

# **ALTON GRAVEL BID PACKAGE**

## **TOWN OF ALTON, NEW HAMPSHIRE**

### **GRAVEL AND AGGREGATE SUPPLY BID PACKAGE (2026–2028)**



**Town of Alton, New Hampshire**

#### **INVITATION TO BID**

**Gravel & Aggregate Supply – Three-Year Contract**

**Sealed Bids Due: 2:00PM May 18<sup>th</sup>, 2026.**

**Submit To:  
Town of Alton  
1 Monument Square  
PO Box 659  
Alton, NH 03809**

**Prepared by:  
Seth Garland  
Public Works Director  
80 Letter "S" Road  
Alton, NH 03809**

## INSTRUCTIONS TO BIDDERS

1. Submit bids in a sealed envelope clearly marked:  
**"Gravel Bid – Do Not Open"**
2. Complete all sections of the Bid Form. Incomplete bids may be deemed non-responsive.
3. Pricing shall remain firm for the three-year contract term, except as allowed under the Fuel Escalation Clause.
4. Questions regarding this bid shall be directed to:  
Seth Garland-Public Works Director  
Phone: (603)875-6808  
Email: SGARLAND@ALTON.NH.GOV

## SCOPE OF WORK

The Town of Alton is soliciting bids for the supply of gravel and aggregate materials on an as-needed basis for highway maintenance, road construction, and related municipal work.

Materials shall be:

- Delivered to: 80 Letter S Road, Alton, NH 03809
- Available for pick-up at the Contractor's approved pit(s)

## MATERIAL SPECIFICATIONS

All materials shall conform to the New Hampshire Department of Transportation (NHDOT) Standard Specifications for Road and Bridge Construction, latest edition.

Material applications are governed by Section 304 (Aggregate Base Course), with material quality, gradation, and fracture requirements governed by Section 703 unless otherwise approved.

Material	Description	NHDOT Reference
¾" Crushed Gravel	Gravel surface/wear course	Sec. 304.33 (Material per Sec. 703.02)
1½" Crushed Gravel	Coarse gravel base	Sec. 304.3 (Material per Sec. 703.02)
¾" Crushed Stone	Crushed stone aggregate	Sec. 304.4 (Material per Sec. 703.12)
1½" Crushed Stone	Coarse crushed stone	Sec. 304.4 (Material per Sec. 703.12)
¾" Fractured Stone	Fine crushed stone (if available)	

The Town reserves the right to request current test results or certifications verifying NHDOT compliance.

## **ESTIMATED ANNUAL QUANTITIES**

The following quantities are **estimates only** and are provided for bid comparison purposes. No guarantee of minimum purchase is implied.

- Crushed Gravel (combined sizes): ~1,000 tons per year
- Crushed Stone (combined sizes): ~500 tons per year

## **DELIVERY & AVAILABILITY REQUIREMENTS**

Bidders shall:

- Provide pricing per ton and/or per cubic yard
- Provide pricing for delivered and pit pick-up material
- Identify pit location(s), hours of operation, and anticipated closure periods

## **MEASUREMENT & PAYMENT**

- Payment shall be based on actual invoiced quantities in the unit bid.
- All deliveries and pick-ups shall include a scale ticket or delivery slip showing:
  - Material type
  - Quantity
  - Unit of measure (tons or cubic yards)
- Payment terms are Net 30 days from receipt of invoice for accepted material.

## **UNIT CONVERSION CLAUSE**

- The Town reserves the right to convert between tons and cubic yards for bid evaluation and comparison.
- A typical conversion of 1 cubic yard = 1.5 tons will be used.
- Bidders may submit material-specific conversion factors with supporting documentation.
- The Town's determination of conversion factors for evaluation shall be final.

## **FUEL ESCALATION CLAUSE**

- Annual price adjustments may be requested for significant changes in diesel fuel costs.
- Requests must be supported by documentation (e.g., EIA regional diesel fuel index).
- All adjustments are subject to Town approval and are not automatic.

## **INSURANCE REQUIREMENTS**

The successful bidder shall provide the Town of Alton with an Annual Certificate of Liability Insurance demonstrating acceptable coverage limits throughout the contract term.

## **TERM & TERMINATION**

- Contract Term: May 26<sup>th</sup>, 2026 – December 31, 2028
- The Town reserves the right to:
  - Reject any and all bids
  - Waive informalities
  - Cancel the contract at any time if, in the Town's judgment, material quality or availability diminishes

## **BID OPENING & AWARD**

Sealed bids must be received by the Town of Alton no later than 2:00PM on May 18<sup>th</sup>, 2026.

Upon closing, the bids will be opened publicly and read aloud at the Town Hall conference room.

Following bid opening, the award of the contract shall be made by the Alton Board of Selectmen at the May 26<sup>th</sup>, 2026 Board of Selectmen Meeting, or at such later meeting as the Board deems appropriate.

The contract shall be awarded to the responsive and responsible bidder whose bid is determined to be in the best interest of the Town, in accordance with the terms and conditions of this Bid Package.

The Town reserves the right to reject any and all bids and to waive informalities.

# BID FORM

**Bidder Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone / Email:** \_\_\_\_\_

## PRICING SCHEDULE

Material	Unit (Ton / Yard)	Pick-Up Price	Delivered Price
¾" Crushed Gravel		\$	\$
1½" Crushed Gravel		\$	\$
¾" Crushed Stone		\$	\$
1½" Crushed Stone		\$	\$
¾" Fractured Stone		\$	\$

## DELIVERY DETAILS

- Separate delivery charge (if applicable): \_\_\_\_\_
- Estimated delivery lead time: \_\_\_\_\_

## PIT INFORMATION

- Pit Location(s): \_\_\_\_\_
- Hours of Operation: \_\_\_\_\_
- Seasonal Closures / Limitations: \_\_\_\_\_

## REFERENCES

(Optional but encouraged)

1.

2.

3.

## CERTIFICATION

I certify that the above pricing and information are accurate and submitted in good faith.

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_