Show Approval

P. LaRochelle, Vice Chairman of the Water Bandstand Committee spoke on behalf of the request for approval of a Waterski Show to be held in June of 2020 and to withdraw \$500 from the Water Bandstand escrow account to be used for the down payment towards the ski show, which has a cost of \$1,500.00. This needs to be booked in advance with proposed dates of June 20<sup>th</sup> or 27<sup>th</sup> depending on company availability. Upon Board approval, Marine Patrol will be contacted.

C. Shapleigh made a motion to approve the request as presented and P. Wittmann seconded. The vote was 4 approved, 1 abstention, P. LaRochelle.

### Old Business:

#### 1. Police Department - Grant Funding Award, In-Cruiser Tablets

Ryan Heath, Police Chief and Todd MacDougall, Lieutenant addressed the Board regarding the in-cruiser tablets. This was awarded through the Highway Safety Grant for 10K with the remainder through the Private Detail Fund. Currently the department has eight (8) tablets. Quotes were provided. The grant had a stipulation that the vendor has to be completely compliant with the Buy America Act; Patrol PC is the only vendor that has the certification for compliance and are the current vendor that is used now. The price is \$42,468.12 minus the \$10,000.00 will result in a total cost of \$32,468.12. The Board questioned the price comparisons to the other vendors which was explained that they are not compliant for the grant and they would have to change out the center consoles in the vehicles (cost not reflected in the quote) which would make the cost much higher. C. Shapleigh questioned if there was a patch available for Windows 10. J. Monaco explained however, the current tablets are not built to support with an average life expectancy of 5 to 7 years. Some of the current tablets are already experiencing failures. We are currently ahead of the lease payments for the cruisers; there should be plenty in the Detail Fund to cover the costs.

V. MacDonald made a motion to allow the Chief to use the 10K grant and \$32,468.12 from the Police Detail Revolving Fund and P. LaRochelle seconded with all in favor of the motion.

2. Police Department - Grant Funding Award, Ballistic Vests

Ryan Heath, Police Chief and Todd MacDougall, Lieutenant addressed the Board regarding the Ballistic Vest Grant. This is an annual grant for replacement and is applied for online with an award from the Federal Government via an award list and the choice whether to match the funds or not using the award if desired. An award was received for \$3,582.61; this is a matching grant. T. MacDougall stated that American Tactical is the vendor that has been used in the past servicing us locally opposed to an online vendor and they hold the State bid. Pricing is competitive, they do not take trade-ins. Water and body fluids break the vests down over time, the old vests are either disposed of or kept if they are in decent shape. The remainder of funds \$3,420 would come out of the uniform line. This will be for 9 vests with the whole department being on different cycles.

V. MacDonald made a motion to use \$6,840 for 9 Ballistic Vests. It was noted that the Town Portion is only \$3,420.

V. MacDonald made a motion to use \$3,420 and P. Wittmann seconded. R. Heath mentioned that this is a reimbursement grant so the \$6,840 will need to be expended upfront then once the invoice is submitted the money will be refunded. The motion and second was rescinded.

V. MacDonald made a motion to use \$6,840 for 9 Ballistic Vests with a reimbursement of \$3,420 and P. Wittmann seconded with all in favor of the motion.

3. Winter Road Final Inspections

K. Roberts, Highway Manger addressed the Board regarding the Winter Maintained Road Final Inspections. The individual roads were each discussed as recommended. The inspections were done on October 31, 2019. The notifications will be sent once signed by the Board.

- Roads to be Continued:
  - Dan Kelley Drive
  - Eugene Drive
  - Ginny Drive
  - Proctor Road
  - Spring Street Extension
  
- Roads to be Discontinued:
  - Hazlett Road
  - Kimball Lane
  - Roger Street

There has been previous discussion regarding a possible Warrant Article for discontinuing all winter maintained roads. By RSA billing has to be done, pricing needs to be determined and has been done by depreciation, the unknowns of reasonable rates, estimated time for the roads, Reevaluation of rates for 2020. The Town is not in the business of plowing roads. All residents received letters of notification. The only people that can put the Highway Department on a private road are the Police Chief and the Fire Chief in an emergency and everything in K. Roberts' power will be done in that type of situation.

V. MacDonald made a motion to approve K. Robert's recommendation as presented to continue or discontinue the Winter Maintained Roads (as listed above) and P. LaRochelle seconded. The vote was 4 approved, 1 abstention, C. Shapleigh.

4. Auction Property - 36 Scott Drive

L. Dionne informed the Board that the number 1 bidder withdrew his offer, the number 2 bidder claimed he did not bid the amount that he did (confirmed by audio), he walked away and the number 3 bidder is not interested in the 36 Scott Drive property.

It was the consensus of the Board to wait until next year to put back out to auction.

## Selectmen Reports

P. LaRochelle had nothing further to report as he just spoke earlier regarding the Water Bandstand Committee request.

P. Wittmann met with ZAC, nothing further can be done until presented to the Planning Board in December. There are twelve (12) possible amendments.

C. Shapleigh had nothing to report.

V. MacDonald met with CIP, finished the recommendations they will be going to the Planning Board and should be coming to the Board soon.

R. Wentworth reported he met with the Budget Committee on the Fire and Conservation Committee budgets. The Department Heads and Selectmen are doing a great job.

## Town Administrator Report by L. Dionne

### Public Boat Launch in the Bay

L. Dionne asked to invite Jason Beckwith, Civil Engineer, Beckwith Builders up to address with the Board with a request to use the public boat launch next to Shibley's Restaurant. J. Beckwith is hoping to use the public boat launch noting that there is a sign posted at the ramp showing any Commercial Use needs to have a permit. He found online the Application for Use of Town Property, which has been filled out, and an insurance certificate has been obtained. The barge needs to be loaded with a truckload of stone (rip-rap) for a boathouse for an Alton property owner. They will try to put the truck directly on the barge but may need to load with an excavator. It is unknown due to the steepness of the ramp. Total time might be 1 to 2 hours. L. Dionne noted there is an ordinance named, Ordinance Relative to the Regulation of Town Property pertaining to Town Property, which would need to be waived, naming specifics. J. Beckwith noted this project is estimated to be a six-month endeavor, he is hoping this will be a one-time use but there may be further uses that come forward just until ice over.

C. Shapleigh made a motion to approve the boat launch use and waive the ordinance as recommended for a maximum of three (3) uses before coming back to the Town Administrator for further approval and P. Wittmann seconded. The vote was 4 approved, 1 opposed, V. MacDonald.

### Health Insurance

A packet was provided to the Board that contains a Staff Report on Health Insurance, Charts for different options, Dental Insurance Staff Report and the section from the Employee Manual that would need to be changed. This is for 2020. It was the consensus of the Board to take more time to digest this and they would like to have more of a breakdown for the next meeting.

### Operating Budget - Line 4130-111 - \$8,498 Total Budget \$366,550

The Administrative Department was previously approved except for line 4130-111 Dues because we were waiting for the 2020 invoice from NHMA, which just came in at \$8,088 with a total for that line at \$8,498 and a total bottom line of \$366,550.

C. Shapleigh made a motion to approve the Administration Operation Budget as amended and P. LaRochelle seconded. The vote was 4 approved, 1 opposed, V. MacDonald.

### Water Department - Warrant Articles - Capital Reserve Funds

Three (3) Warrant Article pertaining to the Water Department were presented to the Board for approval:

1. Water Main Expense Capital Reserve Fund
2. Alton Water Works Water Transmission Line Extension Capital Reserve Fund DISCONTINUANCE

3. Alton Water Works Water Transmission Line Replacement Capital Reserve Fund DISCONTINUANCE

The first Article is for a proposed creation for a water main expense capital reserve fund putting \$1 in the fund. The second and third are to discontinue the existing Articles contingent on the first Article passing at Town Meeting with funds being moved to the first Article. The existing Capital Reserves are very restrictive; the proposed will allow for anything to do with a water main or water main to stop. V. MacDonald does not agree with this and does not like the way the Article is written. Currently there are six (6) Capital Reserve Funds for the Water Department with the Board of Selectmen as agents to expend.

C. Shapleigh made a motion to approve the Warrant Article changes for the Capital Reserve Funds for the Water Department as presented and P. Wittmann seconded. The vote was 4 approved, 1 opposed, V. MacDonald.

Water Department Revenue Fund

R. Wentworth requested a printout from the L. Parker, Finance Manager for the Water Revenue Fund which began with a balance last year of \$160,560.97 currently there is \$729,180.36 with the total expenses as of 10/29/2019 of \$342,542.35 looking at the figures the actual balance is \$386,638.01 after expenses. R. Wentworth would like to see some of that money moved over to the Capital Reserves. He stated if the Board wants to move it over after Town Meeting that would be fine but feels it needs to be done, especially to the Truck Reserve. We can make more interest in the Capital Reserve account by moving it to Meredith Village Savings Bank. He would like to move \$246,000 leaving the Revenue with \$140,638.00 of the original money. Expenses are still covered, adding \$140,000 back to give a balance of roughly \$365,000 left in the account. The Town Administrator and Finance Manager have spoken about billing the Water Department monthly for expenses instead of waiting for the whole year. The Water Department has been billed annually so the taxpayers carry the Water Department until the end of the year. The money would go into the Revenue Fund. C. Shapleigh voiced concern if this is done prior to the Town Meeting vote and they fail there would be concern. Currently the money is just sitting in a checking account not earning much interest. A decision would need to be made for which accounts the money would go into with C. Shapleigh noting that it might be best to look and work in conjunction with CIP and input from C. Mitchell, Water Superintendent. L. Dionne feels and agrees that input from C. Mitchell is key in guiding the Board in making their decisions. If something happens to a vehicle or a water main the money would be available to replace without affecting the bottom line budget. It was the consensus of the Board to table this to the next meeting.

Approval of Minutes

November 4, 2019 - Regular

C. Shapleigh made a motion to approve the minutes of November 4, 2019 as presented and P. Wittmann seconded with all in favor of the motion.

November 4, 2019 - Non-Public

C. Shapleigh made a motion to approve the minutes of Non-Public Session November 4, 2019 as written releasing none and P. Wittmann seconded with all in favor of the motion.

Approval of Consent Agenda

C. Shapleigh made a motion to approve the Consent Agenda as presented and P. LaRochelle seconded with all in favor of the motion.

**1. Assessing Department: 2019 Administrative Abatement Requests - Grants**

14 Total Administrative Abatements for Overpayment of Taxes for 2019 totaling \$1,572.00

ARSENAULT, BERNARD & RUTH	Map 33 Lot 55	\$92.00
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BRANNIGAN, EUGENE & TREVOR I.	Map 6 Lot 1 - 30	\$87.00
CLARK, JOSEPH M; SENNOTT, PATRICK; WYSON, KAREN E.	Map 69 Lot 20	\$183.00
COLLINS, RALPH K. & ELIZABETH	Map 6 Lot 1-001	\$79.00
ELDRIDGE FAMILY REV. TRUST	Map 6 Lot 1-032	\$45.00
HEMINGWAY, WAYNE J.	Map 72 Lot 72	\$211.00
HORNE, JOYCE L.	Map 6 Lot 1-025	\$85.00
LIPOMI FAMILY REV TRUST 2015	Map 70 Lot 60	\$216.00
MILTNER, JILL ANN & PETER WILLIAM	Map 71 Lot 36	\$290.00
PAINCHAUD, ADAM A	Map 9 Lot 59-3-1	\$156.00
PERKINS, SHELDON & WALKER, REBECCA I.	Map 9 Lot 14-123	\$11.00
SEIGLER, JOYCE HOWARD & PETER	Map 6 Lot 1-20	\$41.00
WATSON, MICHELLE MARIE	Map 17 Lot 10-002	\$71.00
ZUZGO, LAURA	Map 12 Lot 30	\$5.00

2. ALTON WATER WORKS:

Abatement

Bay View Assoc.	Map 35 Lot 38	185 East Side Dr	556.60
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3. Solid Waste Department

Permanent Hire - Fulltime, Facility Attendant II - Paul D. Levesque, \$14.41 per hour.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

Mrs. William French addressed the Board to raise concerns regarding the Recreational Facility discussion. She feels that when new people come to Town they seem to want to turn the Town into “suburbia”. The Town is a wonderland of recreation. The taxpayers need to be weary of the “Income streaming” that was spoken about. It seems odd that people feel there is a need for this type of facility. She urged the Board to consider this for the taxpayers.

Hedda Christiani addressed the Board to voice her displeasure with the Veteran’s Day ceremony that took place at Monument Square. She feels “broken”, it was a disgrace, take some leadership, get the word out and stand up for the country and what we stand for in this country. Time was called; Board consensus was to allow her to continue. In addition, she would like to see more order at the Transfer Station, it’s a mess and she wants something done with the Glyphosate, she wants it gone, its killing us!

Raymond Howard addressed the Board offered to purchase the Police Vests for \$10.00 each. He questioned the money spent on the Community Recreation Facility asking if the Board was aware of how much money was spent by the Parks and Recreation Department. L. Dionne was not aware of the money spent. K. Troendle, Director will get the information. In addition, he feels that we need to fund the road reconstruction without raising taxes and cut back on frivolous spending.

Mrs. William French addressed the Board again on the Recreational Facility stating that there is a Health Club in town and that private businesses should be supported. We should not be spending taxpayer's money for something that is not needed.

**Discretionary Action on Requests for Appointments** (No discussion, majority vote required to allow/not allow appointment)

None

**Non-Public Session:**

R. Wentworth made a motion to enter into non-public session pursuant to RSA 91-A:3, II (a) at 8:41 PM and C. Shapleigh seconded. The Board was polled in the affirmative by roll call with all in favor of the motion.

P. LaRochelle, yes  
P. Wittmann, yes  
C. Shapleigh, yes  
V. MacDonald, yes  
R. Wentworth, yes

R. Wentworth moved at 8:55pm to exit nonpublic session. V. MacDonald seconded. Roll call vote:  
C. Shapleigh - yes                      V. MacDonald - yes  
P. Wittmann - yes                      P. LaRochelle - yes  
R. Wentworth - yes                      Roll call vote carried unanimously

**Adjournment:**

R. Wentworth moved at 8:56pm to adjourn. V. MacDonald seconded. Motion carried.

Respectfully submitted,

*Mary K. Jarvis*

Mary K. Jarvis  
Recording Secretary