

**INVITATION TO BID**  
**Milfoil – Herbicide Treatment**  
*Merrymeeting River and Lake Winnepesaukee, Alton, NH*

The Town of Alton is accepting sealed bids for the herbicide treatment of identified areas of milfoil in Lake Winnepesaukee and in the Merrymeeting River, Alton, NH. Areas to be treated may include up to 20 acres. NHDES will provide final treatment maps prior to yearly treatments. A three-year contract is requested for the years 2019, 2020 and 2021.

**REQUIRED BID**

A. **PROJECT SCOPE/STATEMENT OF WORK:**

1. Prepare and file Special Permit applications with New Hampshire Division of Pesticide Control (NHDPCC), inclusive of the required abutter notifications by direct and certified mail to the abutters, publication of newspaper and public notices, and attendance at public hearings if required;
2. Application of the chemical treatment (Herbicide 2,4-D) to identified areas that correlate to the maps provided by NHDES. Total treatment area may be up to approximately 20 acres. NHDES will provide final treatment map(s) prior to each yearly treatment;
3. Conduct pre and post-treatment surveys, and submit the required written report to the State of NH;
4. Conduct pre and post-treatment herbicide residue sample collections and analysis;
5. Provide notification to the Town in advance of the treatment date, and post treatment signs in visible locations indicating the restrictions placed on the water body and its use on the day of treatment;
6. Perform the applications in the June/July timeframe;
7. Include costs for a three-year contract; and
8. Contract with the Town is contingent upon Funding Approval by Town Voters in March, yearly.

B. **BID AWARD CRITERIA:**

The bid will be awarded under the following criteria:

1. Experience in aquatic vegetation management at like locations;
2. Qualifications of staff and equipment;
3. Completeness of bid; and
4. Price.

C. NOTES:

1. **Bids shall be delivered in a sealed envelope clearly marked, “Milfoil Treatment – Sealed Bid”.** Bids must be received at the Alton Town Hall by 3:00pm on Tuesday, September 18, 2018. No faxed bids will be accepted.
2. Bids must be signed by the duly authorized person and shall be binding for thirty (30) days;
3. The Board of Selectmen reserves the right to accept or reject a bid for any reason whatsoever in the best interest of the Town of Alton;
4. Any questions about the specifications should be directed to the Parks and Recreation Department at 603-875-0109;
5. Bids must include at least three names and telephone numbers for references of commercial clients (preferably municipalities) where you have performed similar work projects;
6. Payment by the Town shall be:
  - 50% upon project start each year, and
  - 50% within thirty (30) days of project completion each year;
7. The contractor will need to supply proof of Liability and Workers’ Compensation Insurance in the amount of at least one million (\$1,000,000.00) dollars; and
8. The contractor will need to complete a W-9 Form.

D. MILFOIL TREATMENT PROJECT COST SHEETS TO BE SUBMITTED WITH SEALED BID:

<b>2019 COST SHEET</b>
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1. Prepare and file Special Permit application with NHDPC, abutter notifications for distribution, and publication of newspaper public notices. Notify the abutter and riparian owners of the submittal of the permit application through regular mail and, if approved, notify abutters and riparian owners of the pending treatment through certified mail, and attendance at one public hearing, if required.

\$ \_\_\_\_\_

2. Perform chemical treatment (inclusive of all labor, chemicals and equipment), notification to Town of treatment day, and posting of shoreline notices indicating water-use restrictions.

Cost per acre: \$ \_\_\_\_\_

3. Pre and post-treatment surveys, and submittal of the required written report to the State of NH.

\$ \_\_\_\_\_

4. Pre and post-treatment herbicide residue sample collection and analysis.

\$ \_\_\_\_\_

**TOTAL PROJECT COST FOR 2019:**

**\$ \_\_\_\_\_**

**2020 COST SHEET**

1. Prepare and file Special Permit application with NHDPC, abutter notifications for distribution, and publication of newspaper public notices. Notify the abutter and riparian owners of the submittal of the permit application through regular mail and, if approved, notify abutters and riparian owners of the pending treatment through certified mail, and attendance at one public hearing, if required.

\$ \_\_\_\_\_

2. Perform chemical treatment (inclusive of all labor, chemicals and equipment), notification to Town of treatment day, and posting of shoreline notices indicating water-use restrictions.

Cost per acre: \$ \_\_\_\_\_

3. Pre and post-treatment surveys, and submittal of the required written report to the State of NH.

\$ \_\_\_\_\_

4. Pre and post-treatment herbicide residue sample collection and analysis.

\$ \_\_\_\_\_

**TOTAL PROJECT COST FOR 2020:**

**\$ \_\_\_\_\_**

<b>2021 COST SHEET</b>
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1. Prepare and file Special Permit application with NHDPC, abutter notifications for distribution, and publication of newspaper public notices. Notify the abutter and riparian owners of the submittal of the permit application through regular mail and, if approved, notify abutters and riparian owners of the pending treatment through certified mail, and attendance at one public hearing, if required.

\$ \_\_\_\_\_

2. Perform chemical treatment (inclusive of all labor, chemicals and equipment), notification to Town of treatment day, and posting of shoreline notices indicating water-use restrictions.

Cost per acre: \$ \_\_\_\_\_

3. Pre and post-treatment surveys, and submittal of the required written report to the State of NH.

\$ \_\_\_\_\_

4. Pre and post-treatment herbicide residue sample collection and analysis.

\$ \_\_\_\_\_

**TOTAL PROJECT COST FOR 2021:**

\$ \_\_\_\_\_