

Minutes
Alton Parks and Recreation Commission
November 12, 2025
6:00pm, Pearson Road Community Center

Members Present: Ken Roberts, Kelly Sullivan, Erick Bourdeau, and Carol Diveny

Member Alternate Present: Maggie Cleveland

Staff Present: Kellie Troendle-Parks and Recreation Director

Call To Order

Chairman, K. Roberts called the meeting to order at 6:00pm.

Approval of Agenda

E. Bourdeau made a motion to approve the agenda as presented; motion was seconded by K. Sullivan and passed.

Approval of Minutes

K. Sullivan made a motion to approve the Minutes of July 28, 2025, as presented. Motion was seconded by E. Bourdeau and passed.

Public Input (limited to 3 minutes per person- agenda items only)

There was no Public Input.

Old Business

Liberty Tree Park- Skate Park Update- K. Troendle provided an update and summary on the recent conversations she had with residents about the Skate Park:

Mike Durkee requested that a concrete deck be added to the concrete quarter pipe (request approved by PRC)- Bayside Concrete completed the concrete work by donation September 2025. Mike Durkee requested that he remove the rail from the concrete flat box (request approved by PRC). The work was completed in September 2025. On August 28, 2025- Mike Durkee requested that he be permitted to add a free-standing grind rail and wooden flat box to the skate park that he would donate. K. Troendle contacted Primex regarding these items and Primex does not recommend adding them to the park. One of the reasons is the Town does not have the staff to regularly inspect the site to see if the features have been moved or are anchored properly and the Town did not have control of the construction or materials of the structures and cannot ensure how well they are made and what type of wear they can withstand. Mike Durkee said he will keep an eye on the features and could move them out in the winter and wanted to permanently install the free-standing grind rail. K. Troendle inspected structures at the Concord Skate Park that were homemade and wooden and some of them were damaged, broken and not safe. On September 29, 2025- Parks and Recreation reports

vandalism of concrete flat box with spray painted words to Police Department at Skate Park. On October 9, 2025-Chad Tenander called the office and expressed great disappointment and concern with the work being done at the skate park and said the concrete flat box was ruined by taking off the one rail. He said as a teenager he was the one that removed the first rail on that flat box 20 years ago, and then realized the box was better with the rail so the second rail was not removed. He said the box is not skateable and taking off the rail was a mistake. He is requesting that the rail be added back on to the concrete flat box and will volunteer to do it. The estimated cost for 2 pieces of 6x6x3/8x12' steel angle is \$179 each from Cohen Steel in Concord. 4 10oz tubes of Loctite PL Premium \$6.50 each from Lowes- total materials cost \$384. On October 12, 2025- Mike Durkee asked again about installing the grind rail and wooden flat box and wanted to permanently install the grind rail. K. Troendle said the request would be brought to the PRC at their next meeting and he did not have permission to add those items. K. Troendle also stated the items were not recommended by the Town's insurance company.

The Commission discussed the request to add the additional grind rail and flat box which would be donated by M. Durkee to the Skate Park. The Commission also discussed the improvements that were recently made, and the request for consideration to add the rail back on to the concrete flat box. The Commission discussed asking the DPW for assistance with evaluating the existing concrete flat box and seeing if the Town has the resources to reinstall the rail that was removed. The Commission discussed hosting a skate park meeting to get input from the people who currently use the skate park on the existing park layout and possible improvements before putting money into the park features. The Commission also discussed consulting with a skate park design company to evaluate the current features and make recommendations.

It was the consensus of the Commission to not approve the addition of the donated grind rail or wooden flat box based on the Town's insurance company's recommendations. The Commission stated they cannot ignore the recommendations, and they will not go against the Town's insurance company's advice.

Recap of Let's Play Soccer Program- E. Bourdeau reported that 112 players signed up for the soccer program geared for 2-7 years old, and each week about 70 players attended. The program ran for 6 weeks. The program was successful and the kids had fun with drill stations and rotations of activities. 4 sponsors donated \$200 each to help pay for the shirts and E. Bourdeau covered the rest of the expenses at no cost to the Town or participants. The Commission noted the program was offered for free to the Alton community and surrounding Towns and that the program was needed as shown by the number of people that attended and the interest. The Commission discussed moving forward with offering the program in 2026 and continuing the free program for 2-7 years old and branching out to offer a U8, U10, and U12 program that would play games in a league and practice once a week on Alton fields. The Town recreational fields would be used for the Town program and other agencies using the fields for their programs would need to plan to find an alternate space. As a courtesy the chairman will send a letter to the Revs United with this decision.

New Business

Winter Sports Discussion- E. Bourdeau presented the idea for Parks and Recreation to sponsor a basketball program for 5-8 years-old in the winter of 2026. More details will need to be figured out

but the program would be a skills-based program for free like the Let's Play Soccer Program model ideally held on Sunday mornings at ACS.

Parks and Recreation Programs- Participant Data- K. Troendle presented a list of programs with participant numbers for 2025 to date. The Commission suggested adding a column to compare the years and to record the unique number of participants and the reoccurring number of participants per program.

K. Troendle reported that the Parks and Recreation staff are meeting next week with a resident that wanted to discuss a summer baseball program and other sports programs. E. Bourdeau and K. Sullivan expressed interest in attending that meeting.

Friends of Parks and Recreation Update- K. Sullivan invited Commission members to attend the Friends of Parks and Recreation group's Community Forum (for all ages) on Saturday, November 22 from 10am-12pm at ACS. The focus of the interactive forum will be to get feedback from the community on what they would like to enhance- trails, walkways, outdoor space, playground, etc.

Sports Engine Software/Website- K. Troendle reported that staff have been looking for a sponsor for the site but have not been successful. It was stated that the IT Department has budgeted for the software in the 2026 budget. The Commission discussed developing a sponsorship packet with ways for businesses to sponsor sports programs, 5K Race, etc. and perhaps the sports engine website. C. Diveny offered to investigate sponsorship/fundraising models that the Department can use to support the Town's recreational programs.

Recreation Revolving Fund Request- K. Troendle requested the following expenses be reimbursed from the Recreation Revolving Fund:

- Pickleball \$422.13- 12 balls- \$22.32; 36 pack balls- \$99.99; Paddle labeler \$29.98 and Sign Up Genius \$269.84;
- Craft Fair \$81.61- breakfast items for vendors-\$62.78; Coffee/creamer- \$18.83;
- 5K Race- \$5,717.56- finish line food items/prizes- \$398.46; ice- \$13.40; timing company- \$1,525.40; race long sleeve shirts- \$3,780.30;
- Spotify- \$120-12 month music subscription;
- Tennis Youth Program- \$1,020;
- Line Dancing- \$300- two \$150 gift certificates to volunteer instructor;
- **Total \$7,661.30**

E. Bourdeau made a motion to approve the \$7,661.30 reimbursement request as presented; motion was seconded by K. Sullivan and passed.

Other

PMHS Facility- E. Bourdeau reported that PMHS was agreeable to add pickleball court lines on one of the school tennis courts with the Town covering the cost of the line painting. Also, PMHS was agreeable to discuss the addition of a playground at PMHS between the track and softball field as one possible location option. E. Bourdeau suggested that Parks and Recreation sponsor a summer camp at ACS in the summer.

Town Wide Yard Sale- Date Change Request- K. Troendle presented a written request to the Commission from a resident asking for the date of the Town Wide Yard Sale to be changed so the resident can participate in the AYL opening day events and not miss the Yard Sale. The Commission noted that the Town Wide Yard Sale has always been on the first Saturday in June for the last twenty-seven years and it's an established date with a following- there were 70+ houses that participated in 2025. It was noted that other Towns have Yard Sales on other close dates; there is Father's Day, Motorcycle Week, Graduation, etc. all within the month and the traditional date was chosen as the best date to not conflict with other events in the area. It was the consensus of the Commission to not change the Yard Sale date because the first Saturday in June is the established date for the program.

Public Input II (limited to 5 minutes per person on any Governmental/Town Business)

No public input.

Adjournment

K. Roberts made a motion to adjourn the meeting at 7:38pm; the motion was seconded by E. Bourdeau and passed.

Respectfully submitted,

*Kellie Troendle, Certified Park and Recreation Professional
Parks and Recreation Director*

APPROVED 3.26.26